

Tournament on the Internet - Switzerland

Online Tournament Management

Our PC CADDIE module “Online Tournament”, which is integrated directly on your homepage, allows the online booking and dissemination of the tournaments. Bookings are made in real time and are entered directly into your PC CADDIE.

Find out more: [PC CADDIE://online tournament calendar](#).

Or follow the online calendar: [PC CADDIE://online Turnier-Management: Gut Heckenhof](#)



Upload a tournament on the Intranet

The following presents more details and screenshots relevant for the Swiss Golf Network and also for Swiss Golf(Swiss Golf Association).

Swiss clubs that upload only to Swiss Golf can also consult the [Tournament on the Internet - International](#) page.

The **Internet** button and its function.

Find the button in the main mask of the tournament; pressing it opens a new window where you define when and which information and registration opportunities are to be released at Swiss Golf Network.

Information

The **Information** tab shows which tournament information should be uploaded on the Swiss golf network.

Intranet information (internal ID: 29)

Name:	Tournament name			
Form:	Single - Stableford; 18 Holes			
Information Categories Number of players Entry limits Functions				
Host:	Club	ID:	<input type="button" value="Import"/> <input type="button" value="Export"/>	
Remark:	<input type="text"/>			
Entry fee info:	Members €15, Guests €50, incl. Green fee			
Start:	Tee: 1	Time: 09:00	o'clock	
Display status:	Entry, start and results lists			
Team results:	(do not show team scores)			
Visible as of:				
Entry list:	...	-7	-1	0 o'clock
Start list:	...	-2	-1	0 o'clock
Results:	...	0	+1	o'clock
Last performed:				
<input type="button" value="Check players and course in Intranet"/>				
<input type="button" value="Publish entry list in Intranet"/>				
<input type="button" value="Open competition in Intranet"/> <input type="button" value="Info text"/>				
<input type="button" value="Cancel"/>				

1. Please note the selection regarding the host of the tournament, where you can select whether the organizer is a club or whether this is an official Swiss Golf tournament.
2. Enter the desired information and the entry fee.
3. Define the start of the tournament and the starting tee(s).
4. The Display status shows if a tournament is published on the Internet or not.
Start and result lists must still be uploaded as usually. A tournament which has a display status will be uploaded on the Internet during the next Intranet updates.
HINT: The selected view also applies for display on a self-service terminal.
5. Please note the possibility of allowing the tournament to be loaded by other clubs.
6. Check players and course in Intranet. Checking the handicap (for guest players) will be automatically proposed by PC CADDIE at the latest during printing the scorecards.

Categories

The **Categories** tab defines which groups are allowed to register for the tournament.

You can also directly select AG30 or AG50.

- Select what gender and what age groups can participate in the tournament. You can put several check-marks, for example all age classes from Adult to AK65!
- If the **Age cutoff** field remains empty, the year of birth is to be considered for the cutoff. Enter the date of the tournament if you want to ensure that the player has reached the age before the tournament.
- Enter the number of handicap effective rounds, if this number is specified in the tournament tender. In this case PC CADDIE automatically checks if the evidence for playing this number of rounds in the previous year exists. There is no possibility to relax this requirement to two years – the required number of rounds must be played in one calendar year. This setting also affects the [Entering of the results!](#)

Intranet information (internal ID: 29)

Name: <input type="text" value="Tournament name"/>	Form: <input type="text" value="Single - Stableford; 18 Holes"/>	<input checked="" type="button" value="OK"/> <input type="button" value="Copy F6"/> <input type="button" value="Export"/> <input type="button" value="Intranet-Import"/> <input checked="" type="button" value="Cancel"/>
Information Categories Number of players Entry limits Functions		
Registration categories:		
Gender only: <input checked="" type="checkbox"/> Female <input checked="" type="checkbox"/> Male		
Age groups: <input checked="" type="checkbox"/> All		
<input type="checkbox"/> Children (AC12) <input type="checkbox"/> Children (AC14)		
<input type="checkbox"/> Juniors (AC16) <input type="checkbox"/> Juniors (AC18)		
<input type="checkbox"/> Adults <input type="checkbox"/> AC30		
<input type="checkbox"/> AC50 <input type="checkbox"/> AC65		
<input type="checkbox"/> Other age classes: Men from <input type="text"/> to <input type="text"/> Women from <input type="text"/> to <input type="text"/>		
Age cutoff: <input type="text"/> (empty = conventional year)		
Maximum club registrations: <input type="text" value="0"/>		
For net prizes, only players with this minimum number of Hcp-effective results for last year: <input type="text" value="no minimum requirement"/>		

Here you can define the desired registration restrictions.

- AC12 = everybody up to 12 years

- AC14 = everybody from 13 to 14 years
- AC16 = everybody from 15 to 16 years
- AC18 = everybody from 17 to 18 years
- Adults = everybody from 19 to 29 years (will be shown as Female/Male in Mygolf, even if you ONLY check Male; if you want to have men only, you can set the age limits only for men , for example!!)
- AC30 = everybody from 30 to 49 years
- AC50 = everybody from 50 to 64 years
- AC65 = everybody from 65
- Other ages = flexible

HINT: These settings apply to both online and on-site registrations. While the internet registration is only possible if all the preconditions are fulfilled, the on-site registration allows for exceptions after the secretariat confirms accepting those exceptions.

Number of players

The tab **Number of Players** can be used for setting the accepted number of golfers as well as the number of online registrations. **Waiting lists are not supported by Swiss Golf-INTRANET (as of September 2017)** The number of people on the waiting list is only available with [PC CADDIE://online Tournament](#).

Total participants: Max. total: 1
 incl. guests:

The following number of participant spots is reserved for Internet registration and cannot be booked onsite

Internet registration: Max. total: 2
 incl. guests:

Waitlist: Max. total: 3
 incl. guests:

Allow these guests: 4

5  

- A start preference can be entered with the registration
- Single players may enter foursomes
- Enable cancellation of entry via Intranet

1. Define here if the tournament is internal or an open competition. You can also set here which group of people is accepted as guests and how many players are allowed to register in total and online.

Make sure that all the fields are correctly filled. PC CADDIE transmits exactly the information which has been stored.

Different scenarios:

Internal tournament Total participants – define the maximum number of participants / Guests
 → 0

Define how many registrations can be done online.

Beware of overbooking.

Open tournament with participation of other Swiss Golfclubs' members (including Swiss Golf card ASGI and ASG Golfcards Migros) Define the maximum number of participants. When, in theory, ALL the participants can be guests, you can enter the number for the „incl. guest“ field.

Define how many registrations can be done online.

Beware of overbooking.

2. Make sure that the number of allowed online registrations does not exceed the total number of participants.

3. Define how many persons can be included on the waiting list.

4. Define which group of people is allowed as guests.

HINT: The selected color also corresponds to the display color on Swiss Golf Network.



5. A tournament with partner clubs can be set up so that only members can register online:
 Total participants - define the maximum number of participants and how many of them can be guests.
 Define how many registrations can be done online.
 Beware of overbooking.
As guests → Only members of these clubs → define the club numbers of the participating clubs.

Entry limits

Information	Categories	Number of players	Entry limits	Functions
Entry: 1	from <input type="text" value="01.09.16"/>	Time: <input type="text" value="10:00"/> o'clock		
	to <input type="text" value="25.09.06"/>	Time: <input type="text" value="12:00"/> o'clock		
For guests:	from <input type="text" value="01.09.16"/>	Time: <input type="text" value="12:00"/> o'clock		
Extended entry time for local registration in club (optional):				
	from <input type="text" value="..."/>	Time: <input type="text"/> o'clock		
	to <input type="text" value="..."/>	Time: <input type="text"/> o'clock		
Lower handicap limit (lowest handicap): 2 <input type="text"/>				
Handicap limit for all entries (highest handicap): 3 <input type="text" value="36,0"/>				
Handicap limit for guests: 4 <input type="text" value="30,0"/>				
Handicap limits for members: 5				
Men: <input type="text"/>	to: <input type="text"/>	Women: <input type="text"/>	to: <input type="text"/>	
Handicap limits for guests:				
Men: <input type="text"/>	to: <input type="text"/>	Women: <input type="text"/>	to: <input type="text"/>	
Direct debit for online entries (only Germany)				
Members:	<input type="button" value="Deactivated"/>			
Guests:	<input type="button" value="Deactivated"/>			

1. This function allows you to set different entry limits for guests and for members. For example, guests can register for a club tournament if it is not fully booked three days before the tournament day, etc.
 HINT: Also consider the option of extending the onsite registration deadline.

2. Set the lowest possible handicap for tournaments with lowest handicap limit (for example, only golfers with proficiency certificate can register).
3. Set the highest possible handicap for tournaments with highest handicap limit (for example, only golfers without proficiency certificate can register).
4. The handicap can be set differently for members and guests.
5. A complete distinction between members and guests, or between men and women, is also possible.

Make as little as restrictions as possible here. The handicap limit from the tournament main mask is transferred directly into this screen, and can be processed here. Be extra careful to ensure that the necessary fields are correctly filled. PC CADDIE transmits exactly the information which has been stored.

Functions

Intranet information (internal ID: 29)

Name:	Tournament name	<input checked="" type="checkbox"/> OK
Form:	Single - Stableford; 18 Holes	<input type="checkbox"/> Copy F6
Information Categories Number of players Entry limits Functions		<input type="checkbox"/> Export
Last performed:		
<input checked="" type="checkbox"/> Check players and course in Intranet		<input type="checkbox"/> Intranet-Import
<input checked="" type="checkbox"/> Publish entry list in Intranet		<input type="checkbox"/> Cancel
<input checked="" type="checkbox"/> Delete tournament from Intranet		<input type="checkbox"/> Edit conditions as HTML file
<input checked="" type="checkbox"/> Edit template for these conditions		<input type="checkbox"/> Refresh entries from Terminal

1. Check all the guests in Internet.
2. Redraw the tournament from the Internet.
3. Edit tender.
4. Applications which have been made through the self-service terminal are synchronized with PC CADDIE.

Copy the intranet settings

The settings can be easily copied from previous tournaments using the  **Copy** **F6** function. Make sure you update the deadlines in relation to the tournament date, that is, the date is taken from the source tournament and adjusted according to the current tournament date.

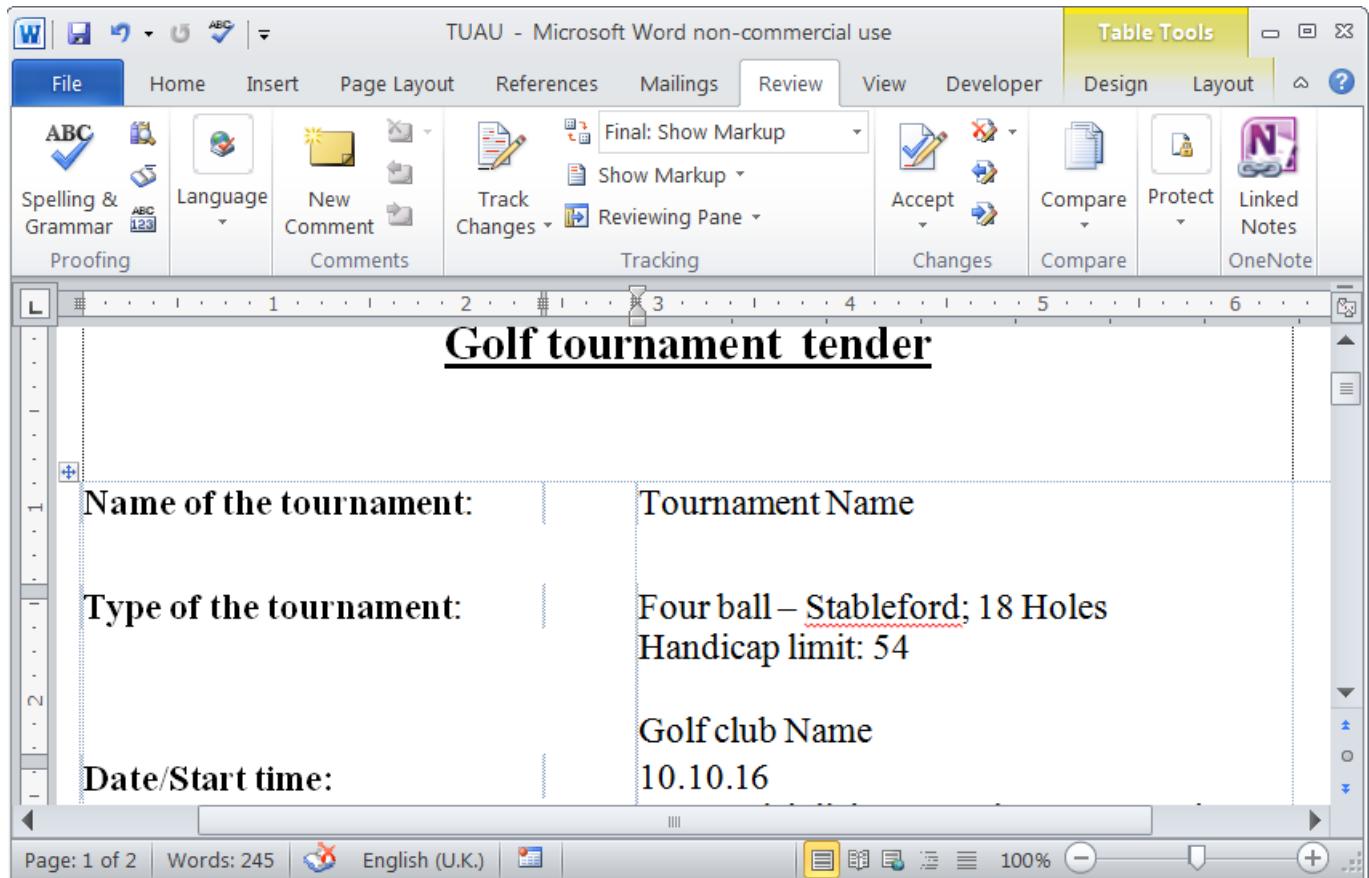


Transmitting the tournament

After the settings are made, conform with **OK** and start the synchronization by pressing the DGV/Swiss Golf/ÖGV button.

Edit tender

Clicking on the  **Edit template for these conditions** button (menu **Internet**, tab **Functions**) opens the default PC CADDIE Word document, which can be used or adapted as a template for the tournament invitation.



The screenshot shows a Microsoft Word document titled "Golf tournament tender". The document contains a table with four rows. The first row has two cells: "Name of the tournament:" and "Tournament Name". The second row has two cells: "Type of the tournament:" and "Four ball – Stableford; 18 Holes
Handicap limit: 54". The third row has two cells: "Date/Start time:" and "Golf club Name
10.10.16". The Word ribbon is visible at the top, showing the "Review" tab is selected. The status bar at the bottom shows "Page: 1 of 2", "Words: 245", "English (U.K.)", and "100%".

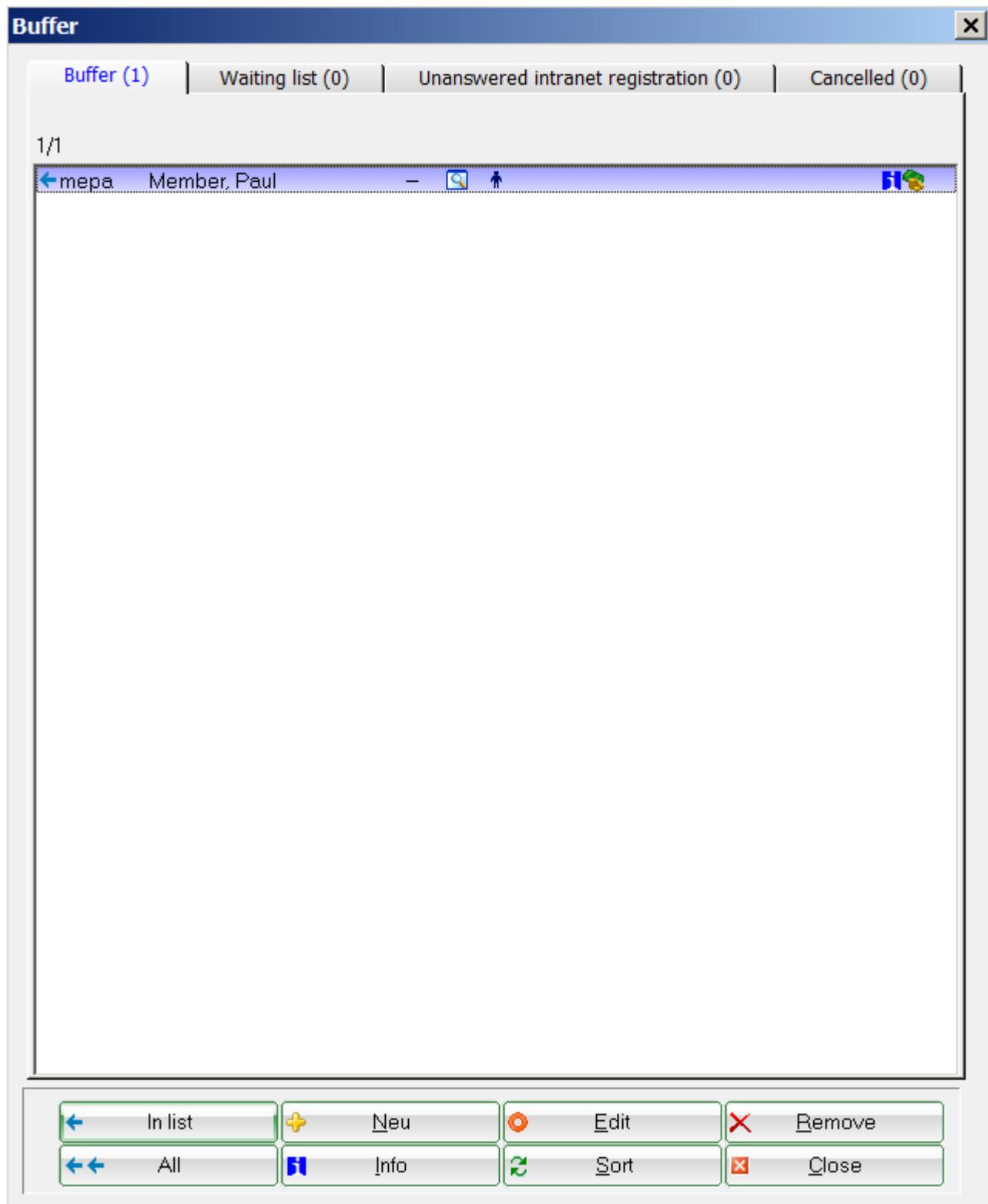
Name of the tournament:	Tournament Name
Type of the tournament:	Four ball – <u>Stableford</u> ; 18 Holes Handicap limit: 54
Date/Start time:	Golf club Name 10.10.16

This document is individually created for each tournament and stored in the main PC CADDIE directory, under HTML. The main reason for this is to keep a standardized format for the documents and to have them ready for printing at any time.

Online registration

A player can register online for joining a club or a tournament. For doing this they need to provide their association registration number and password. This data is available for the corresponding club.

If the registration is successful, the data is saved in the tournament buffer during the next Intranet synchronization, and can be added to the tournament data directly from there.



The information when and how a person has registered for a tournament can be found pressing the blue "i" from the same line with the person's name.

Player Information

Player: mepa Member, Paul 

General Options Entry Fee Team Data File

Datafile number: 33

Entry date: 03.10.16 Entry time: 18:10:32

Entry info:

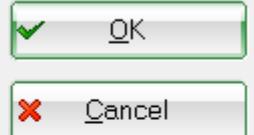
Registered by: 

Internet registration

Del. date: Del. time:

Del. info:

Requested starting time:



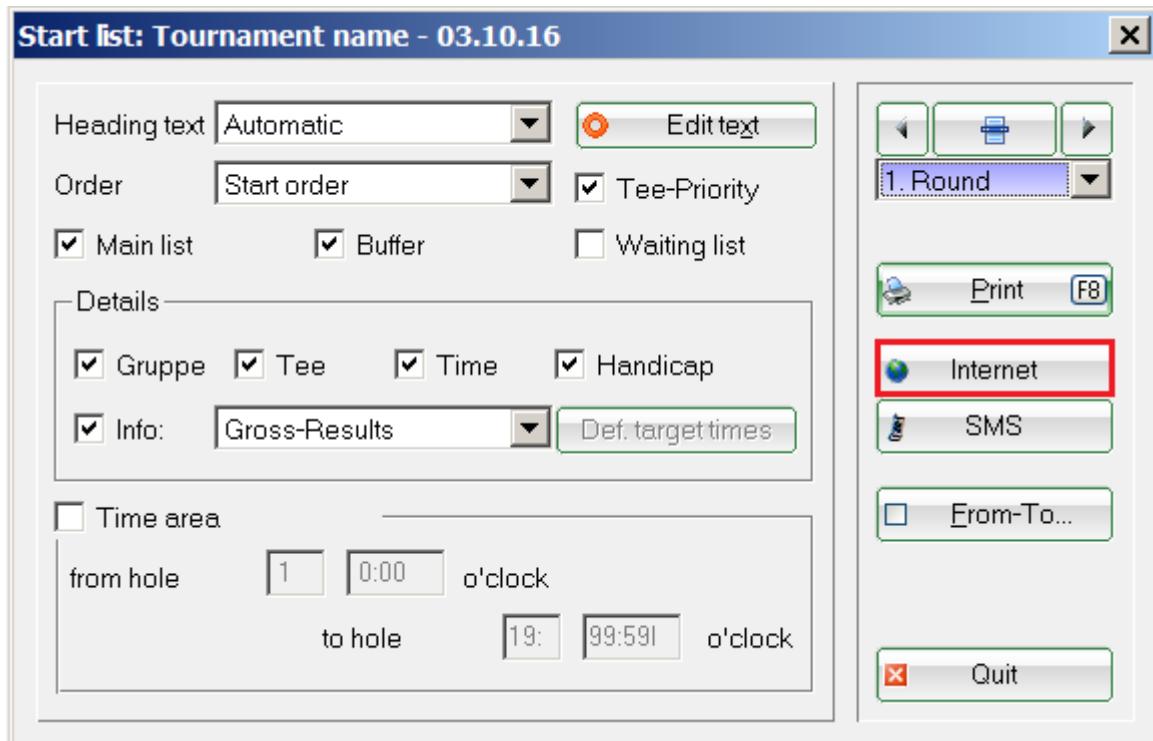
In addition, an entry in the [CRM\DMS](#) is created.

Info: 12

				Memo	ToDo	Contact person	Contact	General overview	Correspondence	E-Mail	Changes to the data	Search
✓	15.06.16	13:06	TERM					Discuss membership status / 15.06.16-16:41-test: / -----				
✓	16.06.16	21:10	TURAN					OK:Project Competition / Sie wurden erfolgreich angemeldet. / Member, Paul				
✓	16.06.16	21:23	TURAB					OK:16.06.16 Project Competition / CD1 / @TURN:000004-01-1-00000013- 1 0				
✓	21.06.16	16:24	TURAB					OK:10.06.16 Testcup / CD1 / @TURN:000001-01-1-00000003- 1 10:08 /				
✓	23.06.16	15:16	TURAN					OK:PC CADDIE Cup / Sie wurden erfolgreich angemeldet. / Member, Paul (Men)				
✓	23.06.16	20:53	TURAB					OK:23.06.16 PC CADDIE Cup / CD1 / @TURN:000011-01-1-00000017- 1 0:00				
✓	20.07.16	12:32	TURAN					OK:PC CADDIE Cup / Sie wurden erfolgreich angemeldet. / Member, Paul (Men)				
✓	20.07.16	15:38	TURAB					OK:20.07.16 PC CADDIE Cup / CD1 / @TURN:000015-01-1-00000019- 1 0:00				
✓	21.07.16	16:35	TURAN					OK:Gentlemen day / Sie wurden erfolgreich angemeldet. / Member, Paul (Men)				
✓	28.09.16	09:55	TURAN					OK:3. Jura Cup / Sie wurden erfolgreich angemeldet. / Member, Paul (Men)				
✓	28.09.16	09:55	TURAN					OK:1. Jura Cup / Sie wurden erfolgreich angemeldet. / Member, Paul (Men)				
✓	03.10.16	18:10	TURAN					OK:Tournament name / Sie wurden erfolgreich angemeldet. / Member, Paul (Men)				

Online publishing of the start and results lists

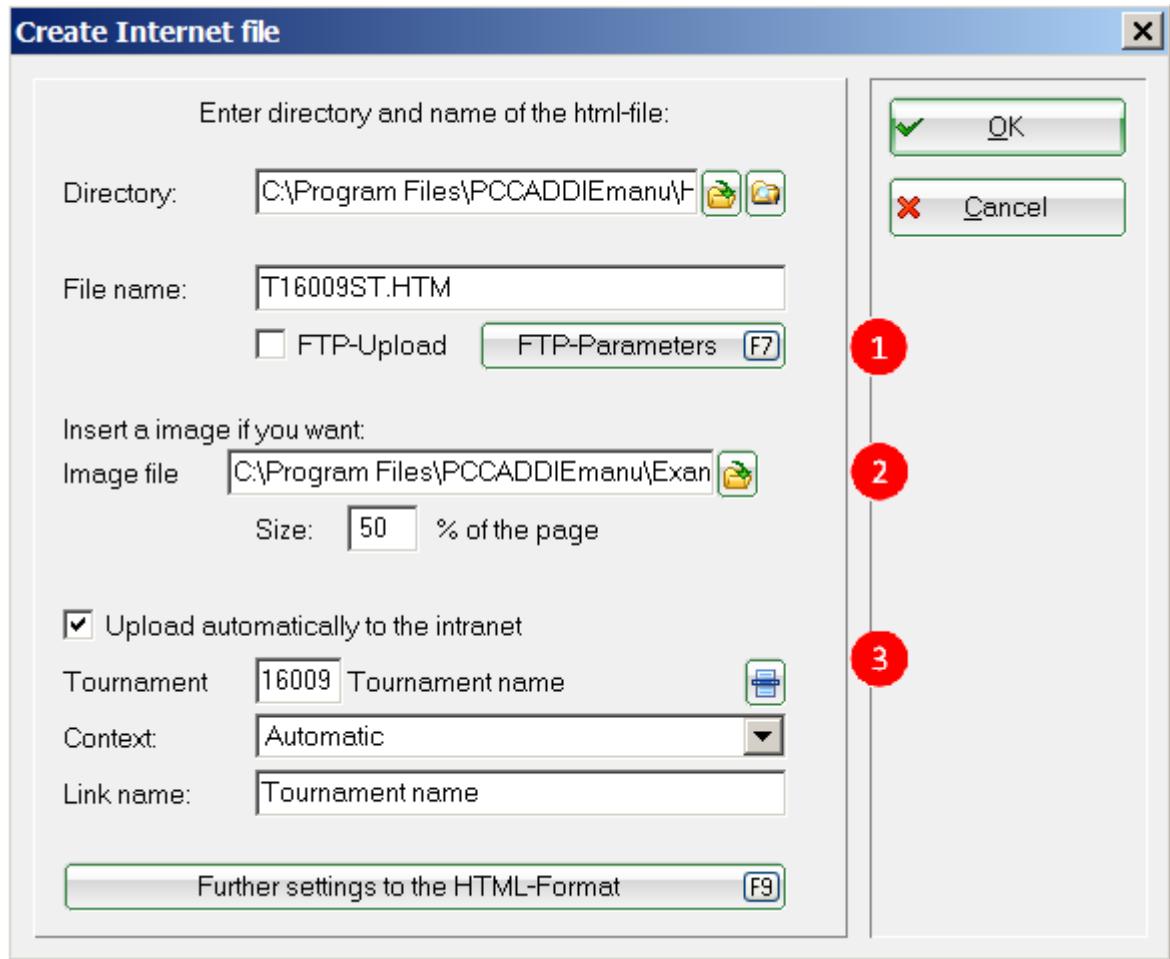
Both the start and the results lists can be published online. Click on **Print** in the tournament mask or select the corresponding option in the **Competitions** menu. The following window opens:



Press the **Internet** button to open the upload settings. At this point, PC CADDIE will check the guests' handicap, if this was not previously done.

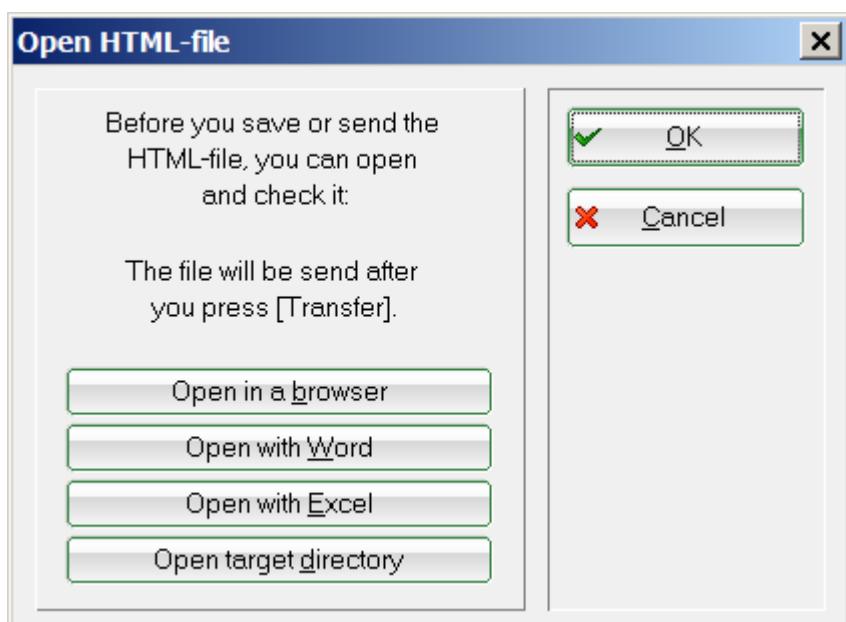


The following dialog offers you multiple options:



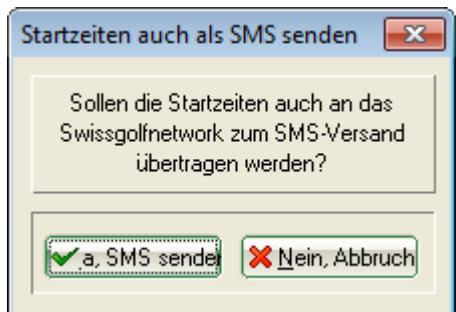
1. **FTP-Upload** Upload the list directly via FTP to a corresponding server.
2. **Insert picture** Insert an image and define its size. This image will be shown on the list at the Swiss Golf Network.
3. **Upload automatically to the Intranet** Direct upload to the Intranet.

PC CADDIE now creates an HTML/XML file which will be uploaded to the Swiss golf network after you press the **Transfer** button.



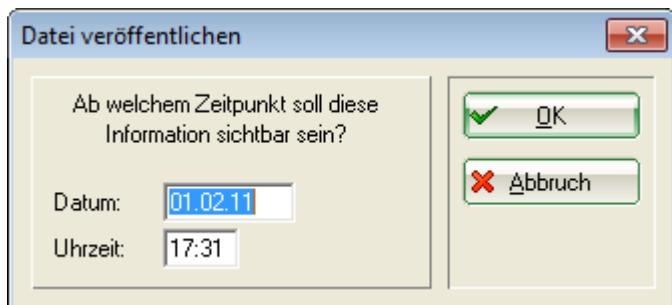
HINT: Alternatively, you can edit the list as an Excel or Word file.

After you click on the **Transfer** button, PC CADDIE will ask whether the SMS should also be directly sent (the SMS contains the start time info or the results list).



We differentiate between the **SMS-Abo, closed between the golfer and the Swiss golf network** and the additional PC CADDIE module for the [sending SMS](#), for which the costs are supported by the club.

After sending the SMS, you can define the time for the online publishing of the corresponding list:



HINT: We recommend entering a later date for the results list, so that the results can be seen only after the ranking list is made public.

If the transfer is successful, the link to the respective list appears on the Swiss golf network's page for the corresponding tournament.

Donnerstag 21.10	2er Scramble - Stableford; 18 Löcher	
Samstag 23.10	Four Ball Better Ball - Stableford; 18 Löcher	

Publication time

In Switzerland, you have the possibility to define the time when the start and the results lists should be published in the intranet Information System (IIS) for each tournament.

Click on the „Tournament“ link in IIS, and then on the desired tournament's name. Scroll down until you see the form presented in the following screenshot.

Intranet Informations System

Startseite

Clubpersonen

Mitglieder

Handicaps

Turniere

Clubnachrichten

Anlagen

ASG Karte

Turnierinformationen

Turniername (09.06.2015)

Anlage/Platz: Sonnenschein - Nordplatz
Turnierart: Einzel - Stableford; 18 Löcher
Handicapwirksam: Ja
Anmeldungen maximal: 0
Gäste: Nein
Geschlecht: Herren und Damen
Altersklasse: Alle
Runden: 1
Starttee/-zeit: Tee 1, 09:00 h
Gebühren: Mitglieder 15.- EUR; Gäste 50.- EUR inklus.
Greenfee
Sponsorenturnier: Nein

Erweiterte Turnierinformationen

Startliste anzeigen: Komplettansicht eigener Flight
Meldeliste anzeigen: Komplettansicht nur eigener Eintrag
Warteliste anzeigen: Komplettansicht nur eigener Eintrag

Diese Einstellungen beziehen sich auf die Anzeige der Startliste, Meldeliste und Warteliste auf golfsuisse + mygolfsuisse

Anzeige Meldeliste:

Meldeliste anzeigen ab:
Datum :

Uhrzeit :

Wenn hier nichts eingetragen wird, wird die Meldeliste sofort nach Übermittlung ans ASG-Intranet angezeigt