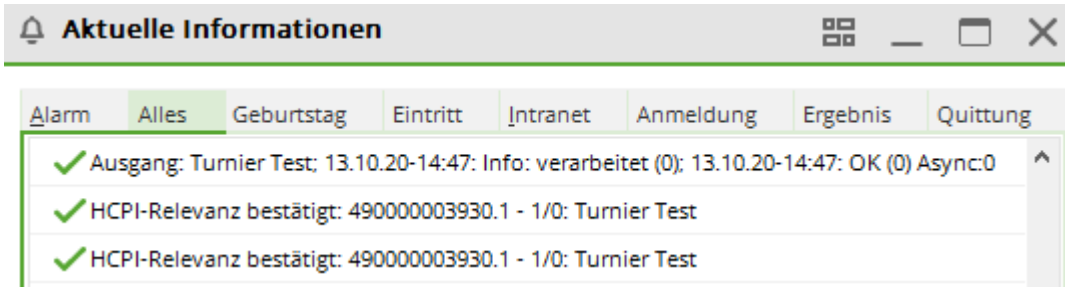
Tournament completion

We are currently not aware of any differences in the handling of the World Handicap System ***for Switzerland or Austria***. The documentation will be updated as soon as we know and can present more details.

Requirements in Germany

Competitions are confirmed with the first transfer of HCPI relevance from the DGV server when the competition is created or a request is made regarding HCPI relevance (for example, if you want to set as not HCPI relevant a competition that takes place during the season (May to September), which is always HCPI-relevant relevant).
This is largely automated with the intranet synchronization. You can see this in the intranet info window:



Complete the tournament

Only results that have been transferred to the intranet by sundown can be included in the association's nightly calculation of the new HCPI index for the next day! Results that are transmitted later only have an impact on the player's HCPI index one day later.
In Austria, the new handicaps will be available more quickly as there is no PCC calculation. However, it also takes from 15 minutes to a few hours for the transfer to complete. Therefore, no new handicap can be displayed on a result list after the round.

With WHS, there are no longer any local „master records“ in the clubs. You can only query the HCPI index of your members on the intranet, or view the master sheet in the association's portal!

After every handicap-relevant tournament, you must ***complete the tournament*** so that the results can be sent to the association and used to determine the handicap index (WHS).
The transfer will be done with the next intranet synchronization. The „Intranet service“ transmits constantly and also picks up tournament registrations from the intranet immediately. ***Check whether you've installed this service!***

Select ***Competitions/Finish tournament*** ** **and then the relevant tournament to call up the function. The button** ****Transfer scores*** from the main tournament masks opens the same dialog:



If you have selected the „Individual“ form of play in the main tournament mask, you have three options for closing the tournament You can conclude all individual forms of play.

- „Not HCPI-relevant“
- „HCPI-relevant“
- „EDS rounds“ - for example, for many registered private rounds (EDS)

The option „EDS“ gives you the opportunity to complete a tournament within the EDS round regulations (see handicap rules - valid from 2021, licensed for the DGV).
The function is useful if, for example, you want to conduct EDS rounds for many players at the same time. Registering individual EDS rounds in a non-HCPI-relevant tournament is not possible.



Select ***Start*** to close the tournament.

If the check mark ** *Transfer results-list to the intranet*** was not set, the following query is generated; you can decide here whether the results list should be displayed on the intranet. The result of the players is always transmitted.

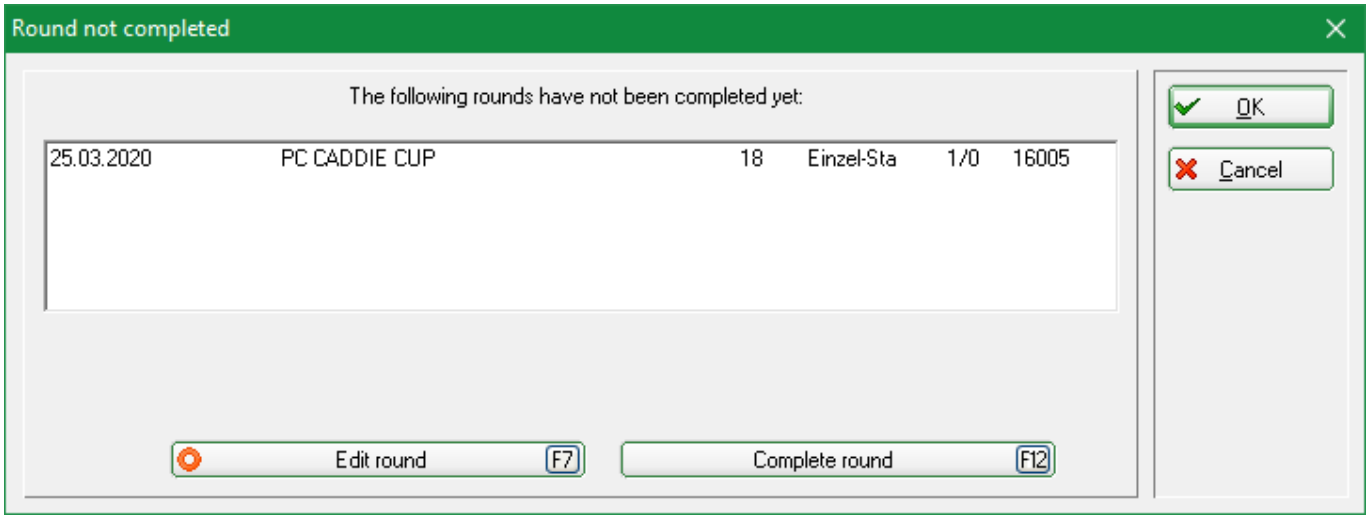


HCP index 26,4

Germany: Although there are no more handicap classes with the WHS, the HCPI of a player will not rise above 26.4 even with poor results (if the player has a HCPI of 26.4 or better). The player can request the increase.

Reminder of tournament completion

- For a handicap effective tournament, the following message appears if the tournament completion was not made in a timely manner.
- ***Germany only: new as of 1.4.2016, the message will also appear for tournaments with the single game format that are not handicap effective***
- The notification will appear from 3 p.m. on the day of the tournament, as soon as you close PC CADDIE and the completion has not yet been made.
- You will also receive the message every morning when PC CADDIE starts. This also applies to EDS rounds.
- Think about whether a tournament conclusion is announced. Special care is taken with copied tournaments. If the original tournament has already been completed, you cannot, under any circumstances, complete a copy. In this case, ignore the message for 30 days until it disappears.

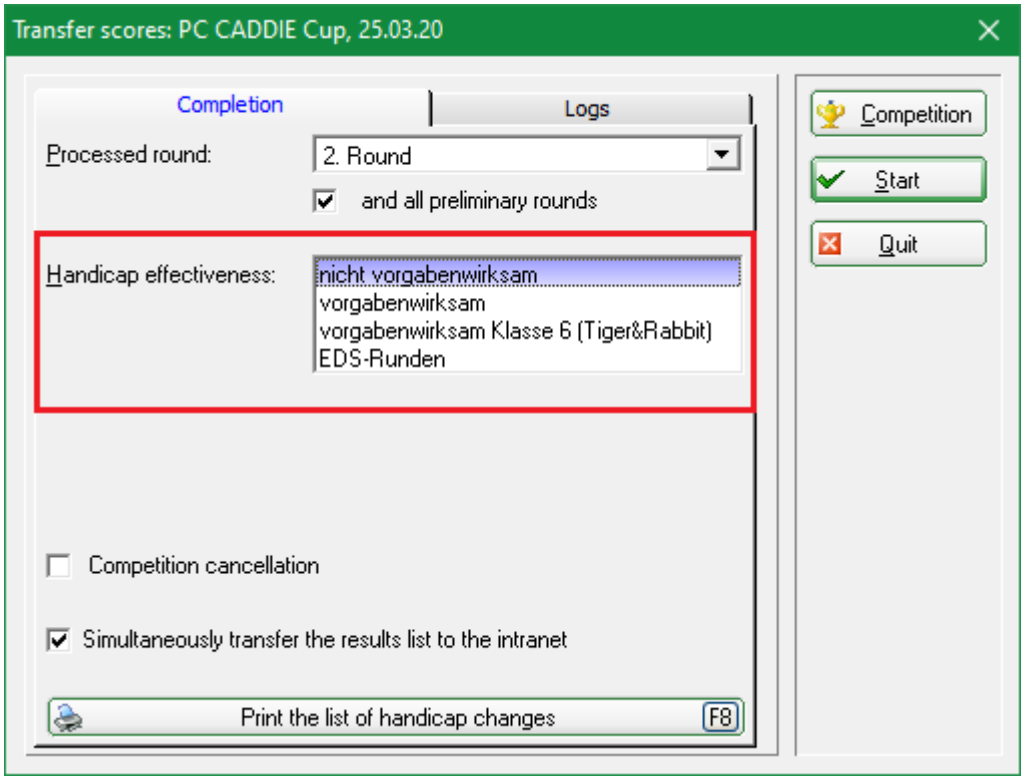


In a multi-round tournament (single game format) you will be reminded of the tournament completion for each round.

Change handicap effectiveness after completion

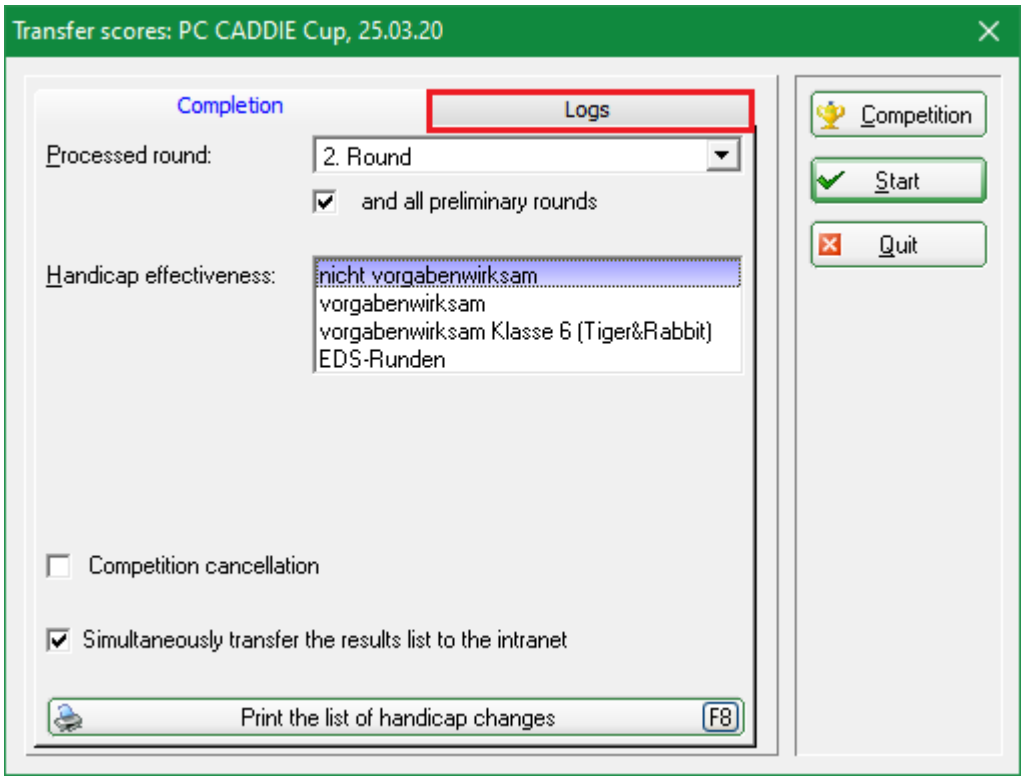
The handicap effectiveness can be changed as soon as the results have been entered (since 1.4.2016); to do this, select the ***Transfer scores*** button in the tournament mask and select the new setting for the round. This means that a tournament that has been accidentally completed as handicap effective can be closed again as „not handicap effective“, which allows you to make the required corrections in the master sheet. Completing the same tournament for a second times overwrites the results in the master sheet (a copied tournament is NOT the same tournament as the original). An ***automatic changeover message (protocol)*** will be sent to the golf associations of the countries via the intranet if the handicap effectiveness changes in the tournament settings.

You can only change the handicap effectiveness up to one day after the tournament's completion.



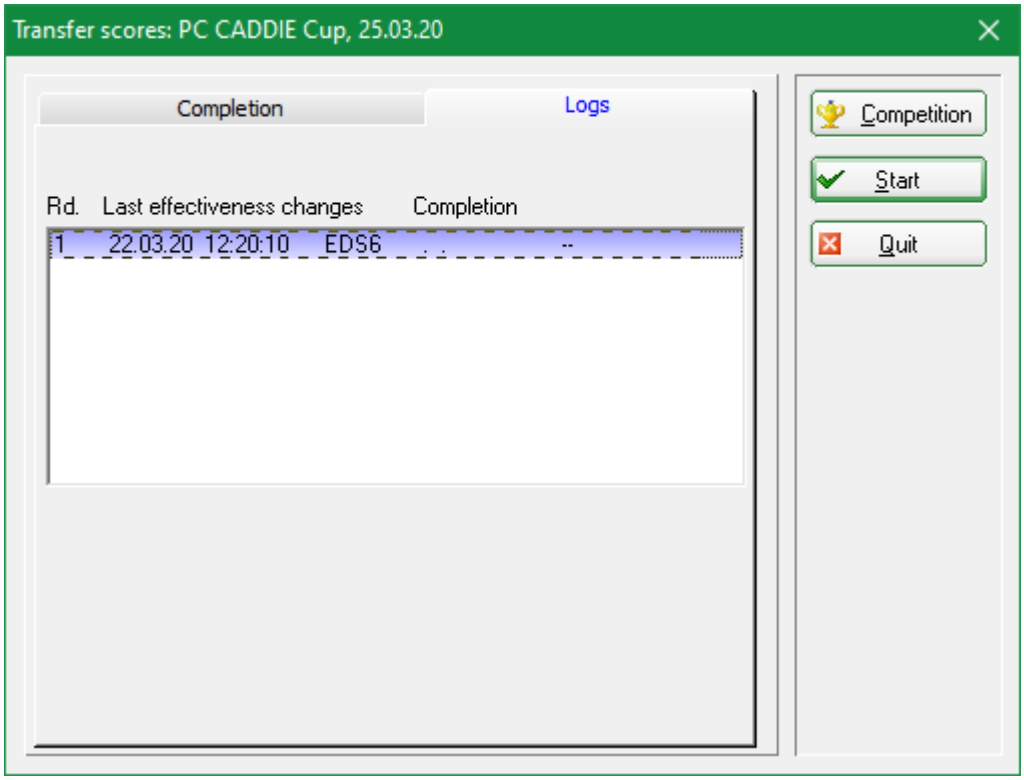
Logging completion changes

Changes in the settings of the handicap effectiveness are automatically transmitted to the intranet, as of 1.4.2016.
You can see the logging directly at the end of the tournament under the „Logs“ tab.



Here, the competition was changed to „Effective class 6“. The last change is always displayed and

transmitted to the DGV for each round.



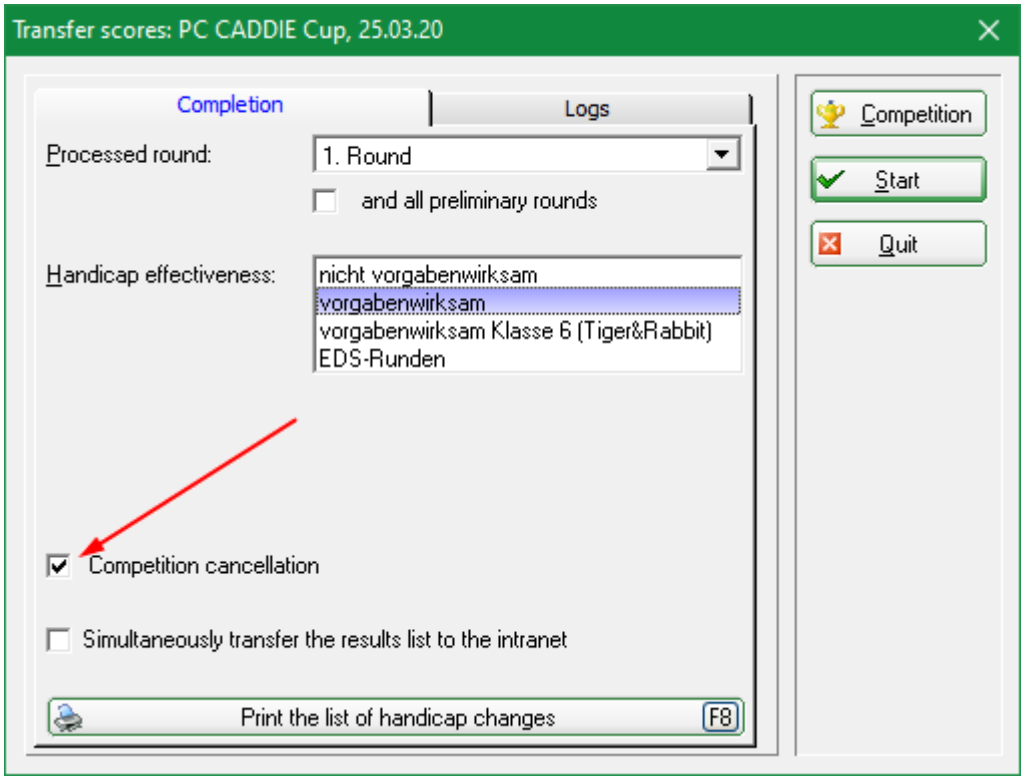
Competition cancellation/ tournament cancellation

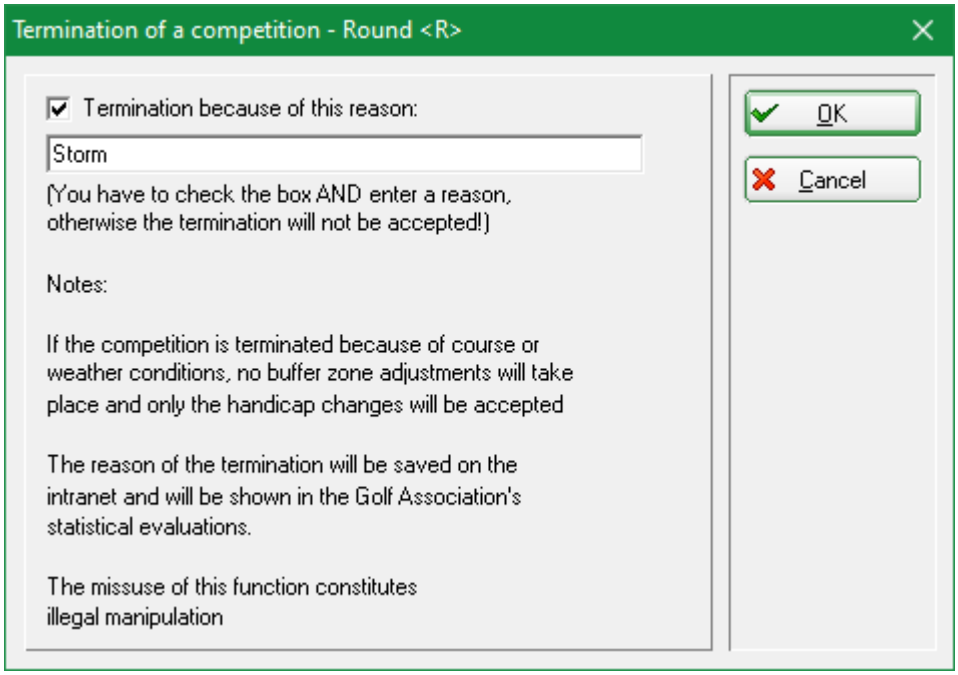
:!:A competition for which all results have been entered is always completed as normal, the „Cancel competition“ button has no effect in this case. This is intended by the golf associations to counter abuse of the function.

If a handicap effective tournament has to be canceled, for example because of bad weather conditions, proceed as follows.

- Enter the results of the completed scorecards as usual.
- Enter the scores of partially completed scorecards. *L**eave the missing holes empty***. It is important that you do this, because ***a tournament will only be counted as a canceled if there are actually results missing*** from players. Remember: dashes are also results!
- Players who haven't played a single hole will be disregarded from the result entry.
- If necessary, use the BLIND HOLE evaluation for the result list by only evaluating the holes played by all players. However, as usual, the blind hole rating must be set to ***no*** in order to close the tournament.

As soon as you have finished entering the results, tick the „Competition cancellation“ and start the completion process. **Please note that a tournament that has been completed incorrectly cannot be concluded afterwards as “cancelled”**.





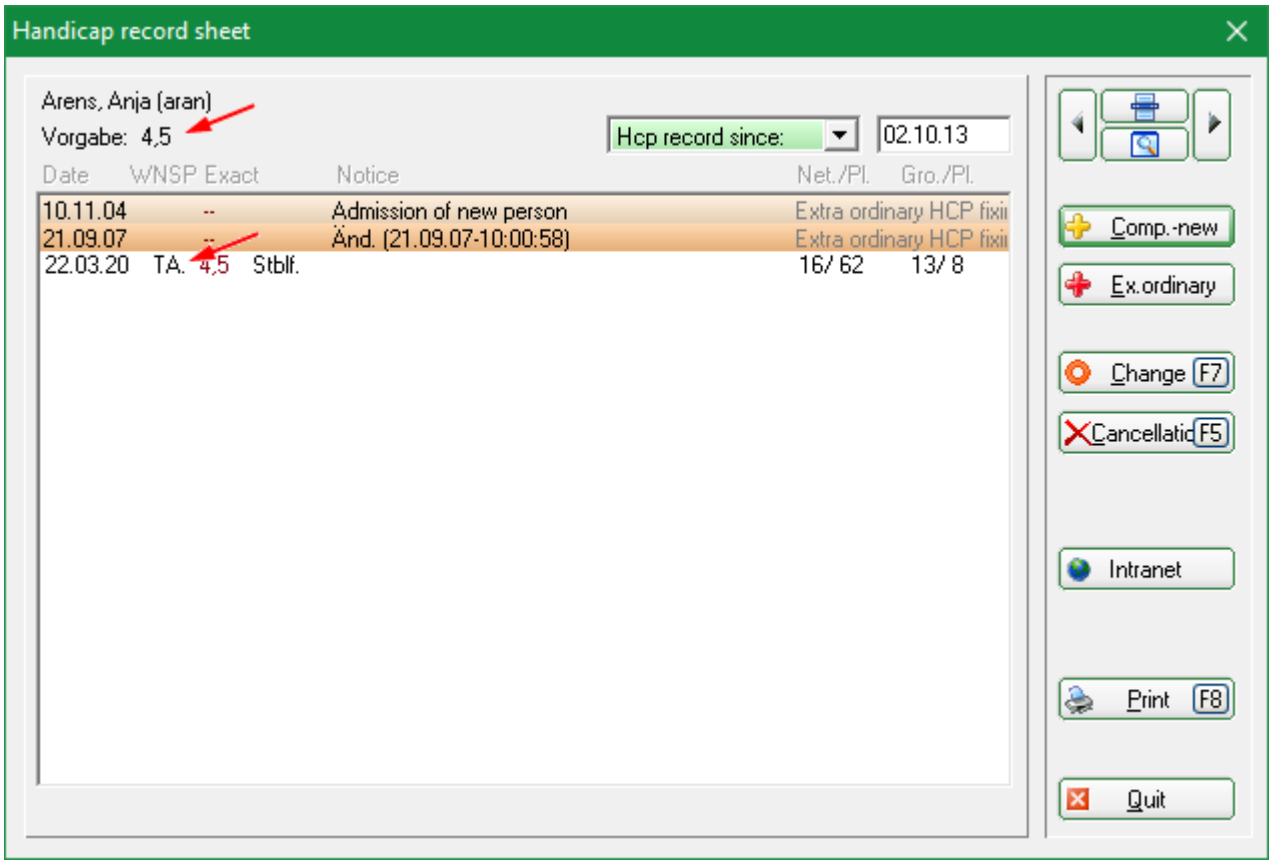
1. Set the check-mark for canceling the competition
2. Give the reason (mandatory!)
3. Confirm with OK

The tournament will be canceled.

- Players who have not yet started to play will not receive an entry in the master sheet.
- The CBA calculation is not applied (only valid for Switzerland)
- Results within the buffer or better are evaluated as normally effective
- All results that are below the buffer (regardless of whether the round was ended or not) are marked TA in the master sheet (only locally in the master sheet PC CADDIE).
- According to the DGV, TA results that have no effect are not sent to the INTRANET master

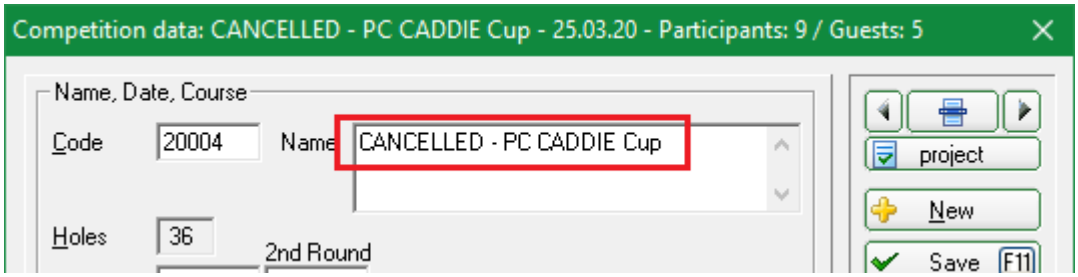
sheet.

The following screenshots presents an example of a master sheet entry with the identifier „TA“ (you can also see in the top left that the player has an active STV).



Competition was canceled

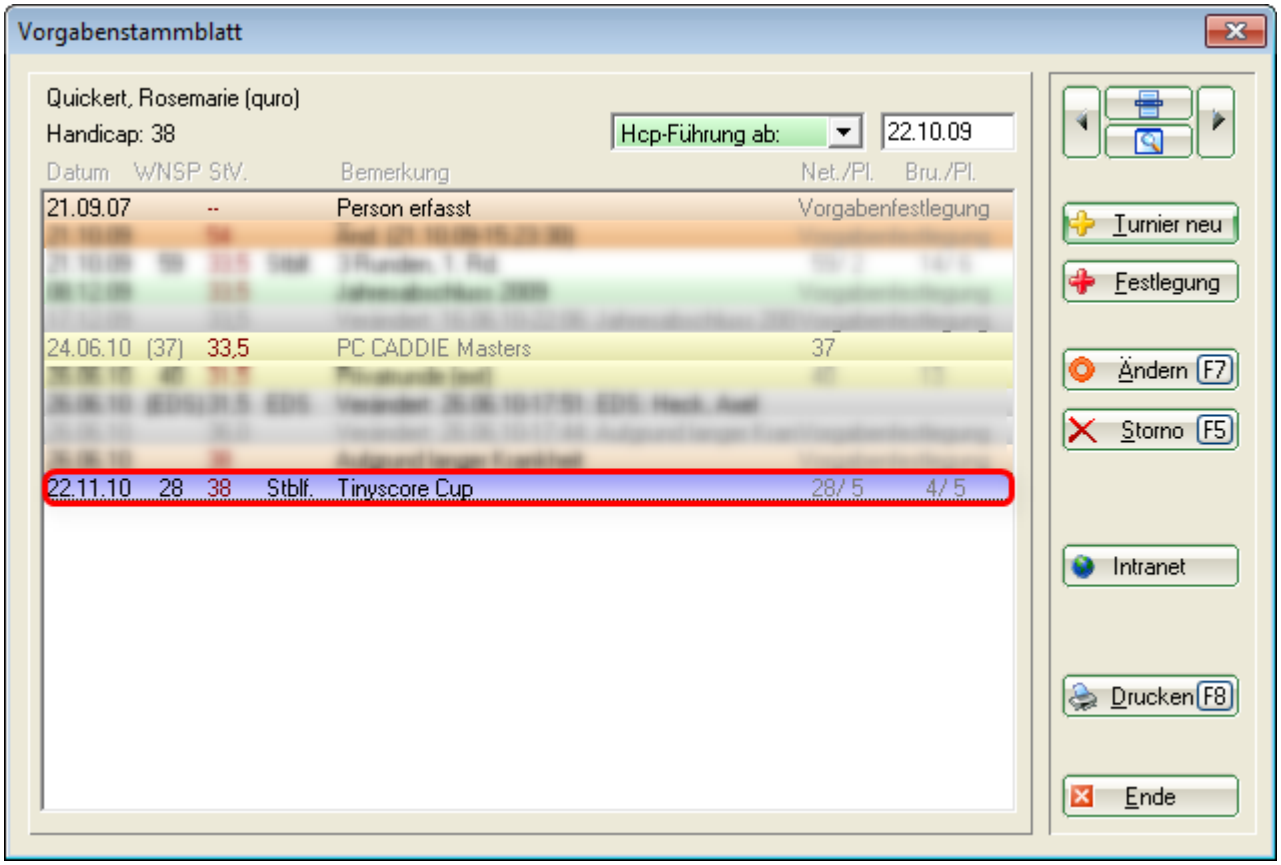
PC CADDIE will also ask you over 30 days to complete a cancelled tournament. You can ignore this or make the completion. If no results have been entered for the players, no entries will be made in the master sheets. However, the reminder to complete the tournament no longer appears!
For better clarity of your tournament list, it is advisable to add “CANCELED” in front of the tournament name.



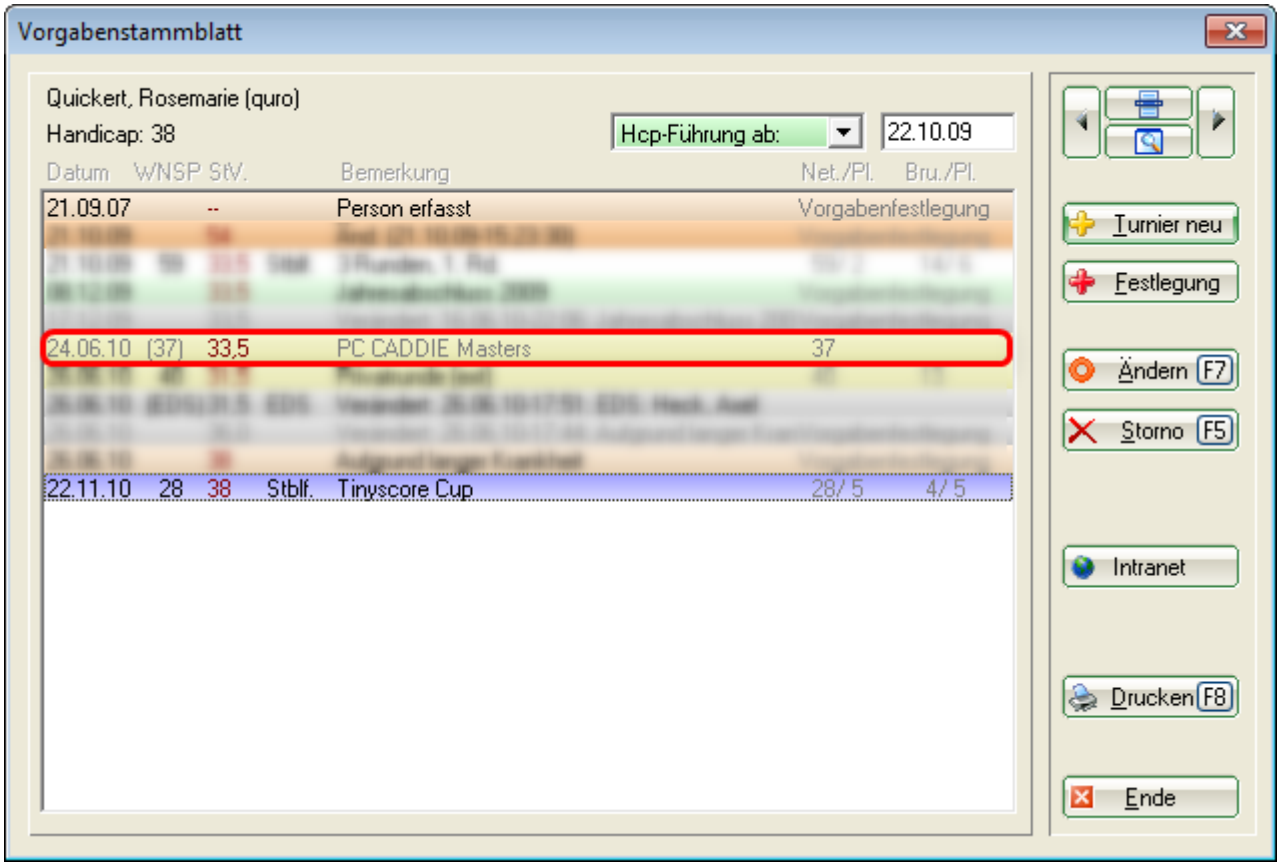
Information on how to delete a tournament from the internet can be found =>here

Entry in the master sheet

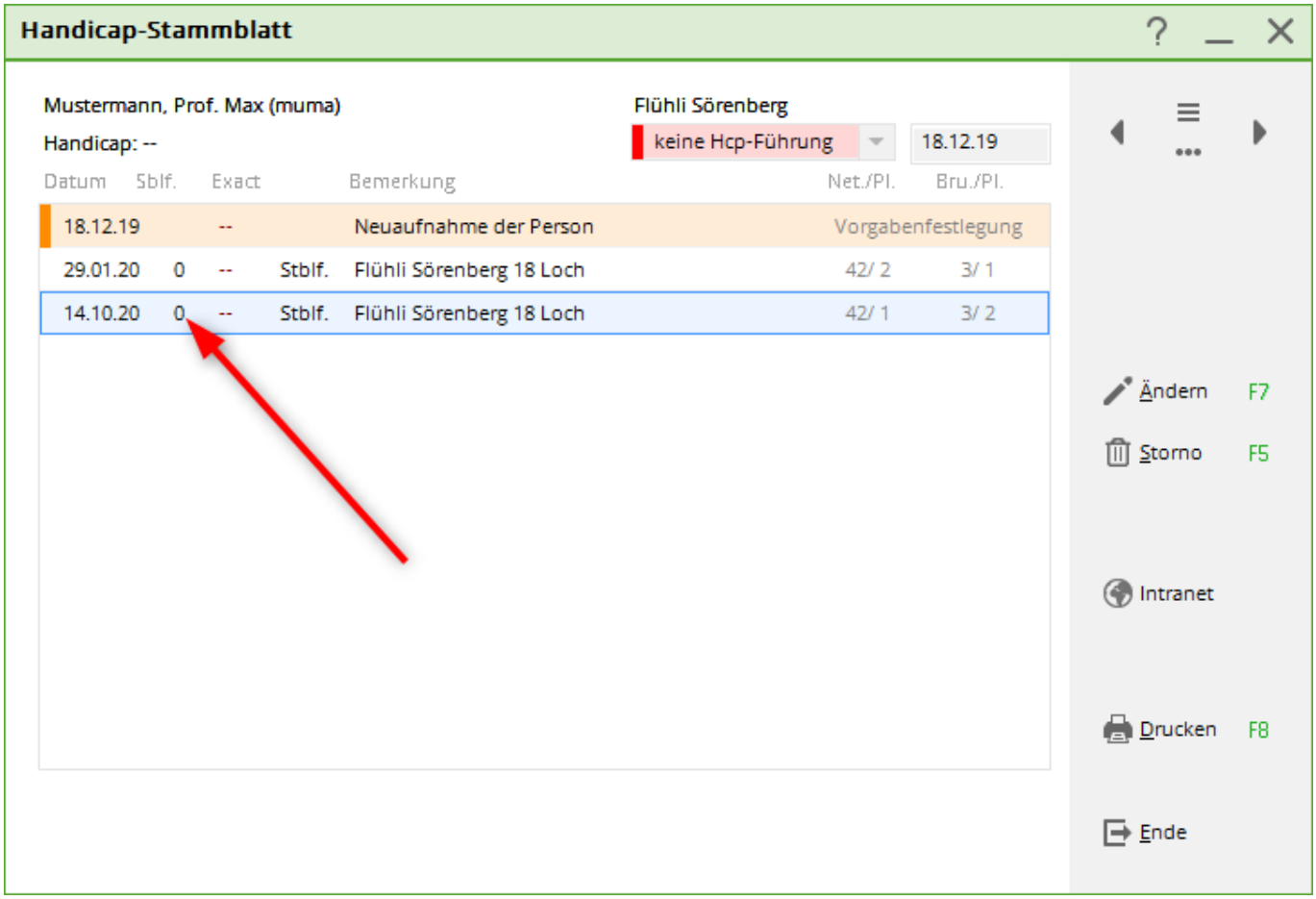
PC CADDIE makes an entry in the ***master sheet*** of every tournament participant, after the completion of the tournament. The handicap is recalculated:



The function also creates master sheet entries for tournaments that do not have an effect on the handicap (only game type „single“), but which have no effect on the handicap (they are in brackets and can be easily identified):



Results from guests or external members are transmitted to the home club via the intranet. These results are shown with square brackets in the HCP entries and do not count like in a master record of members. Tournament results are only used in the home club to determine the current handicap for the main sheet.

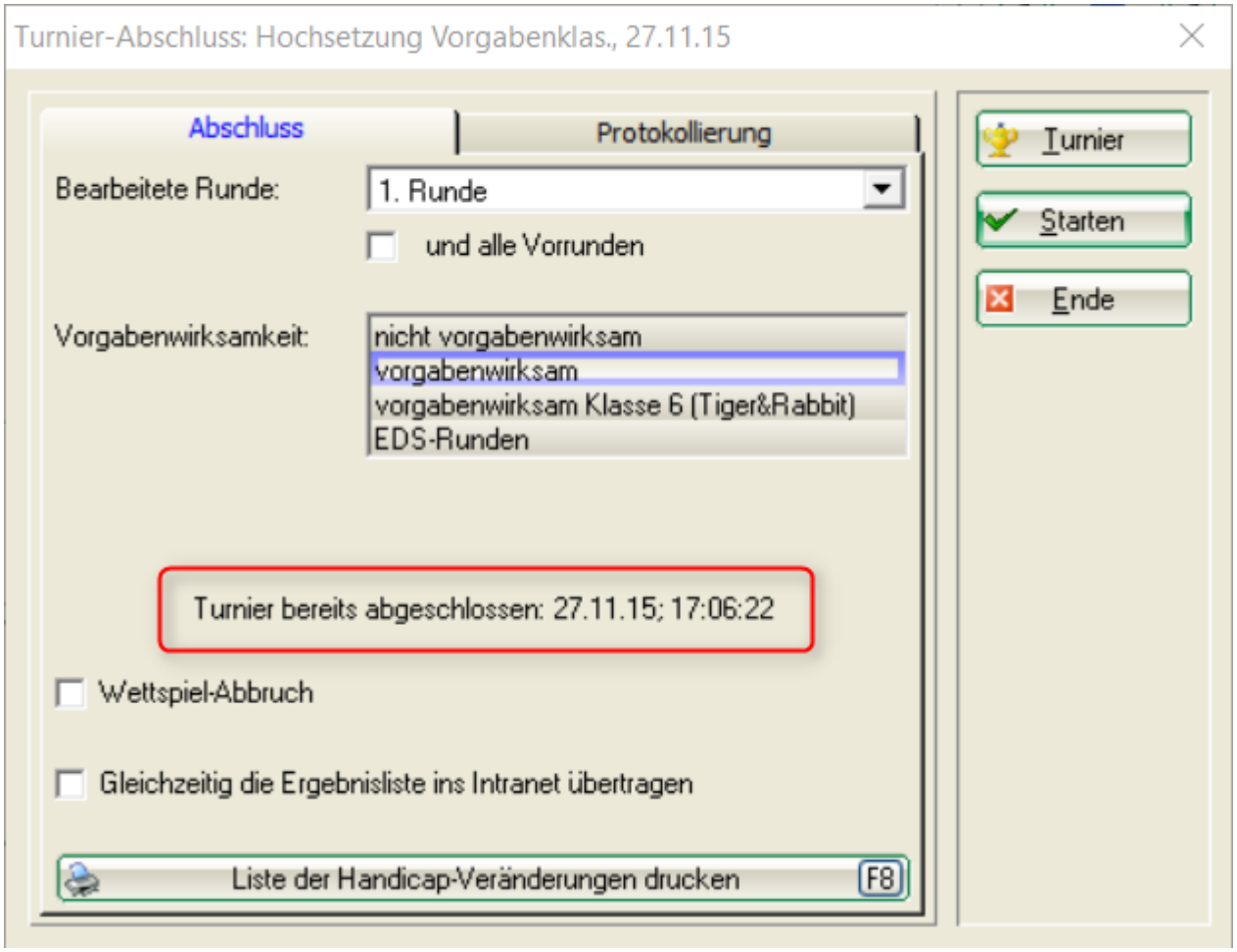


Sending results from different countries

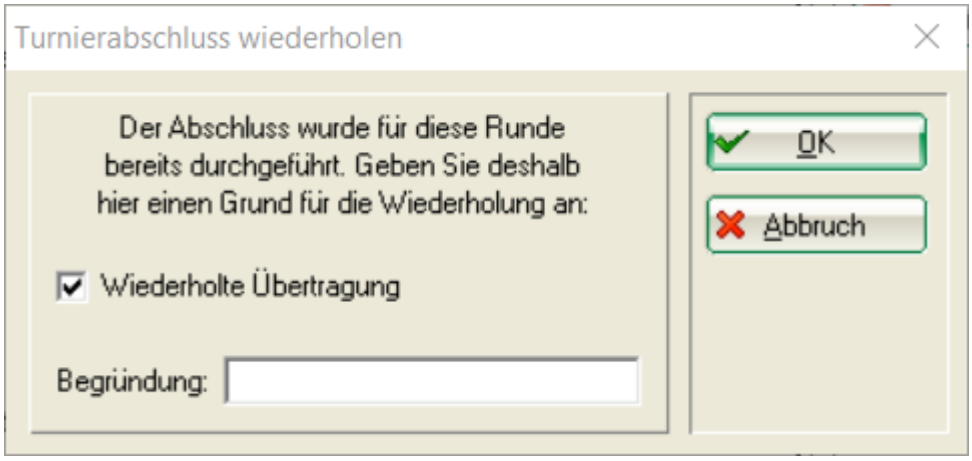
- ***Germany***: results are sent within Germany, and also to Switzerland and Austria. Sending results from Germany to Bulgaria, Luxembourg, Hungary and other countries is not possible.
- ***Switzerland***: results are sent within Switzerland, and also to Liechtenstein, Germany and Austria. Sending results from Switzerland to Bulgaria, Luxembourg, Hungary and other countries is not possible.
- ***Austria* **: The results are only sent within Austria, there is no international interface for sending the results to other countries (as of 2018).

Repetition of the tournament completion

HINT: You can repeat the writing of the master sheet entries for a tournament within 4 weeks . The master sheet entries that have already been written are then adapted to the results and any further entries are added. The unique tournament ID makes it possible to simply overwrites the previous entries.



In the lower part of the mask you can see whether the tournament has already been completed. After changing the results, you should call this function again so that the changes also take effect in the master sheet. You will prompted a window in which you have to define a reason for the renewed conclusion. The recalculation takes place afterwards.

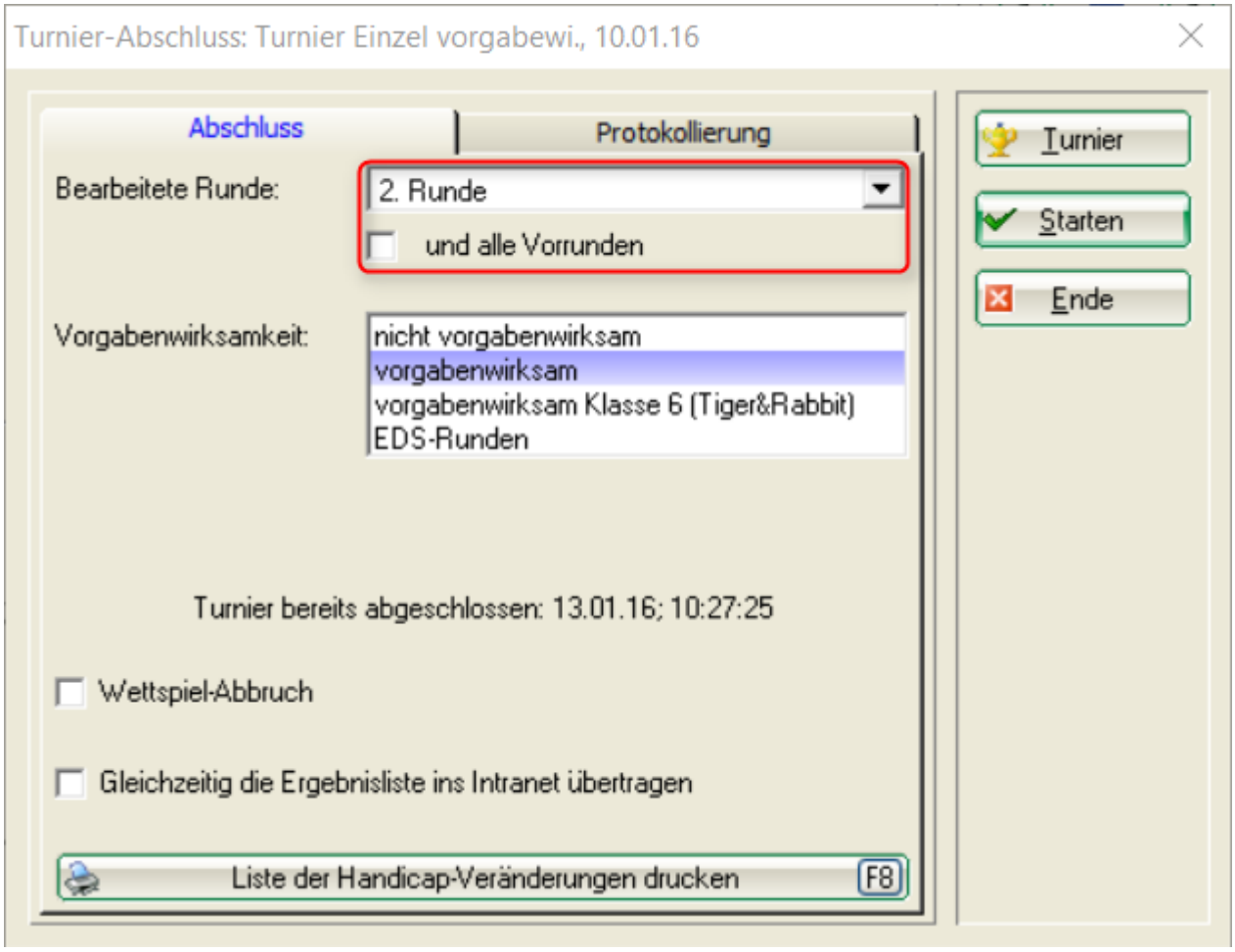


You simply start the process with the ***Start*** button and, as already mentioned, and can repeat if necessary.

Completion of multi-round tournaments

In a multi-round tournament, you must complete the tournament after each round in accordance with

the regulations. Please pay attention to the correct round, and complete the tournament after each round.
It is not possible to only complete the 2nd round in a competition. If the first round has not been completed, it will be completed automatically.



CBA calculation (April 2012 - March 2016)

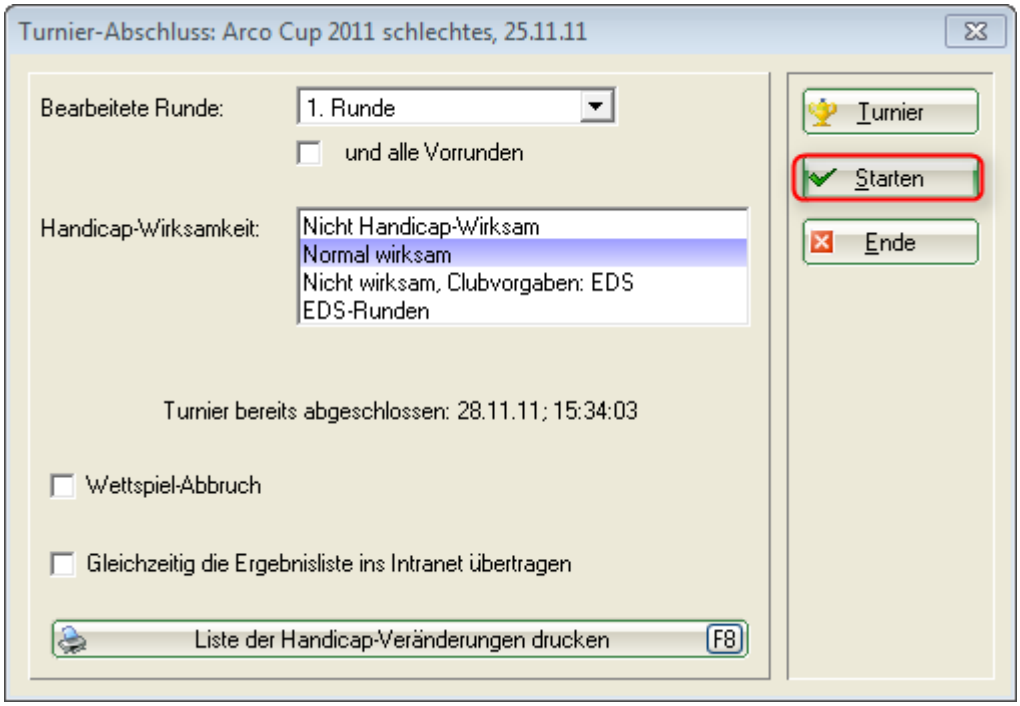
The CBA calculation is in use since the 2nd of April 2012.
The CBA calculation will no longer apply in Germany from April 1, 2016. In Switzerland, the CBA with changed calculation will only be used for HCP classes 1 to 3.

The buffer zone adjustment is a factor by which the buffer zone of the EGA handicap class of a player may be adjusted after each handicap effective round, before it is determined how his achieved result is to be evaluated for updating the handicap (see DGV regulations and game regulations 2012 to 2015).

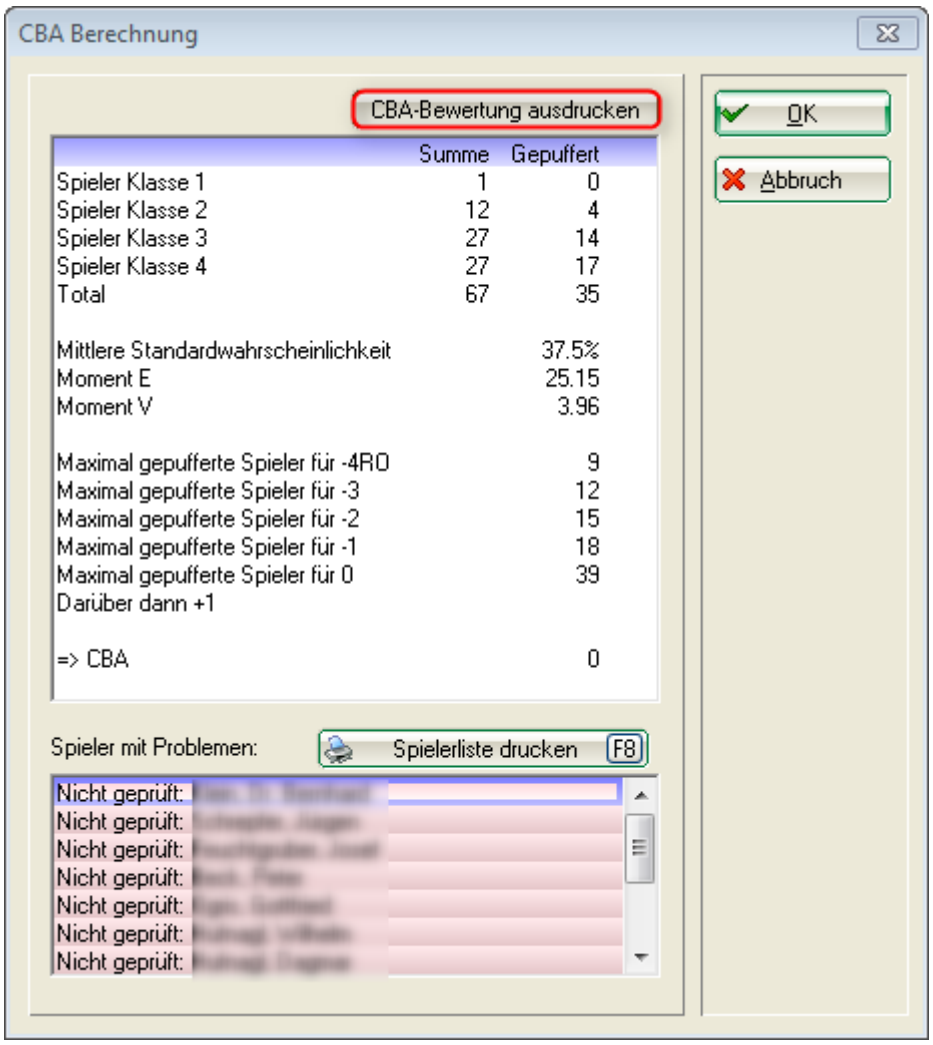
The CBA values range from „+1“ to 0, -1, -2, -3 to „-4RO“ (reduction only / underplay only).

The CBA calculation (Computed Buffer Adjustment) is carried out automatically at the end of the tournament.

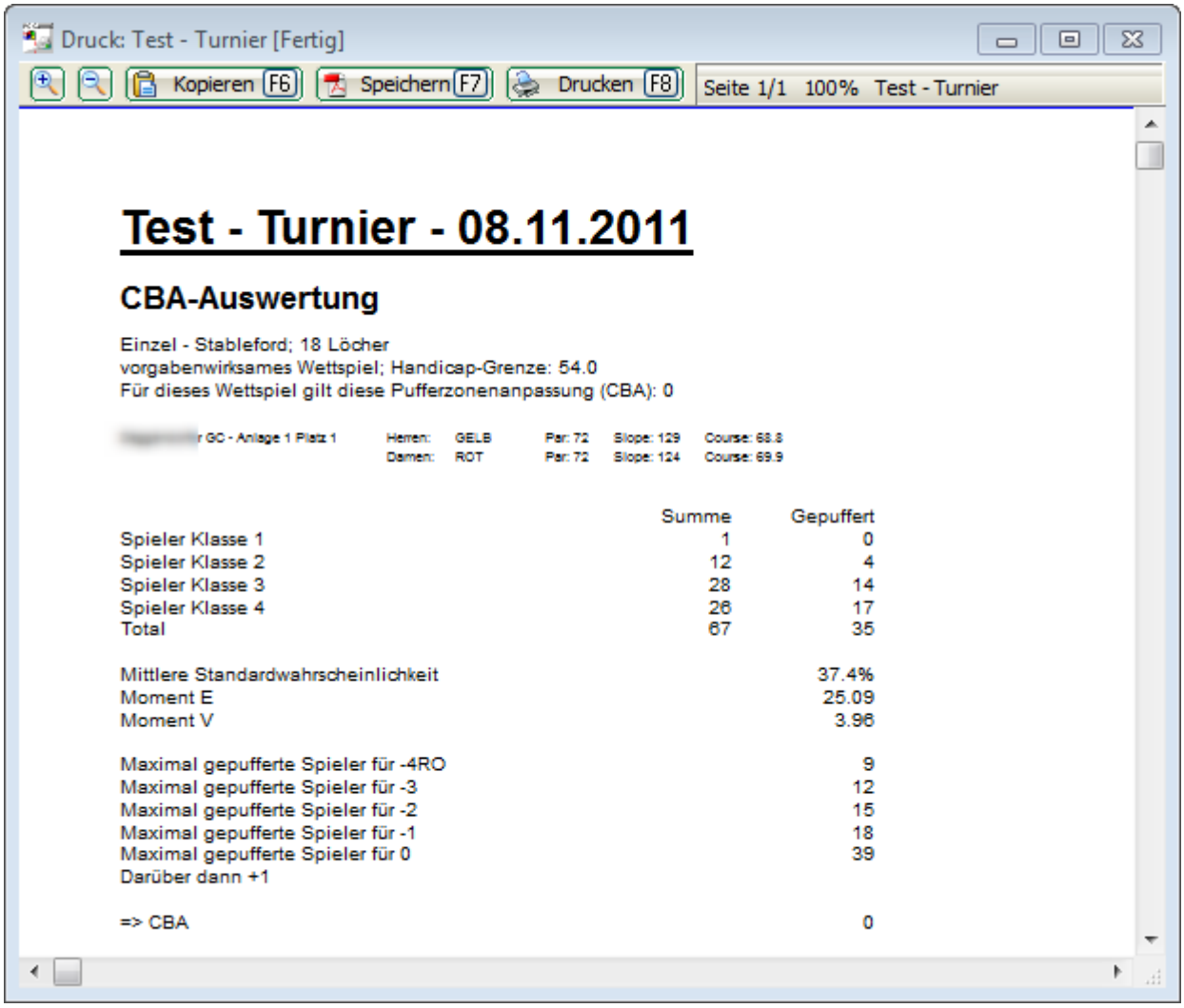
When you start the tournament completion, this window comes up first:



The CBA evaluation begins if you click again on. In this case the CBA value is 0, so nothing changes in the buffer zones in this tournament.

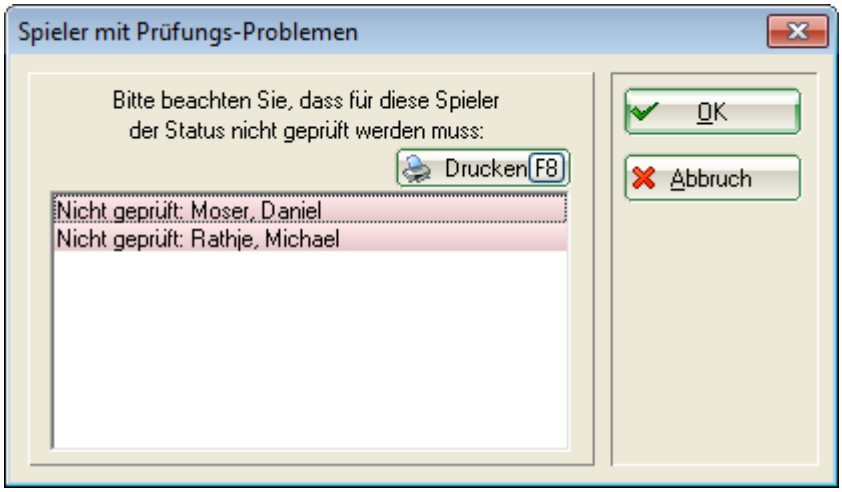


Click on „Print CBA assessment“ and you will receive the following printout:



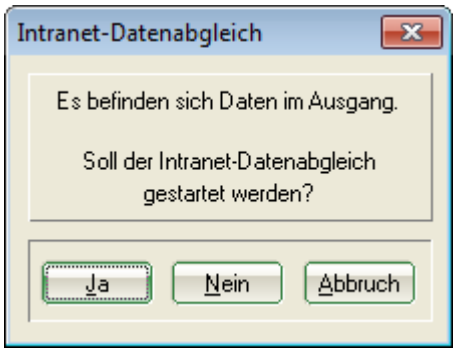
Proper handicaps of all players are required to complete the tournament. All of these must be checked via the intranet. Post processing is required if this check is unsuccessful (for example, because a player has a different home club).

If there are still unprocessed players, the following window opens:



You now have the option of changing these players manually (such as specifying the home club) and having them checked again on the intranet. The tournament can only be concluded once the handicaps of all players have been checked. If the handicap checking over the intranet fails, you can also manually confirm the HCP in the person mask.

After the successful completion of the tournament, the data will be sent to the other clubs, i.e. to the respective intranet of the countries. Confirm the following message with ***Yes***.

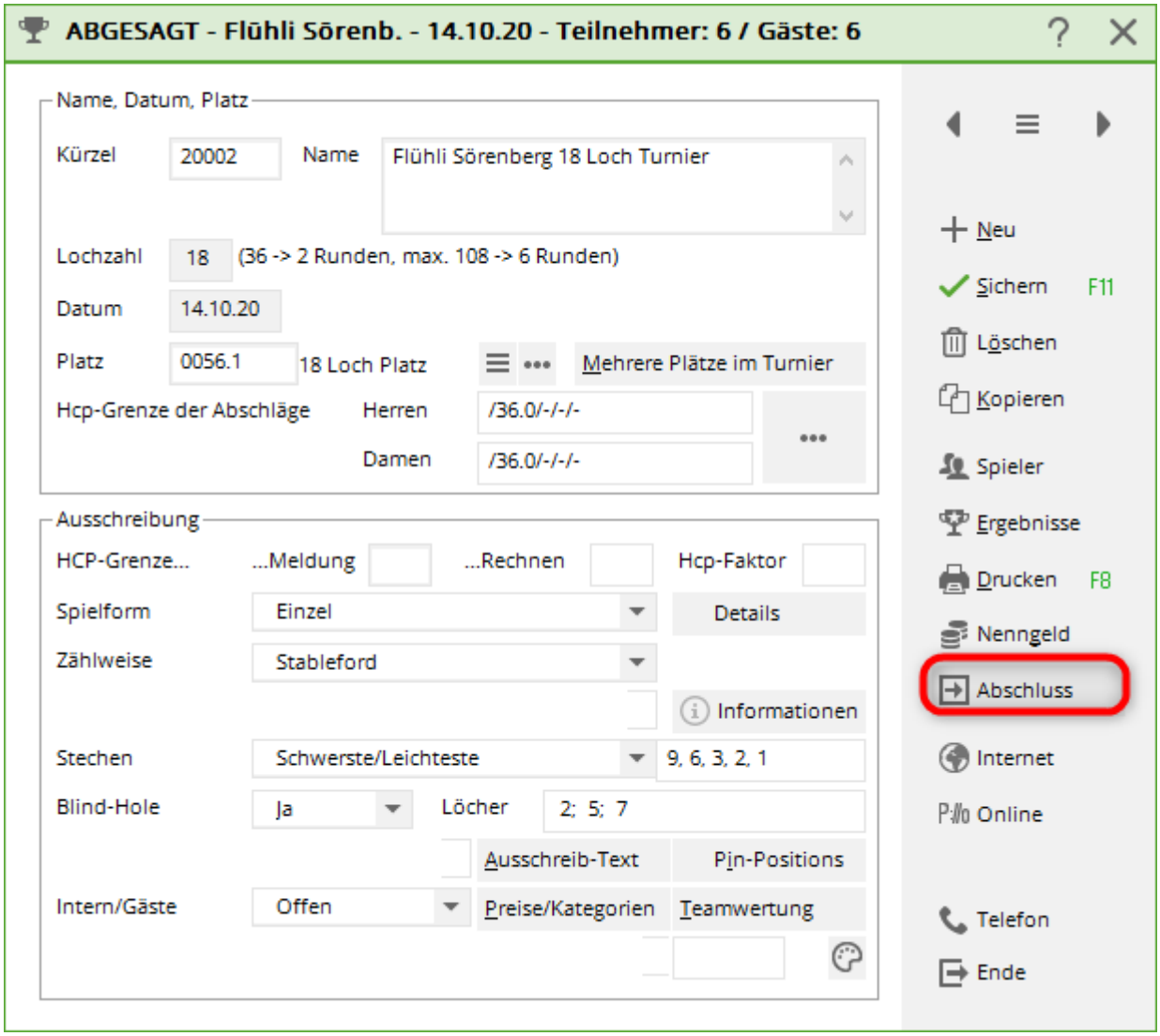


Closing a tournament in Austria

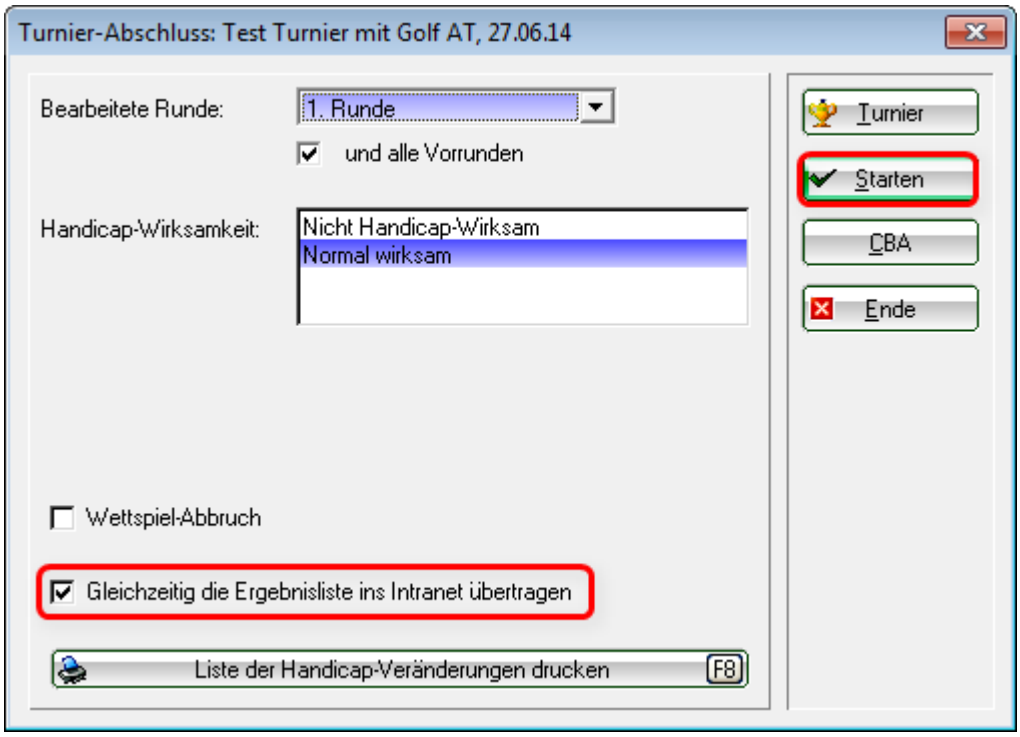
If you fail to complete a tournament,you will receive a message informing you that all results without Stableford points have been transferred to GOLF.AT. In this case, just open the tournament data and make a comparison with GOLF.AT.

The tournament closing will only work if all players have been checked at GOLF.AT. If you have problems with guest players, check in your ***ADMIN GOLF.AT area*** whether the guest player is available. If necessary, you should create it there.

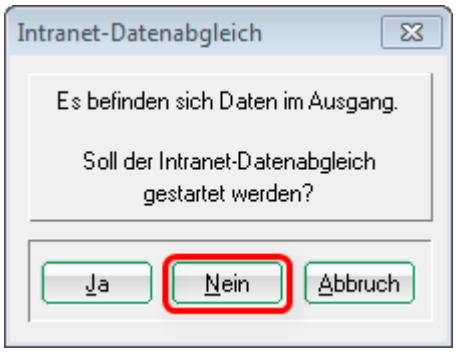
When you have finished your tournament and all results have been entered in the tournament, please click on ***Transfer scores*** as shown in the screenshot below. The Stableford points that you want to transfer to GOLF.AT are sent only now. The new handicaps can also be printed on the results list. If a result needs to be corrected after the award ceremony, change the result for the player and repeat the tournament completion.



Go ahead with ***Start***. Here you can also set again whether you want to transfer the results list to GOLF.AT (Internet).



You will now be asked whether you want to immediately transfer the results to GOLF.AT on the intranet. In this case, confirm with ***Yes***. Click ***no*** if you only want to transfer the results after the award ceremony.



You can also connect to GOLF.AT at any time after the award ceremony by clicking on the GOLF.AT logo on the bar in your PC CADDIE. Now everything prepared for transfer is sent to GOLF.AT.



The FTP butler should show a transfer:



Now the tournament results have been transferred to GOLF.AT with stableford points for the master sheets.

You will get reminders if you fail to complete the tournament:

