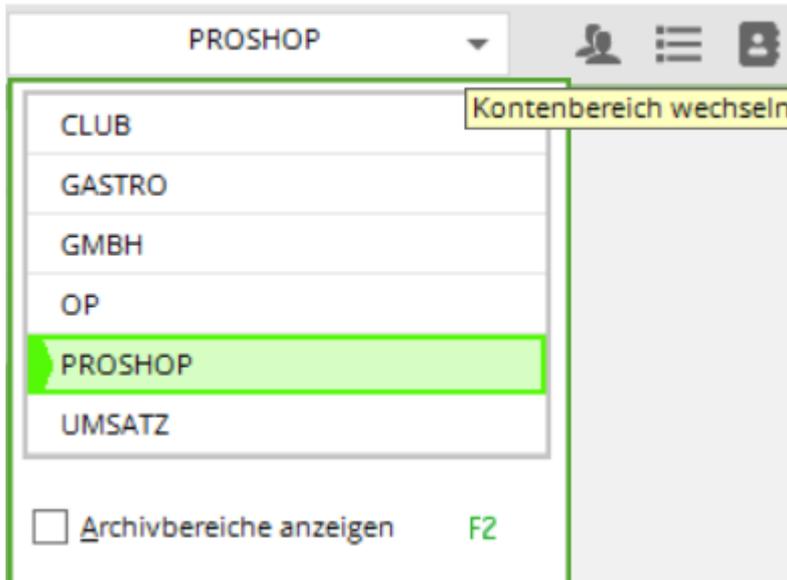


# create new, edit, delete

This function is used with the *merchandise management* module.

To work in the cash register, first select the corresponding account area, e.g. **PROSHOP** or **SALES**.

Click on the arrow on the top left-hand side:



or select in the menu **Select sales/account area** menu, select the appropriate area.

## Entering suppliers

It is best to start by entering the suppliers - this is done in exactly the same way as for persons and companies via **Contacts/...enter new, delete change**. For suppliers, first enter the gender „7 - Supplier, contact person male“ or „8 - Supplier, contact person female“. Otherwise, creating a supplier is similar to creating a company member.

Acushnet, Timo Mustermann

Name  
Suchkürzel: acus Nr. 099.0001.100029 Nr. wählen  
Firmenname: Acushnet  
Ansprechpartner: Titel \_\_\_\_\_ Briefanrede  
Vorname: Timo  
Nachname: Mustermann

Korrespondenz E-Mail Datensatz-Änderungen Suche  
Vermerke Offen Ansprechpartner Kontakt Übersicht über alles

✓ 13.10.21 17:28 NEU Neu angelegt: Acushnet, Timo Mustermann (0990001100029)

Merkmale Adresse Zusatz Zahlung Infos Memo  
Abteilung/Position \_\_\_\_\_ Mitdrucker  
Heimatclub: gast Gast  
Geschlecht: 7 - Lieferant, Ansprechpartner männlich  
Altersklasse: 4 - Erwachsen  
Mitgliedschaft: 0 -  
Status: 0 -  
Unbenutzt: 0 -  
Zusatz-Info: \_\_\_\_\_  
Geburt: .. Gast-Information  
Eintritt: 13.10.2021 Datenschutz  
Austritt: ..

Options: Optionen Ctrl F5 + Neu Ctrl F6 Edit Ctrl F7

Filter F12  
+ Neu  
✓ Sichern F11  
Löschen F5  
Kopieren F6  
Report  
Umsatzkonto  
Drucken F8  
Export  
SMS  
Online  
Karte  
Sperrern  
Rabatt  
Ende

However, it is important that you set the „All suppliers“ filter in the „Members and guests“ selection list so that the suppliers are displayed.

Kontakt wählen

Suchkürzel eingeben: acus Filter: Alle Lieferanten F12

Acushnet, Timo Mustermann	Gast	acus
Brax, Willi Müller	Gast	brwi
Callaway	Gast	call

Ok  
+ Neu F9  
Edit F7  
Löschen F5  
Karte F6  
Suchen  
Weiter F3  
Abbruch

## Enter the article

## Default settings

Before you enter the articles, please check under the menu item **Settings/Programme settings/General settings**, in the „Turnover“ tab and whether the correct percentage rate has been entered in the „Standard VAT rate“ input field:

The screenshot shows the 'Allgemeine Einstellungen' dialog box with the 'Umsatz' tab selected. The 'Standard-Mehrwertsteuersatz' field is highlighted with a red box and contains the value '19,0 %'. Other visible fields include 'Kurzbezeichnung der Währung' (€), 'Brutto oder Netto-Umsatz anzeigen' (Netto), and 'Mahnzeiträume' (30, 45, 60 Tage). The dialog also features 'OK' and 'Abbruch' buttons on the right side.

If this is the case, confirm with **OK**. Otherwise, change the entry and also confirm with **OK**. If you have items with, for example, 7% VAT, you can change this individually in the item definition. PC CADDIE remembers this percentage rate for all subsequent items and only changes it back to e.g. 19% as soon as you set this VAT rate again for another item.

## Enter article

To enter the articles, use the menu item **Items/...create new, edit, delete**. Or select the icon from the icon bar. You can enter your Proshop items here. To enter a new item, click on **New**, to change an existing item, click on **Ändern**:

... neu anlegen, bearbeiten, löschen

Abo-Verwaltung

Lieferschein-Verwaltung

Eingang

Inventur

Warengruppen bearbeiten, tauschen, zusammenfassen

Buchungsbereiche bearbeiten

Statistik-Bereiche bearbeiten

Umsatzgutschriften buchen

Artikel mit Bestand 0 inaktivieren

Warenbestands-Abschreibung

Preisebenen bearbeiten

Regeln der Preisebenen bearbeiten



Drucken...

- Artikel-Liste
- Bestell-Liste
- Wareneingangsliste
- Etiketten
- Kleinartikel-Bogen
- Gutschein-Liste
- Statistik
- Verkaufspreis-Änderungen
- Abo-Liste

Here is an example of an article balls:

Article
✕

---

Article  
 Art.-No.  0115      Account:

Name       Add. info

Group       

Colour chart       

Size chart

←  →

---

Prices / Amounts

Status       Unit

Calculation       V.A.T.:  %       No discount

Colour / Size combination           

White - Sleeve of 3	3,80	5,00
White - Dozen	10,00	0,00

Purchase

PP(eff.)

Sales

Marge: 59,29 %

Stock taking

Min. stock

Act.stock

Ordered

---

Purchase  
 Supplier

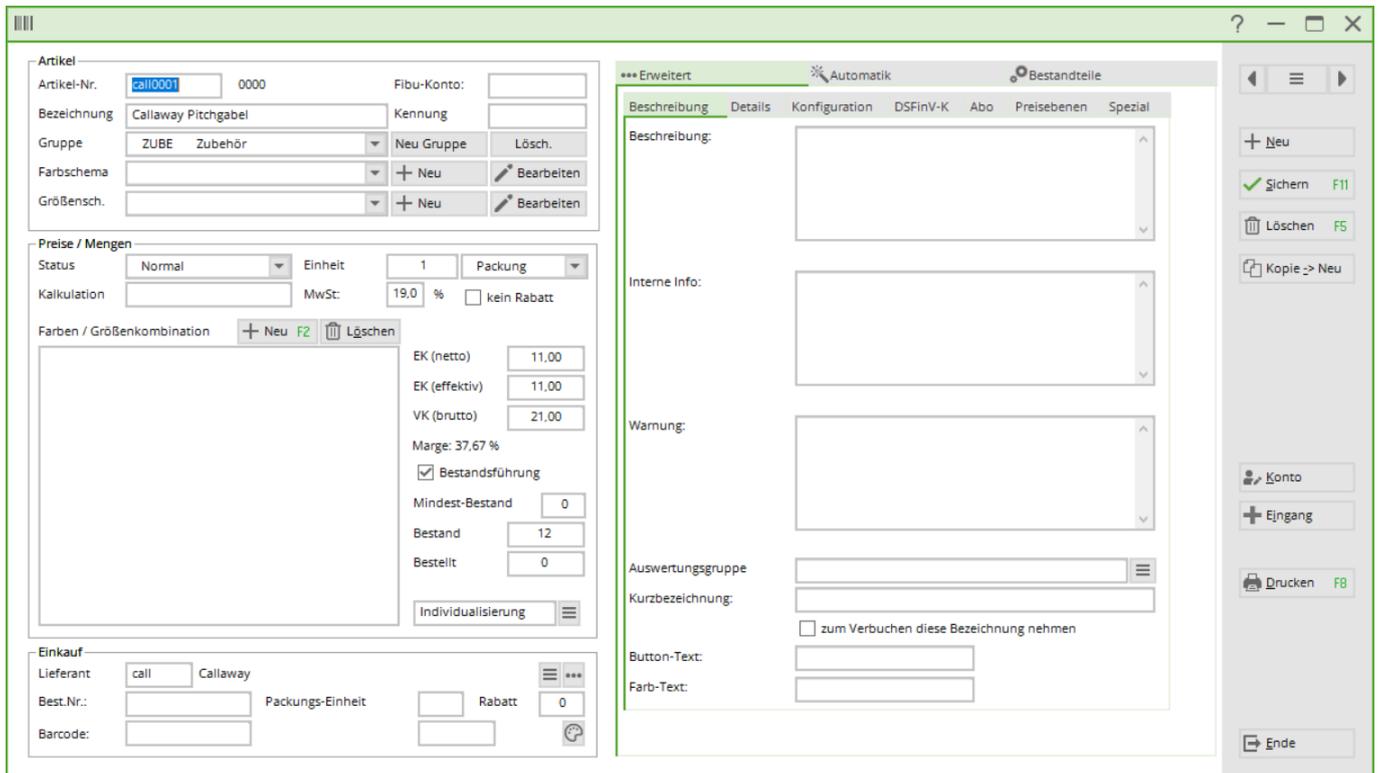
Order No.:       Packing details       Disc.

Barcode:

## Article

### Item no.

The article number can have a maximum of eight digits, you are also welcome to use fewer digits. These eight digits can consist of numbers or letters, but you should never use upper or lower case letters. never should never be mixed. Article numbers are usually assigned schematically. For example, they begin with the first letters of the product group or the supplier. Examples of article numbers would be logo0001 or call0001 or 66660001. No special characters should be used, especially no full stops. Here is an example for „Callaway pitchfork“.



To create a new article of the same product group, it is very practical to work with the \* or +. This assigns the next free article number: call\* or call+.

### **FNA account**

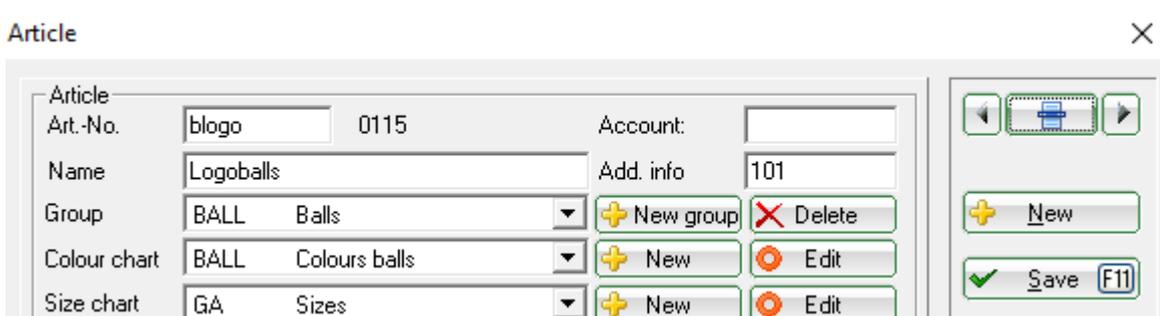
In this field, you can enter the number of the accounting account to which the item should ultimately be assigned. This is necessary for the transfer of sales to an accounting interface (additional module: [Accounting export](#) ).

### **Description**

Determine a suitable name for the article, for example „Callaway pitch fork“. This should be a short and unique item name. Long article names may not be printed in full on labels or receipts. In the item list, the product groups are sorted alphabetically and the items within the product group are sorted alphabetically.

### **Identifizier**

Here you enter individual identifiers that provide you with information, for example, on a label printout or in the article type. The delivery period is often entered here in encrypted form, e.g. to determine any discounts during sales.



This identifier means: Item delivery in March(=3) 2021(=21).

You can also filter the sales statistics according to the identifier. To do this, enter KENN:xyz in the „Filtering“ tab in the „Booking text:“ field (second from top). (Instead of xyz, enter your desired identifier)

TIP The article identifier ARTDET means that booking details can be seen in the daily closing. This means that the bookings for the relevant article are listed individually in the daily closing (in the article statistics). This can be useful, for example, if the accounting department wants to see which voucher numbers have been sold or redeemed on the basis of the daily closing.

## **Group**

The product group to which the article is to be assigned is selected or created here. This entry should be carefully considered, as various statistics can be generated for individual articles or merchandise groups. The total daily sales of the various product groups are listed in the cash balance. Some examples of possible product groups are

- BALL = Balls
- BAGS = Golf bags
- ACCESSORIES = Accessories

To create a new group, click on the button **New group Gruppe:**

**Warengruppe** ☐ ✕

Definieren Sie die Warengruppe:

Kurz:

Lang:

Buchungsbereich:

Farbe:

Bondruck: 

<input checked="" type="checkbox"/> Bon 1
<input type="checkbox"/> Bon 2
<input type="checkbox"/> Bon 3
<input type="checkbox"/> Bon 4

Priorität:

Konto-Nr. (Fibu):

**Hinweis: Beim Ändern von Warengruppen an das Anpassen des Management-Reports denken!**

For the „Golf bags“ group, for example, enter **Short** enter „BAGS“, for **Long** „Golfbags“. Also select the **booking area** (see also [Edit booking areas](#) ) and a suitable colour. **colour**. If you are satisfied with your settings, press **OK** and PC CADDIE creates the new product group. To delete an existing group, use the **Delete**.



Please remember that statistics can no longer be printed for deleted product groups.

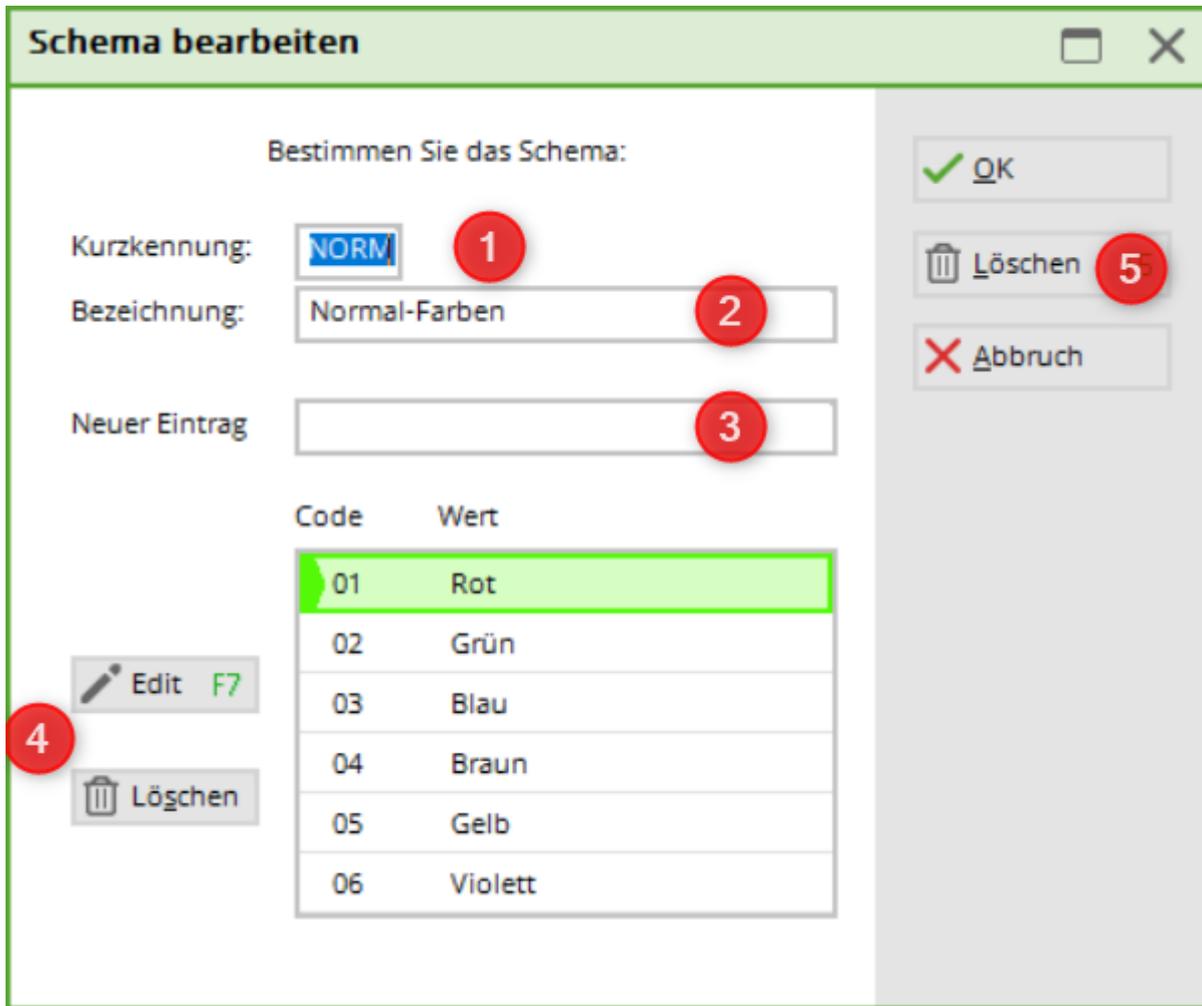
### Colour scheme

Here you can select individual colour schemes for the articles or create new ones. By selecting a colour scheme, you have the option of creating sub-items. These are useful, for example, for women's trousers in green, red and white. Here you do not need 3 different articles, but only one main article with the 2 sub-articles. If you only want one main article, no colour scheme is necessary. The best example is the normal colours. With the button **+ New** button to create a new colour scheme:

Farbschema

▼
+ Neu
✎ Bearbeiten

Select an existing colour scheme from the list and change it if necessary with **Edit**.



1. First determine a **short code** and then enter a suitable
2. **designation** and then enter a suitable name.
3. In the field **New entry** field, create the desired colours one after the other. Confirm with **Enter** or **Add**. The colours are created in the order 01 - 99 (a maximum of 99 variants are possible).
4. With **Edit** (F7) you can edit selected colours, change the identifier or meaning. With the left **Delete** - button to delete individual colours
5. With the right **Delete** (F5) button to delete the entire colour scheme.

Pointless colour schemes should be avoided, as the query with the selection list appears with every article booking.



Colour schemes that were used for sold items or items with stock as well as items that are still to be shown in an inventory or sales statistics must not be used. not be deleted.

### **Sizing.**

The sizing scheme gives you more options for creating sub-items. If you only want one main article, no size scheme is necessary. The combination of colour/size scheme gives you many different colour and size options for Proshop articles, for example women's trousers in sizes 36, 38 and 40. If you want this, the size scheme is defined in the same way as a colour scheme. Here is an example of a women's shoe size chart:

**Schema bearbeiten** ☐ ✕

Bestimmen Sie das Schema:

Kurzbezeichnung:

Bezeichnung:

Neuer Eintrag

Code	Wert
01	36
02	36,5
03	37
04	37,5
05	38
06	38,5

### Prices/quantities/status

## |||| Titleist Logoball

Artikel			
Artikel-Nr.	<input type="text" value="logo0001"/> 0000	Fibu-Konto:	<input type="text"/>
Bezeichnung	<input type="text" value="Titleist Logoball"/>	Kennung	<input type="text" value="0321"/>
Gruppe	<input type="text" value="BALL Bälle"/>	Neu Gruppe	<input type="button" value="Löschen"/>
Farbschema	<input type="text"/>	+ Neu	<input type="button" value="Bearbeiten"/>
Größensch.	<input type="text"/>	+ Neu	<input type="button" value="Bearbeiten"/>
Preise / Mengen			
Status	<input type="text" value="Normal"/>	Einheit	<input type="text" value="1"/> <input type="text" value="Packung"/>
Kalkulation	<input type="text"/>	MwSt:	<input type="text" value="19.0"/> % <input type="checkbox"/> kein Rabatt
Farben / Größenkombination	<input type="button" value="+ Neu F2"/> <input type="button" value="Löschen"/>		
		EK (netto)	<input type="text" value="2,50"/>
		EK (effektiv)	<input type="text" value="2,50"/>
		VK (brutto)	<input type="text" value="4,00"/>

### Status

PC CADDIE provides you with the following selection options:

<b>Normal</b>	This stands for the usual single item. A label with barcode is printed.
<b>Text query</b>	Suitable, for example, for a „Miscellaneous“ item with a fixed price but without a specific description. The „Description“ is queried when the article is selected.
<b>Sum query</b>	For articles without a fixed price, e.g. a general article „Magazines“. A price query is made when the article is selected.
<b>Small (no label)</b>	No label is printed, but a small item list with the corresponding barcodes can be output for the checkout (ideal for small items such as pitch forks, balls, tees, etc.). (see also <a href="#">Small articles sheet</a> )
<b>Bagtag printing</b>	A customised bag tag is printed directly when an item is selected, e.g. for green fee, range fee, trolley or similar.
<b>Voucher sale</b>	This status is selected when a voucher is sold (see <a href="#">Voucher management</a> ).
<b>Voucher redemption</b>	This status is selected when a voucher is redeemed (see <a href="#">Voucher management</a> ).
<b>Cash book</b>	This status applies specifically to cash book items (see <a href="#">Cash book</a> ).
<b>Discount</b>	Booking of an additional surcharge: e.g. an article with this status and a „sales price“ of € 10.00 books a surcharge of 10% on the total of all previously booked articles (e.g. percentage surcharge for credit card payment)
<b>Reduction total</b>	Booking a reduction/discount: an article with this status and a „sales price“ of € 10.00 books a discount article in the amount of 10% on the total to be paid, i.e. on the sum of ALL previously booked articles

<b>Reduction last item</b>	Booking a reduction/discount: an item with this status and a „sales price“ of € 10.00 books a 10% discount item on the last item booked in the checkout (e.g. member invitation green fee)
<b>VAT. Adjustment</b>	This status is only required for VAT changes (e.g. a bottle of water sold as an out-of-home drink).
<b>Hidden</b>	This status is only used for special articles and is normally created by the PC CADDIE Support Team.
<b>Payment method</b>	For all payment methods, such as cash, credit card, EC card, credit card or similar. These are then also listed separately in the daily closing.
<b>Inactive</b>	For all items that are no longer sold and may be added to the stock again later (seasonal items such as sun cream). You can print out sales statistics at any time. Inactive articles can be moved to the corresponding archive area when archiving so that they are no longer visible.
<b>Serial number management</b>	This status applies to articles with serial numbers.

## **Unit**

PC CADDIE provides the following sales units:

- Unit
- Subscription
- Pack
- metre
- litres
- Kilogramme
- Pair
- Set
- Dozen
- hour
- bottle
- Barrel
- Subscription 2.0

## **Calculation**

The corresponding sales and purchase prices are entered in the Proshop. The Calculation line can generally remain empty. The margin is always calculated from the respective gross sales price.

The formula to be entered in the calculation is always derived from the entered net purchase price.

If you would like to use a specific calculation, simply enter the following in the **calculation** field, enter the digits 1, 2 or 3 and confirm with **Tab**.

The following formulae are stored:

- 1 =  $VK = EK * (1 + ?\%)$
- 2 =  $VK = EK + ?$
- 3 =  $VK = EK / ?\%$

The question marks must then each be replaced with a number. The **VK (gross)** is then calculated automatically.

## VAT.

The generally set VAT rate (under Settings - Programme settings - General settings) is applied here. In the event of individual deviations, a corresponding VAT rate can be entered here for this item only.

## No discount

This can be activated as required - e.g. for items with a low profit margin. These are not taken into account when discounting the sale.

## Colour/size combination

You create your sub-items with the help of colour and size schemes.

### Footjoy Damenhose

Artikel	Artikel-Nr. <input type="text" value="foot0001"/> 0000		Fibu-Konto:	<input type="text"/>
	Bezeichnung <input type="text" value="Footjoy Damenhose"/>		Kennung	<input type="text" value="0321"/>
	Gruppe	<input type="text" value="UKD"/> <input type="text" value="Unterbekleidung Damen"/>	Neu Gruppe	<input type="button" value="Löschen."/>
	Farbschema	<input type="text" value="NORM"/> <input type="text" value="Normal-Farben"/>	+ Neu	<input type="button" value="Bearbeiten"/>
	Größensch.	<input type="text" value="KD"/> <input type="text" value="Konfektion, Damen"/>	+ Neu	<input type="button" value="Bearbeiten"/>

Preise / Mengen	Status <input type="text" value="Normal"/>	Einheit <input type="text" value="1"/>	Packung <input type="text" value=""/>
	Kalkulation <input type="text"/>	MwSt: <input type="text" value="19,0"/> %	<input type="checkbox"/> kein Rabatt
	Farben / Größenkombination	<input type="button" value="+ Neu F2"/>	<input type="button" value="Löschen"/>
		EK (netto)	<input type="text" value="0,00"/>
		EK (effektiv)	<input type="text" value="0,00"/>
		VK (brutto)	<input type="text" value="0,00"/>

With **New** or F2 you will receive the schemes selected above:

**Neue Kombination**

Wählen Sie hier aus, welche Farben-Größen-Kombination(en) hinzugefügt werden soll(en):

Farben: **1**

<input checked="" type="checkbox"/>	Rot
<input type="checkbox"/>	Grün
<input checked="" type="checkbox"/>	Blau
<input type="checkbox"/>	Braun
<input checked="" type="checkbox"/>	Gelb
<input type="checkbox"/>	Violett

Größen: **2**

<input checked="" type="checkbox"/>	36
<input checked="" type="checkbox"/>	38
<input checked="" type="checkbox"/>	40
<input checked="" type="checkbox"/>	42
<input type="checkbox"/>	44
<input type="checkbox"/>	46
<input type="checkbox"/>	48

Bearbeiten **F7**

In Verkaufsbezeichnung Haupt-Bezeichnung weglassen **3**

Farben/Größen alphabetisch sortieren **4**

auch diese Eigenschaften für Unterpositionen individuell:

<input type="checkbox"/> Buchhaltungs-Konto	<input type="checkbox"/> Kennung
<input type="checkbox"/> Artikel-Status	<input type="checkbox"/> Einheit <b>5</b>
<input type="checkbox"/> Mwst-Satz	<input type="checkbox"/> Individualisierung

Button-Beschriftung des Hauptartikels:

OK

Abbruch

1. By selecting the appropriate colours and
2. the sizes you will receive these sub-items.
3. If you do not want the main description of the item to be printed, e.g. for receipts, you can tick the box here.
4. To sort the colours and sizes according to the alphabet
5. If the **accounting account** or the **item status** or the **VAT rate** or the **identifier** or the **unit** or the **individualisation** should be different for the sub-articles, you can tick the appropriate box here.

The sub-items are created:

Farben / Größenkombination + Neu F2 Löschen

Rot - 38	0,00	0,00
Rot - 40	0,00	0,00
Rot - 42	0,00	0,00
Blau - 36	0,00	0,00
Blau - 38	0,00	0,00
Blau - 40	0,00	0,00
Blau - 42	0,00	0,00
Gelb - 36	0,00	0,00
Gelb - 38	0,00	0,00
Gelb - 40	0,00	0,00

EK (netto)   
 EK (effektiv)   
 VK (brutto)   
 Marge: 0,00 %  
 Bestandsführung  
 Mindest-Bestand   
 Bestand   
 Bestellt   
 Individualisierung ☰

With the help of the button **Delete** button, you have the option of deleting individual sub-items. However, this is only possible if this sub-item has not yet been posted (goods receipt or goods sale).

Preise / Mengen

Status  Einheit  Packung

Kalkulation  MwSt:  %  kein Rabatt

Farben / Größenkombination + Neu F2 Löschen

Rot - 38	0,00	0,00
Rot - 40	0,00	0,00
Rot - 42	0,00	0,00
Blau - 36	0,00	0,00
Blau - 38	0,00	0,00
Blau - 40	0,00	0,00
Blau - 42	0,00	0,00
Gelb - 36	0,00	0,00
Gelb - 38	0,00	0,00
Gelb - 40	0,00	0,00

EK (netto)   
 EK (effektiv)   
 VK (brutto)   
 Marge: 0,00 %  
 Bestandsführung  
 Mindest-Bestand   
 Bestand   
 Bestellt   
 Individualisierung ☰

## EK and VK

The purchase price and sales price are calculated automatically. The net purchase price is the pure net purchase price of the item. The effective purchase price is the purchase price plus packaging and/or postage less any discounts granted on the list price.

The margin is always calculated from the gross sales price. In our example € 89,- gross, € 74,79 net (19 % VAT). The margin is € 25.29, which in turn corresponds to a margin of 33.81 %.

The finished article could look like this:

The screenshot shows a software interface for managing an article named 'Footjoy Damenhose'. The interface is divided into several sections:

- Artikel:** Article number (foot0001 0101), description (Footjoy Damenhose), group (UKD Unterbekleidung Damen), color scheme (NORM Normal-Farben), and size (KD Konfektion, Damen).
- Preise / Mengen:** Status (Normal), unit (1), packaging, calculation, and VAT (19,0 %). A table lists color and size combinations with their prices and quantities.
- Einkauf:** Supplier (acus Acushnet, Timo Mustermann), order number, and barcode.
- Inventory Management:** A checkbox for 'Bestandsführung' (Inventory Management) is checked. Below it are fields for 'Mindest-Bestand' (0), 'Bestand' (1), and 'Bestellt' (0).
- Financials:** EK (netto) 49,50, EK (effektiv) 49,50, and VK (brutto) 89,00. The margin is 33,81 %.
- Additional Fields:** 'Warnung' (Warning), 'Auswertungsgruppe', 'Kurzbezeichnung', 'Button-Text', and 'Farb-Text'.

## Minimum stock, Stock, Ordered

If the Inventory management checkbox is ticked, the fields below are automatically activated.

### Minimum stock

If the numerical value entered here is reached, you will receive a warning when this item is sold. If you do not wish to manage minimum stock levels, „—“ remains.

### Stock

You enter the opening stock using the **Stock** field, the further receipts of the article via the **Receipt**. Further receipts are entered via the menu **Article, Inbox** menu at any time.

### Ordered

This is purely an information entry. It does not correspond to the number of items that are printed in an order list.

# Purchasing

**Einkauf**

Lieferant: call Callaway

Best.Nr.: [ ] Packungs-Einheit: [ ] Rabatt: 0

Barcode: [ ]

You can enter the purchasing information here. Select the supplier, enter your order number, packaging unit and any discounts granted by the supplier.

Under **Barcode** you can, if you wish, also scan the barcode printed by the supplier. This means you do not need to print out an additional label, for example for ball boxes or gloves or similar.

## Buttons: New / Save / Delete / Copy--New / Account / Inbox / Print

In addition, this window offers you further input options on the right-hand side with the following buttons:

Artikel: call0001 0000 Fibu-Konto: [ ]

Bezeichnung: Callaway Pitchgabel Kennung: [ ]

Gruppe: ZUBE Zubehör Neu Gruppe Löschen

Farbschema: [ ] + Neu Bearbeiten

Größensch.: [ ] + Neu Bearbeiten

Status: Normal Einheit: 1 Stück

Kalkulation: [ ] MwSt: 19,0 %  kein Rabatt

EK (netto): 5,00  
EK (effektiv): 5,00  
VK (brutto): 12,00  
Marge: 50,42 %  
 Bestandsführung  
Mindest-Bestand: 0  
Bestand: 12  
Bestellt: 0

Einkauf: Lieferant: call Callaway Best.Nr.: [ ] Packungs-Einheit: [ ] Rabatt: 0 Barcode: [ ]

\*\*\*Erweitert Automatik Bestandteile

Beschreibung: [ ]

Interne Info: [ ]

Warnung: [ ]

Auswertungsgruppe: [ ]

Kurzbezeichnung: [ ]  zum Verbuchen diese Bezeichnung nehmen

Button-Text: [ ]  
Farb-Text: [ ]

1. + Neu  
2. ✓ Sichern  
3. ✖ Löschen  
4. 📄 Kopie -> Neu  
5. 👤 Konto  
6. + Eingang  
7. 🖨 Drucken  
8. ➡ Ende

1. **New** This is used to create a new item.

2. **Save** You save the settings for this item.

3. **Delete** Here you can delete an item. (  An item that has already been booked can no longer be deleted).

4. **Copy** → **New** Here you can create a copy of the article.

5. **Account** The account shows you the movements of the article (see paragraph below)

6. **Receipt** This button is used by the merchandise management system; goods receipts are posted here. (see paragraph below)

7. **Print** gives you various print options

8. **End** closes the window

### **Account**

Click on **Account** and then on the button **Show**. Here you can see all the bookings that have been made for this item up to that day: Purchases and sales:

Article account



BALL Logoballs - White - Sleeve of 3

CSNo.	Name	Date+Time	Purch/Sales		No	Stock	SerNo	Supp./Cust
0115	PP-Price-Changes	29.12.10 17:31	0,50	15	16			
0115	Weiß - 3er Pack	29.12.10 17:32	-6,39	-2	14		Mustermann, Paul (mu	
0115	PP-Price-Changes	15.04.11 19:04	0,50	-14	14			
0115	PP-Price-Changes	15.04.11 19:04	1,00	14	14			
0115	Weiß - 3er Pack	15.06.11 10:08	-3,19	-1	13			
0115	Weiß - 3er Pack	15.06.11 10:08	3,19	1	14			
0115	Weiß - 3er Pack	01.07.11 17:05	-3,19	-1	13			
0115	Weiß - 3er Pack	03.08.11 10:23	13,00	10	23			
0115	PP-Price-Changes	03.08.11 15:19	1,00	-13	23			
0115	PP-Price-Changes	03.08.11 15:19	1,20	13	23			
0115	PP-Price-Changes	03.08.11 15:24	1,20	-13	23			
0115	PP-Price-Changes	03.08.11 15:24	1,30	13	23			
0115	Weiß - 3er Pack	04.08.11 08:50	-3,19	-1	22			
0115	Weiß - 3er Pack	05.08.11 10:26	52,00	40	62			
0115	Weiß - 3er Pack	05.08.11 15:04	-3,19	-1	61			
0115	Weiß - 3er Pack	28.06.12 15:46	-3,19	-1	60		Wass, Jürgen (jwa)	
0115	Weiß - 3er Pack	27.02.13 10:39	13,00	10	70		Callaway, (call)	
0115	Price changes	27.02.13 15:26	3,80	-60	70			
0115	Price changes	27.02.13 15:26	3,80	60	70			
0115	Weiß - 3er Pack	17.05.13 14:20	-3,19	-1	69			
0115	Weiß - 3er Pack	01.08.13 09:30	-3,19	-1	68		Achermann, Wolfgang	
0115	Weiß - 3er Pack	26.11.13 12:49	9,10	7	75			

Delete single bookings **F5**

Show details **F7**

**Entrance**

**Artikel-Eingang** ✕

Dieser Artikel:  
call00010000 - Callaway Pitchgabel -

Dieser Lieferant:  
 Callaway ☰ ...

Anzahl  1    EK-Preis  2

Kalkulation des neuen EK-Preises Neuer Preis 3 ▼

Kennung     VK-Preis

Lieferschein-Nummer:

Lieferanten-Bestell-Nummer:

Alternativer Barcode:

Zahlungsbedingungen:

Für Etikettendruck speichern

Buchen auf:    Datum:     Zeit:

✓ Buchen  
✕ Aabbruch

The supplier is adopted according to the entry in the article window. After entering the number of goods received and entering the purchase price, the following selection is available to you:

- **New price** - the new purchase price is defined as the effective purchase price
- **Average** - The average between the two purchase prices is calculated and defined as the effective purchase price
- **Calculated** - The following is calculated: Old article stock with old purchase price plus new goods receipt with new purchase price divided by the total number of articles.

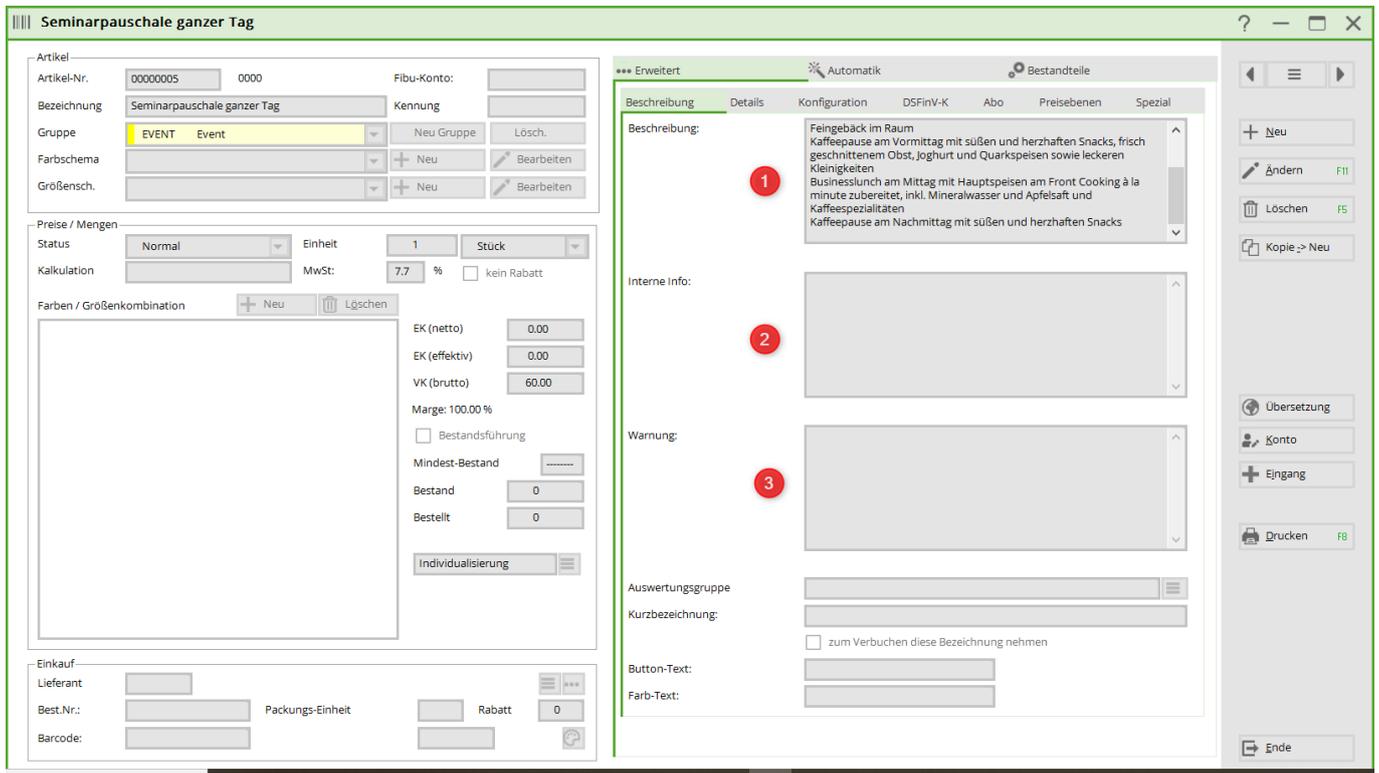
The other entries refer to the delivery note or terms of delivery. If you do not wish to print a label, uncheck the box.

With **Book** to complete the posting of the goods receipt.

## Description

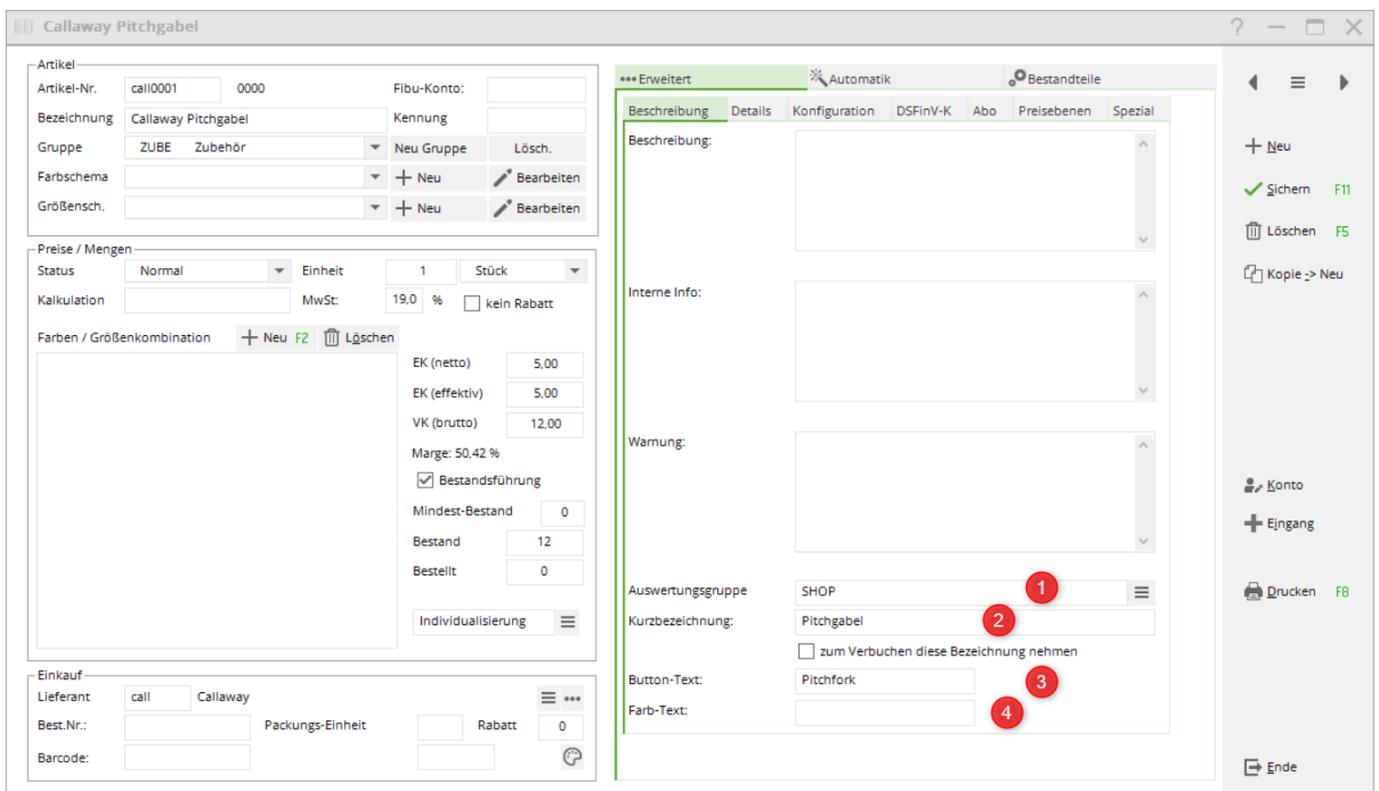
In the tab **Description** tab you will find further setting options:

e.g. a meaningful description is required for ERP, which appears automatically on offers/contracts.



1. Description for the customer
2. Internal description
3. Warning. This pops up as soon as the article is called up.

The lower area is important for handling in the cash register:

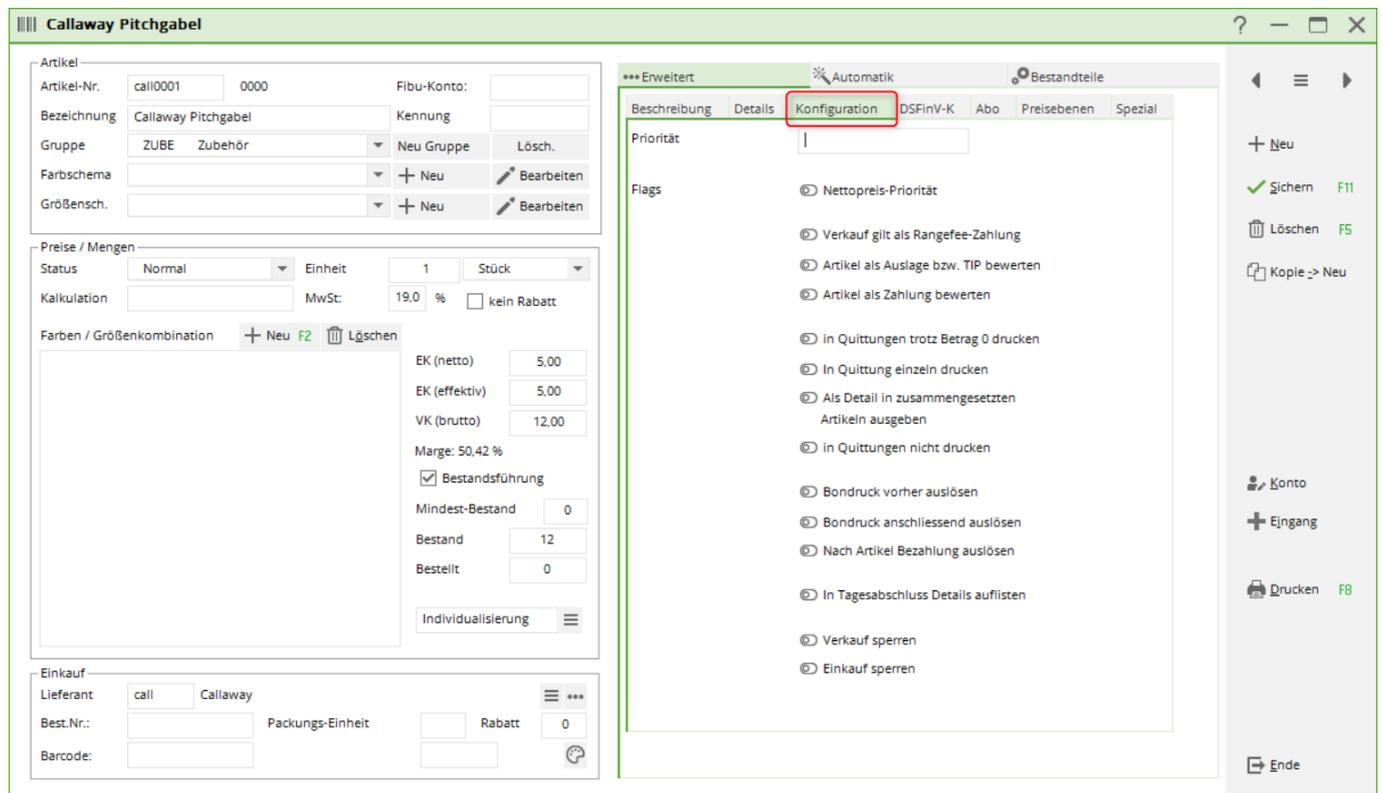


1. **Evaluation group** Here you can print separate analyses
2. **Short description:** a different description compared to the article description, e.g. for receipts and/or invoices

3. **Button text:** mainly used for quick selection buttons in the cash register
4. **Colour text:** changed colour text compared to the colour scheme. Read more [here](#) more

## Configuration

In the tab **Configuration** tab, you will find further setting options:



This is mainly required in the catering trade, less so in the pro shop.

### Rate article as display or TIP

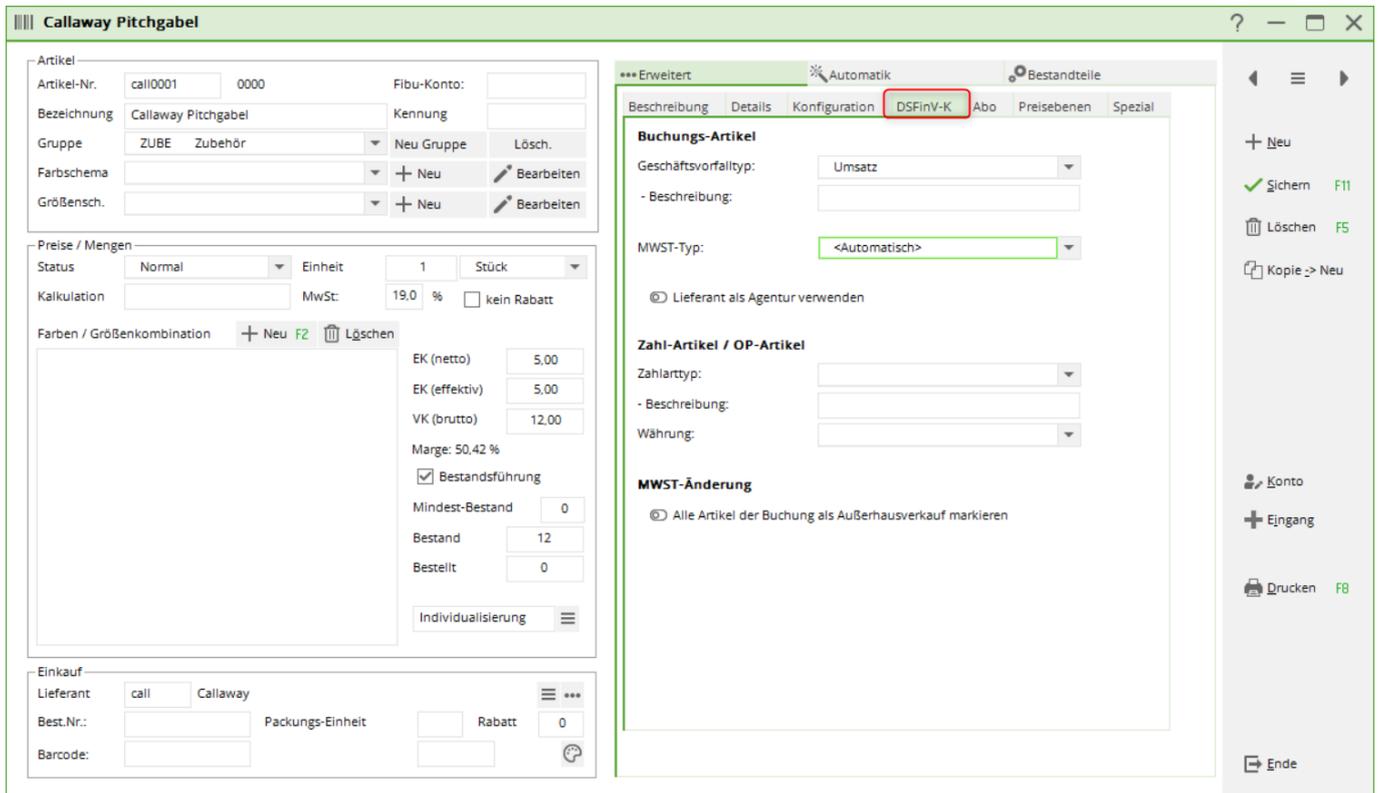
Causes this amount to be deducted from the cash in the daily closing.

### Valuate item as payment

For items that are not already set as a payment method by their status, this option has the effect that the amount is shown in the daily closing with the other payment methods. In terms of posting, however, such an item remains a normal (albeit with a negative sign) sales posting.

### DSFin-V-K

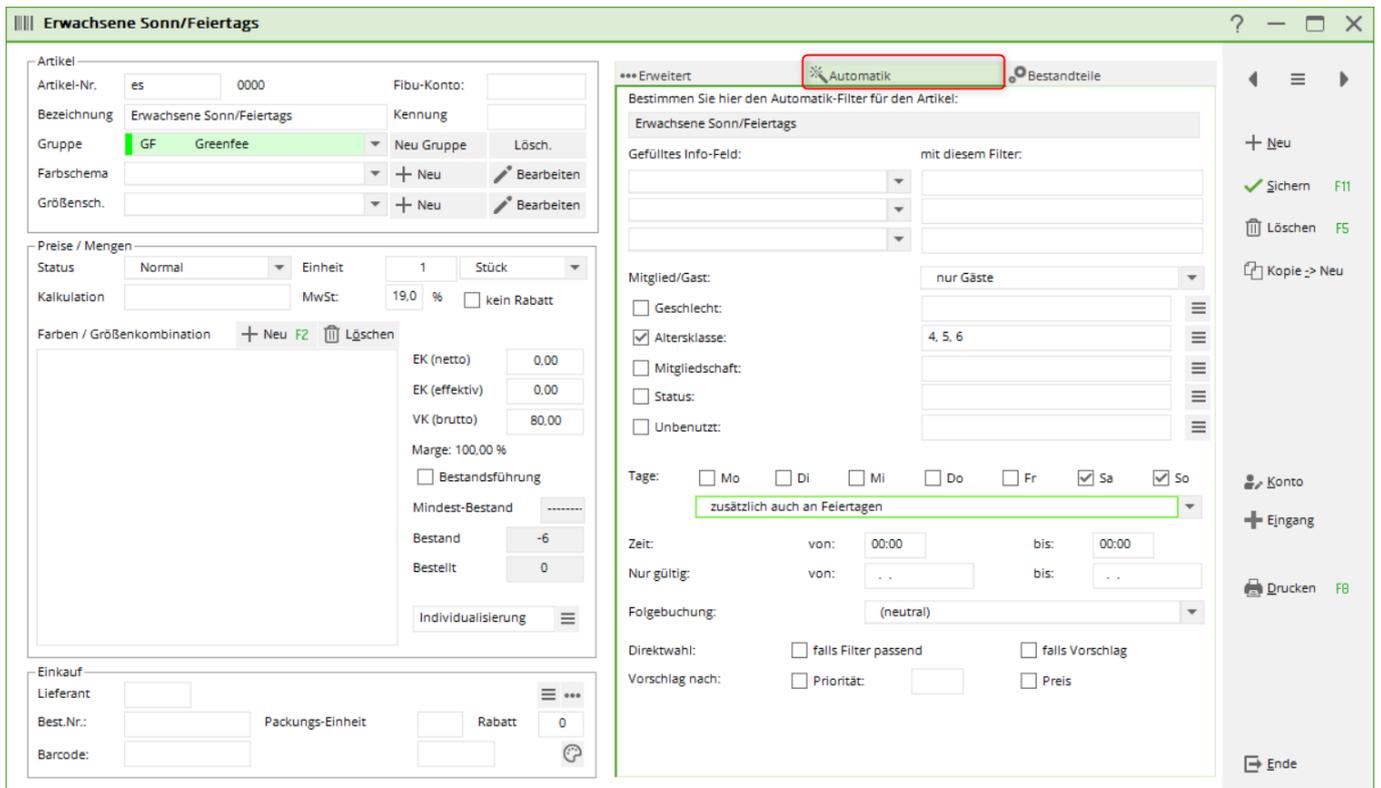
In the tab **DSFin-V-K** tab, you will find further setting options with regard to the Cash Register Security Ordinance:



Please note the legal regulations on the Cash Register Security Ordinance, which have been in place since 2020. You can read the information required for entry here: [Cash register](#)

## Automatic

In the tab **Automatic** tab, you will find the settings for the automatic green fees:



Here you define a blanket, automatic item allocation for a specific group of people. This is less needed for the pro shop, more for green fee bookings. Please read the description here: [Greenfee article](#)

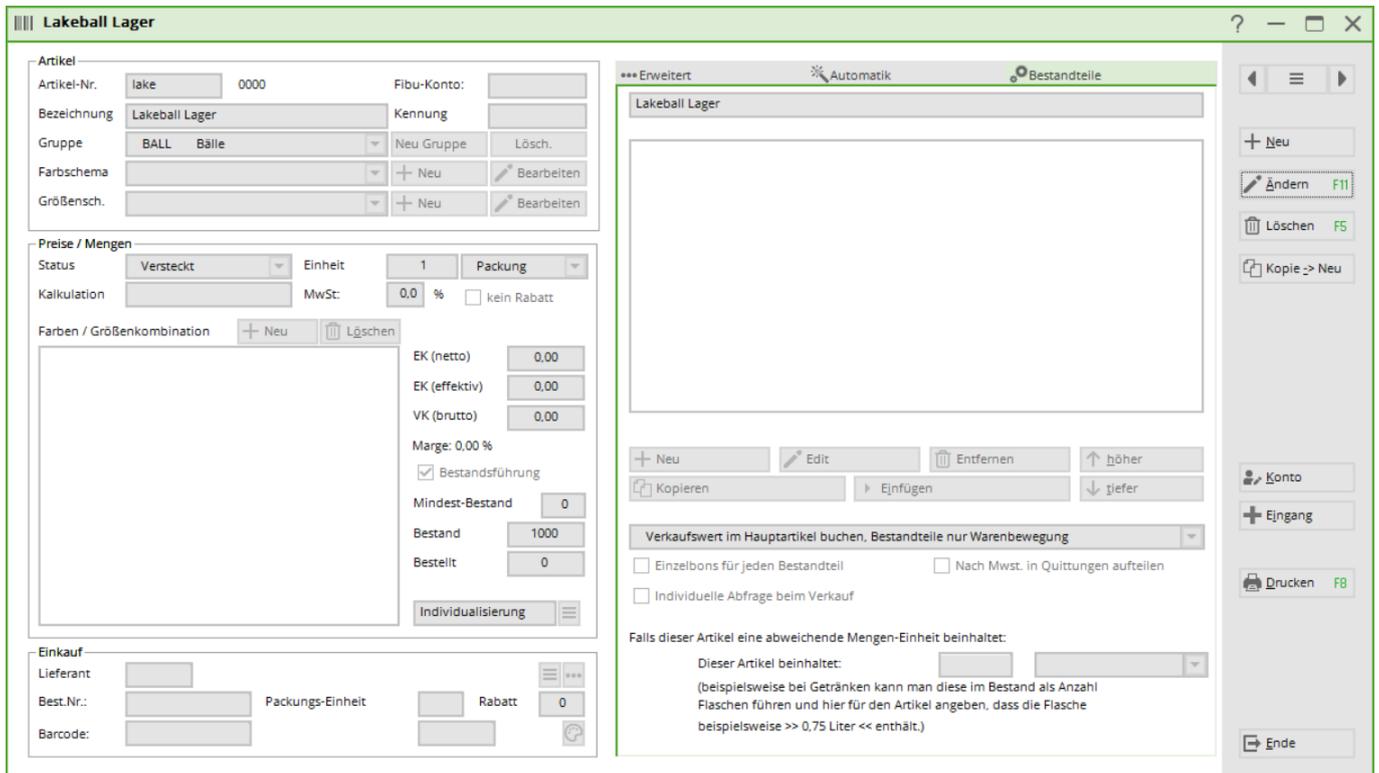
## Components

With this function **Components** function allows you to create composite items, such as a coaching lesson item, which is made up of a range fee and a coaching lesson amount.

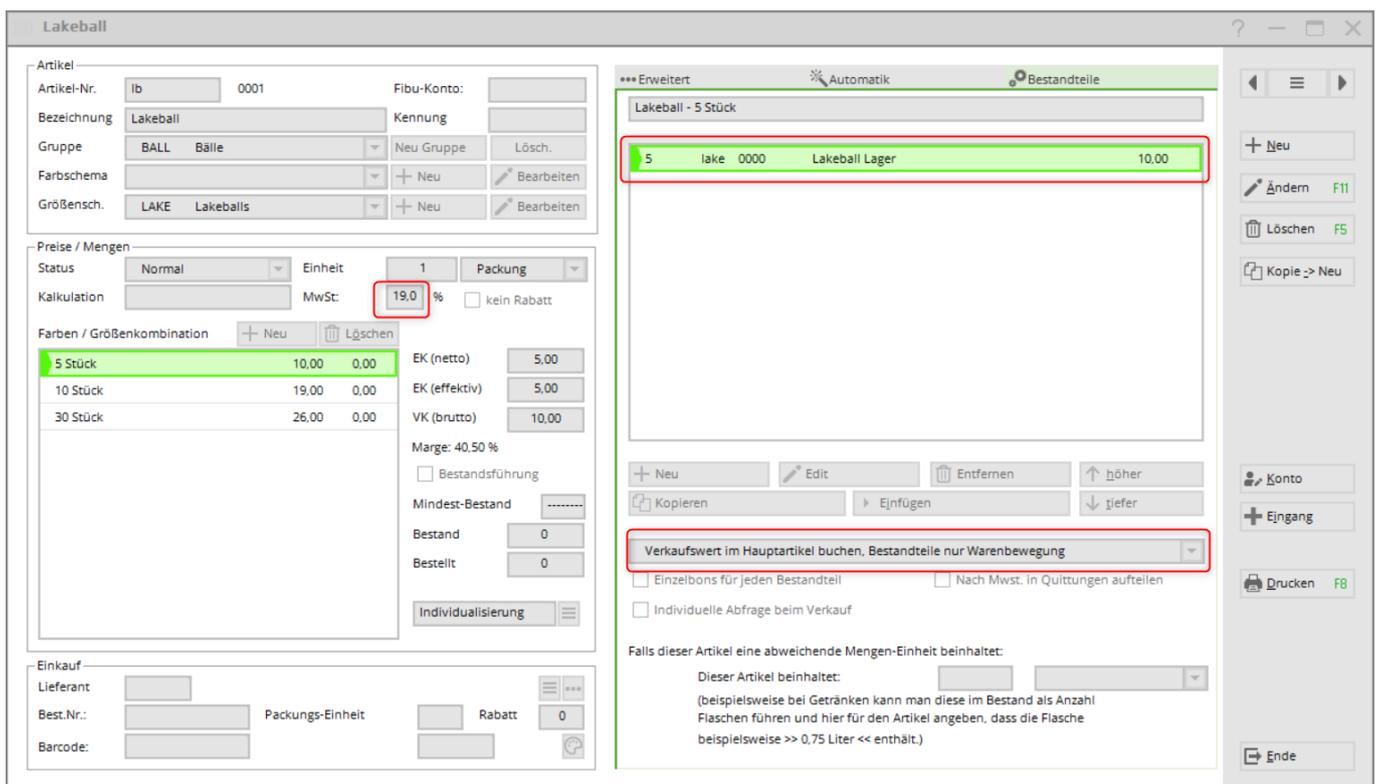
Two „basic articles“ and one composite article must be created here. Please pay attention to the corresponding VAT. The basic articles may then have VAT and the main article 0% VAT.

Furthermore, this can also be used to manage stocks of items that exist individually but are sold in different pack sizes. For example Lakeballs: To do this, you create two articles. Firstly, the purchase item with stock management, where you can purchase different quantities, e.g. 500, 1000 or even 2500 pieces. For the sales item, you create the different sales sizes, e.g. 5, 10 or 30 pieces. Now specify for each sales size how much of the purchase item should be debited.

The Lakeball stock item looks like this:



The Lakeball article looks like this:



Pay attention to the VAT and the correct setting **Post sales value in main article, components only goods movement** must be observed.

Via the button **New** button to select the purchase item.

Erweitert Automatik Bestandteile

Lakeball - 5 Stück

5	lake	0000	Lakeball Lager	10,00
---	------	------	----------------	-------

F9   
  F7   
  F5   

F6   
  F6   

### Artikel-Bestandteil

1 Bestandteil, aus dem der Artikel zusammengesetzt ist:  
 Folgeartikel, der als Ergänzung vorgeschlagen wird:

Artikel: 2 lake Lakeball Lager

Menge im Gesamtartikel / Anzahl beim Folgeartikel:  
 3 5.0000  Artikel-Einheit berücksichtigen

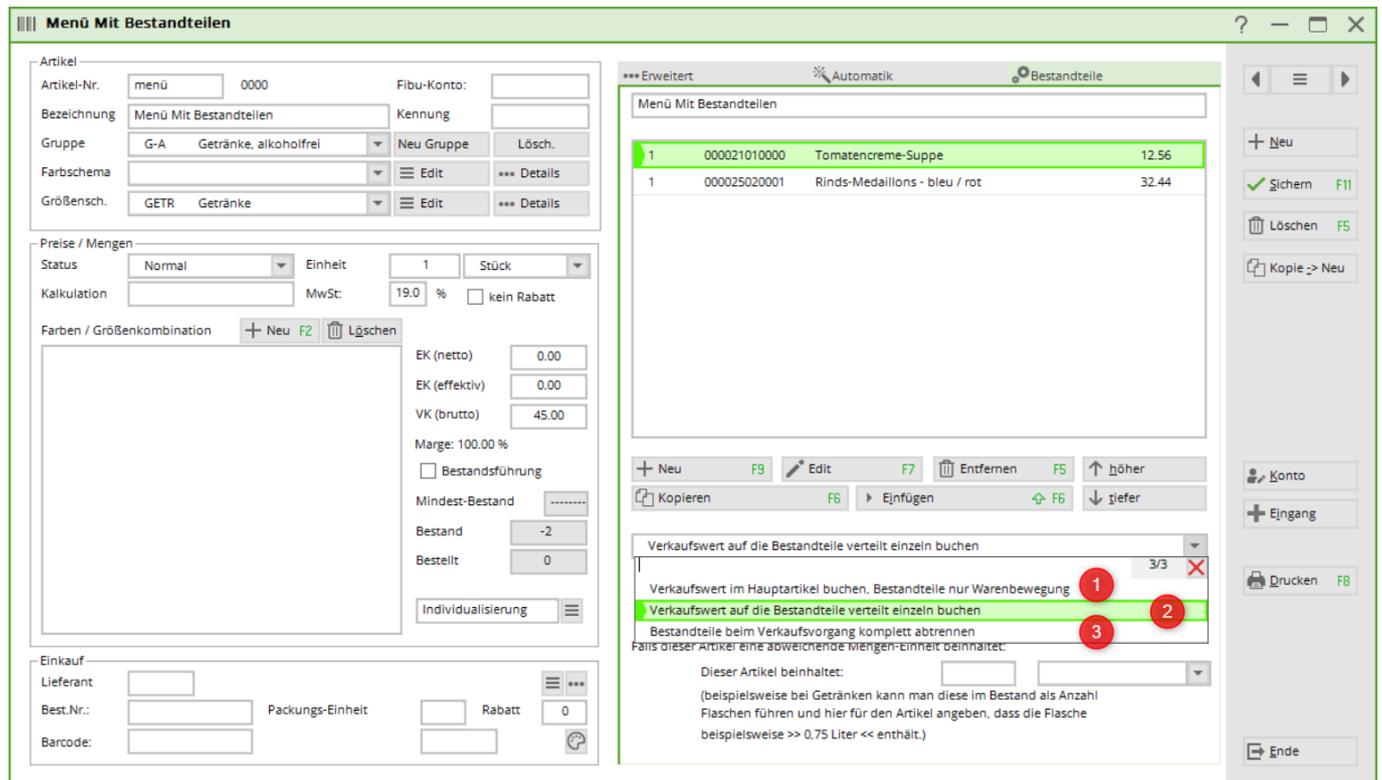
Wert-Anteil am Gesamtwert:  
 4    
 Absoluter Wert des Anteils

Fixpreis (keine Preisanpassung bei Rabatten)

1. Leave the marker on „Component of which the article is composed“.
2. Select your purchase item.
3. Determine the quantity to be deducted from the stock of the purchase item when it is sold.
4. If you do not enter anything here, the sales price of the sales item will be used.

These components can be set separately for each sub-item.

## Print components on invoice from the OP area



Information on further use of the article components can be found here [bestandteile](#)

1. Post sales value in main article, components only goods movement - only the description is printed on the invoice
2. Post sales value distributed to components individually - only the description is printed on the invoice
3. Separate components completely during the sales transaction - components are printed on the invoice

Leistungsart		MwSt.	Brutto/€
<b>Paul Member</b>			
<b>16.09.22 Beleg BISTRO-43</b>			
1 Menü Mit Bestandteilen	1	19.0%	45.00
<b>16.09.22 Beleg BISTRO-44</b>			
1 Menü Mit Bestandteilen	2	19.0%	45.00
<b>16.09.22 Beleg BISTRO-45</b>			
1 Tomatencreme-Suppe		19.0%	12.56
1 Rinds-Medaillons - bleu / rot	3	19.0%	32.44
<b>enthaltene MwSt. 19.0%:</b>		<b>€ 21.55</b>	<b>113.45</b>
			<b>135.00</b>

## Handling of colour information from suppliers

The colour designation varies from year to year and is very diverse. To ensure that the list of colours does not get out of hand, please proceed as follows.

Create a list of all basic colours including possible samples. For large shops, it may make sense to include light and dark colours in the description (e.g. light blue and dark blue). Ideally, this list should have a maximum of 20 entries. Here is an example:

### Schema bearbeiten

Bestimmen Sie das Schema:

Kurzbezeichnung:

Bezeichnung:

Neuer Eintrag

 Edit **F7**

 Löschen

Code	Wert
01	Gelb
02	Orange
03	Rot
04	Pink/Rosa
05	Violett
06	Hellblau
07	Dunkelblau
08	Navy
09	Dunkelgrün
10	Hellgrün
11	Braun
12	Beige
13	Weiss
14	Schwarz
15	Farbig
16	Gepunktet
17	Gestreift

Every imaginative colour specified by the supplier can be assigned to a basic shade. (This makes it easier to compile statistics on the popularity of colours in sales).

Now create the article by entering the goods according to the delivery note and save it:

### Pullover

**Artikel**

Artikel-Nr.	0000002    0111	Fibu-Konto:	
Bezeichnung	Pullover	Kennung	
Gruppe	AD    Accessoires Damen	Neu Gruppe	Lösch.
Farbschema	FAR1    Grundfarben	Edit	Details
Größensch.	KLEI    Kleidergrößen	Edit	Details

**Preise / Mengen**

Status	Normal	Einheit	1	Stück
Kalkulation		MwSt:	8.1 %	<input type="checkbox"/> kein Rabatt

Farben / Größenkombination    + Neu    🗑 Löschen

<table style="width: 100%; border-collapse: collapse;"> <tr style="background-color: #90EE90;"> <td style="width: 40%;">Gelb - S</td> <td style="width: 10%;">0.00</td> <td style="width: 10%;">0.00</td> </tr> <tr> <td>Gelb - M</td> <td>0.00</td> <td>0.00</td> </tr> <tr> <td>Gelb - ML</td> <td>0.00</td> <td>0.00</td> </tr> <tr> <td>Hellblau - S</td> <td>0.00</td> <td>0.00</td> </tr> <tr> <td>Hellblau - M</td> <td>0.00</td> <td>0.00</td> </tr> <tr> <td>Hellblau - ML</td> <td>0.00</td> <td>0.00</td> </tr> <tr> <td>Braun - S</td> <td>0.00</td> <td>0.00</td> </tr> <tr> <td>Braun - M</td> <td>0.00</td> <td>0.00</td> </tr> <tr> <td>Braun - ML</td> <td>0.00</td> <td>0.00</td> </tr> </table>	Gelb - S	0.00	0.00	Gelb - M	0.00	0.00	Gelb - ML	0.00	0.00	Hellblau - S	0.00	0.00	Hellblau - M	0.00	0.00	Hellblau - ML	0.00	0.00	Braun - S	0.00	0.00	Braun - M	0.00	0.00	Braun - ML	0.00	0.00	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">EK (netto)</td> <td style="width: 40%;">0.00</td> </tr> <tr> <td>EK (effektiv)</td> <td>0.00</td> </tr> <tr> <td>VK (brutto)</td> <td>0.00</td> </tr> <tr> <td>Marge: 0.00 %</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Bestandsführung</td> <td></td> </tr> <tr> <td>Mindest-Bestand</td> <td>-----</td> </tr> <tr> <td>Bestand</td> <td>0</td> </tr> <tr> <td>Bestellt</td> <td>0</td> </tr> <tr> <td colspan="2" style="text-align: right; margin-top: 10px;"> <span style="border: 1px solid #ccc; padding: 2px;">Individualisierung</span> <span style="border: 1px solid #ccc; padding: 2px;">☰</span> </td> </tr> </table>	EK (netto)	0.00	EK (effektiv)	0.00	VK (brutto)	0.00	Marge: 0.00 %		<input type="checkbox"/> Bestandsführung		Mindest-Bestand	-----	Bestand	0	Bestellt	0	<span style="border: 1px solid #ccc; padding: 2px;">Individualisierung</span> <span style="border: 1px solid #ccc; padding: 2px;">☰</span>	
Gelb - S	0.00	0.00																																												
Gelb - M	0.00	0.00																																												
Gelb - ML	0.00	0.00																																												
Hellblau - S	0.00	0.00																																												
Hellblau - M	0.00	0.00																																												
Hellblau - ML	0.00	0.00																																												
Braun - S	0.00	0.00																																												
Braun - M	0.00	0.00																																												
Braun - ML	0.00	0.00																																												
EK (netto)	0.00																																													
EK (effektiv)	0.00																																													
VK (brutto)	0.00																																													
Marge: 0.00 %																																														
<input type="checkbox"/> Bestandsführung																																														
Mindest-Bestand	-----																																													
Bestand	0																																													
Bestellt	0																																													
<span style="border: 1px solid #ccc; padding: 2px;">Individualisierung</span> <span style="border: 1px solid #ccc; padding: 2px;">☰</span>																																														

In the right half of the window in the Description tab, the Colour text field now comes into play. The colour of the supplier is entered here.....

**Pullover**

Artikel-Nr.: 00000002 0111 Fibu-Konto:

Bezeichnung: Pullover Kennung:

Gruppe: AD Accessoires Damen Neu Gruppe Lös.

Farbschema: FAR1 Grundfarben Edit Details

Großensch.: KLEI Kleidergrößen Edit Details

Preise / Mengen  
 Status: Normal Einheit: 1 Stück  
 Kalkulation:  MwSt: 8.1 %  kein Rabatt

Farben / Größenkombination + Neu f2 Löschen

Ocker (Gelb) - S	0.00	0.00
Ocker (Gelb) - M	0.00	0.00
Ocker (Gelb) - ML	0.00	0.00
Hellblau - S	0.00	0.00
Hellblau - M	0.00	0.00
Hellblau - ML	0.00	0.00
Sand (Braun) - S	0.00	0.00
Sand (Braun) - M	0.00	0.00
Sand (Braun) - ML	0.00	0.00

EK (netto) 0.00  
 EK (effektiv) 0.00  
 VK (brutto) 0.00  
 Marge: 0.00 %  
 Bestandsführung  
 Mindest-Bestand:   
 Bestand: 0  
 Bestellt: 0  
 Individualisierung:

Einkauf  
 Lieferant:   
 Best.Nr.:  Packungs-Einheit:  Rabatt: 0  
 Barcode:

\*\*\* Erweitert Automatik Bestandteile

Beschreibung:

Interne Info:

Warnung:

Auswertungsgruppe:

Kurzbezeichnung:

zum Verbuchen diese Bezeichnung nehmen

Button-Text:

Farb-Text: Ocker

Neu  
 Sichern F11  
 Löschen F5  
 Kopie -> Neu  
 Konto  
 Eingang  
 Drucken F8  
 Ende

.... which will be printed on the labels and receipts

**Pullover  
Ocker - S**



000000020111- CHF 50.00

**Pullover  
Hellblau - S**



000000020611- CHF 50.00

**Pullover  
Sand - S**



000000021111- CHF 50.00

## Configure quick selection

Read information about the [Quick selection](#)

## Operating the PC CADDIE cash register

Read information about [Operating the cash register](#) here.

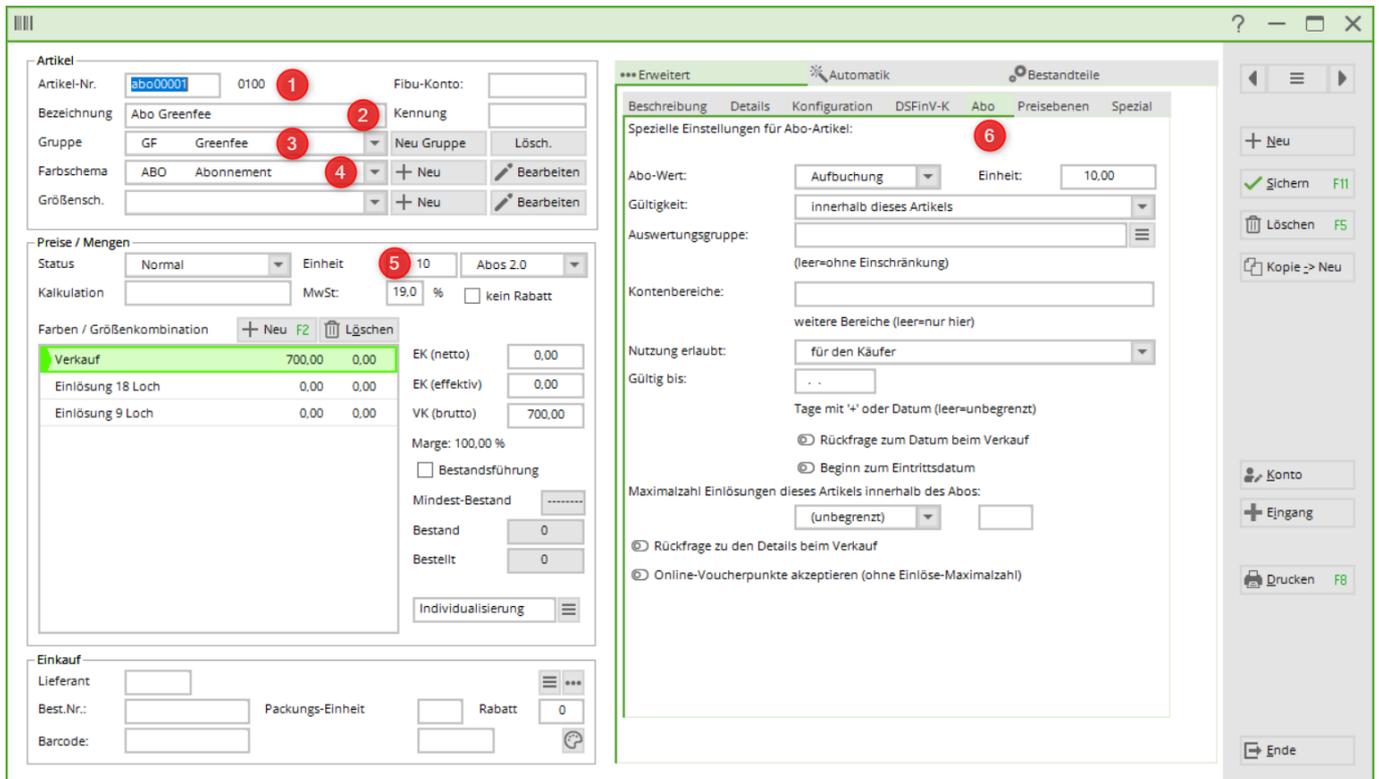
## Voucher management

With the help of this function you can easily organise the sale and redemption of vouchers and track the corresponding sales, see [Voucher management](#) .

## Subscription management 2.0

- The advantage of subscription management 2.0 is that a subscription is no longer managed in a person's account, but has its own database.
- It is very easy for customers to print an evaluation of all their purchased and redeemed subscriptions.
- Subscription 2.0 also offers the option of limiting the item sold to a specific date or period, e.g. a validity period of 365 days for the subscription, in which case any unredeemed subscription credits expire.
- The Abo 2.0 item is also transferable - either to the customer's family or to any guest. All of this can also be seen on the overview that you can print out for the customer with the name, date and time.
- If you want to limit a redemption, e.g. redeemable twice a week or month, this is now possible.
- ABO 2.0 makes life in the office much easier and makes many Excel lists unnecessary.

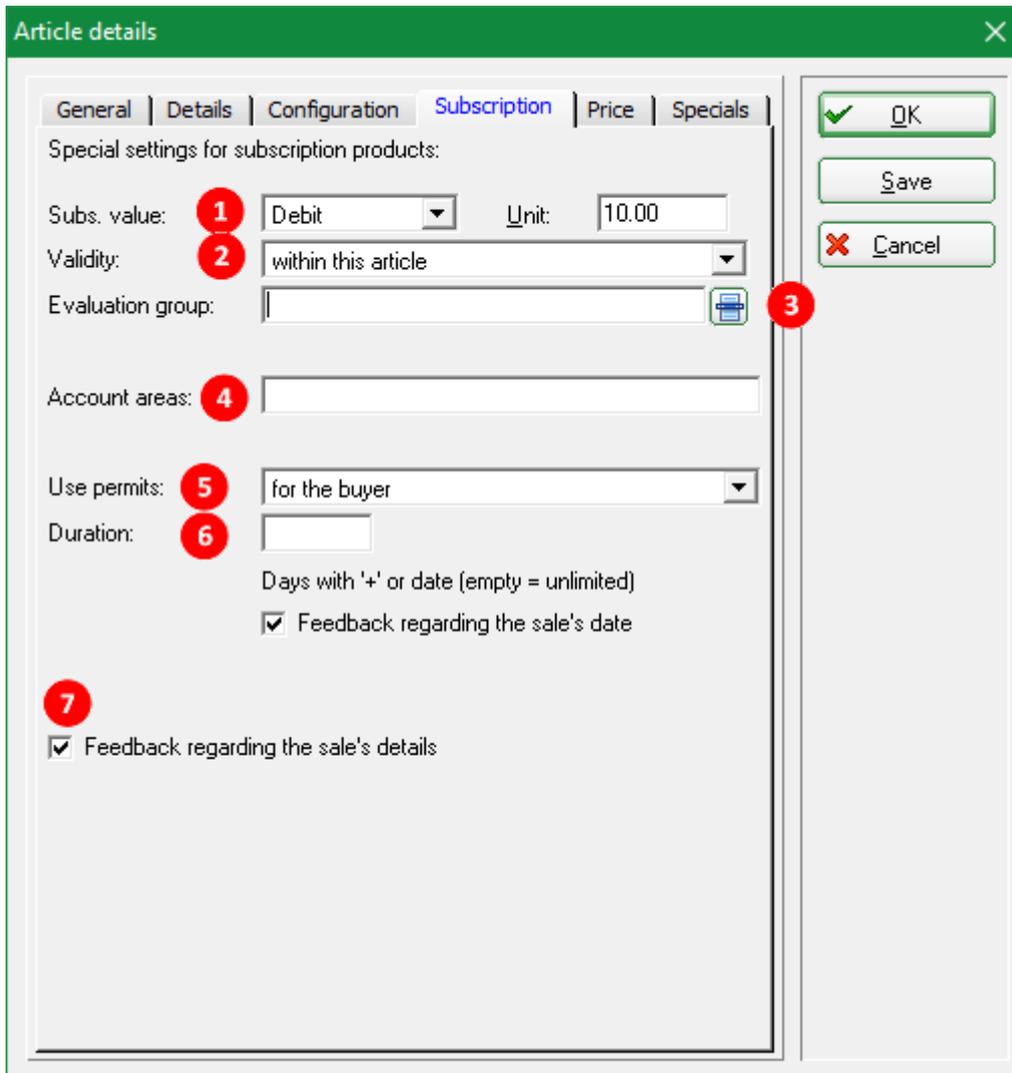
## Create article



1. enter article number
2. enter article description
3. create or select product group
4. create colour/size scheme
5. select unit and subscription 2.0 (new subscription management). The following is important here: Unit on sale: e.g. 10-card, i.e. 10. Unit on redemption: -1 or -0.5.
6. there are further special settings here, especially with regard to a validity date, until when the subscription is valid.

The main setting is applied - both for sales and for redemption.

## Subscription sale



1st subscription value:



Whether sale or redemption, is taken from the main item mask

2. validity:



- for all articles (e.g. for different product groups)

3. evaluation group - for different product groups, the common evaluation group must be entered here. (Only displayed here with special function. Otherwise under the „General“ tab)

4. account areas: can be redeemed in different account areas. (Only with special function - please contact support and only if the evaluation group matches)

5. use permitted:

for the buyer  
 for the buyer's family  
 for everybody

- for the buyer's family (family summary)
- for everyone (e.g. member brings guest and wants to deduct the GF from the subscription)

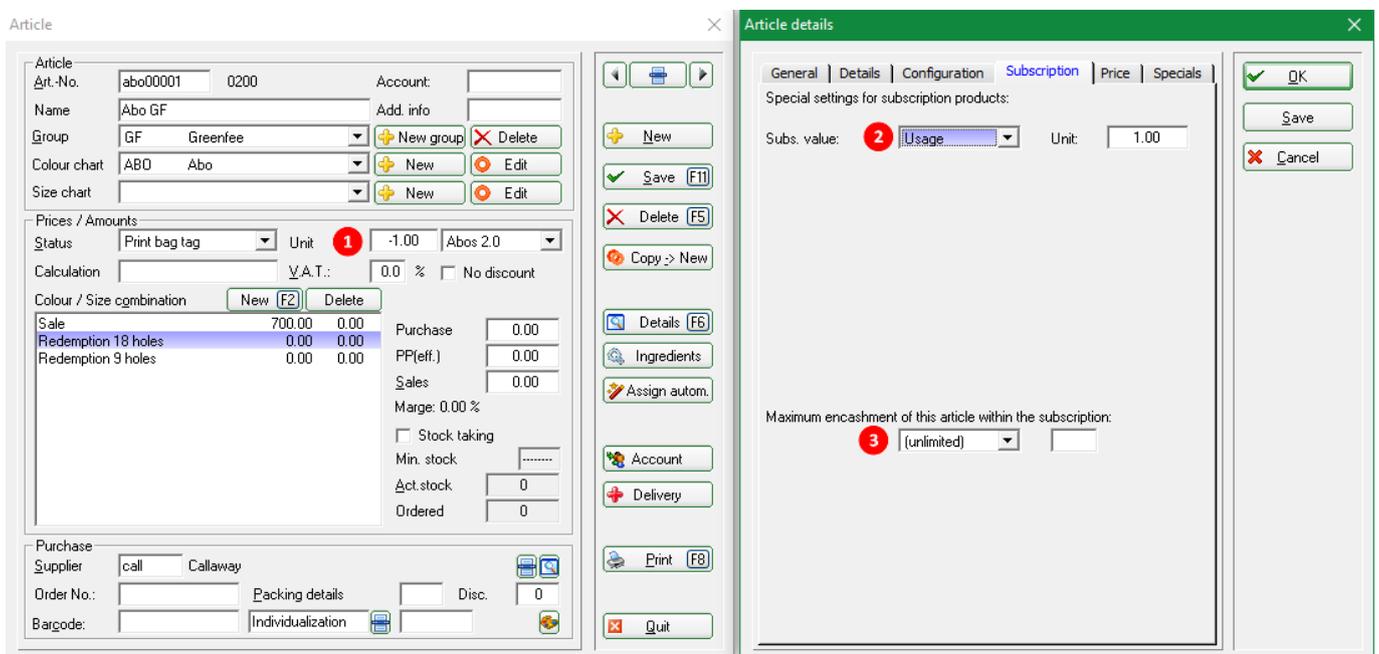
6. valid until: Validity of the subscription

7. enquiry about the details of the sale.



The details created in the item are displayed during the sale. However, these cannot be changed.

## Subscription redemption



1. negative unit (-1 or -0.5 etc) automatically causes the subscription details to be saved as a redemption.

2nd subscription value is taken from the main screen. Unit is converted to positive

3. maximum number of redemptions of this item within the subscription:

(unlimited)  
total  
per day  
per week  
per month  
per year

## Redemption at the cash desk

Call up the person in the cash register and then enter the desired subscription item. The overview of the member's travelcards will open.

1	2	3	4	5		
Abocode	Person	Abo article name	Date until	Available	Redeem	
43	Member, Paul	Abo GF - Sale	07.08.19-	7.50	-0.50	
13	Member, Paul	Abo GF - Sale	07.08.19-	7.50	-0.50	

Static

OK  
Find  
Cancel

1. subscription code: Subscription number

2nd person: Person who purchased the subscription

3. subscription item name: item name

4. date until/on: validity

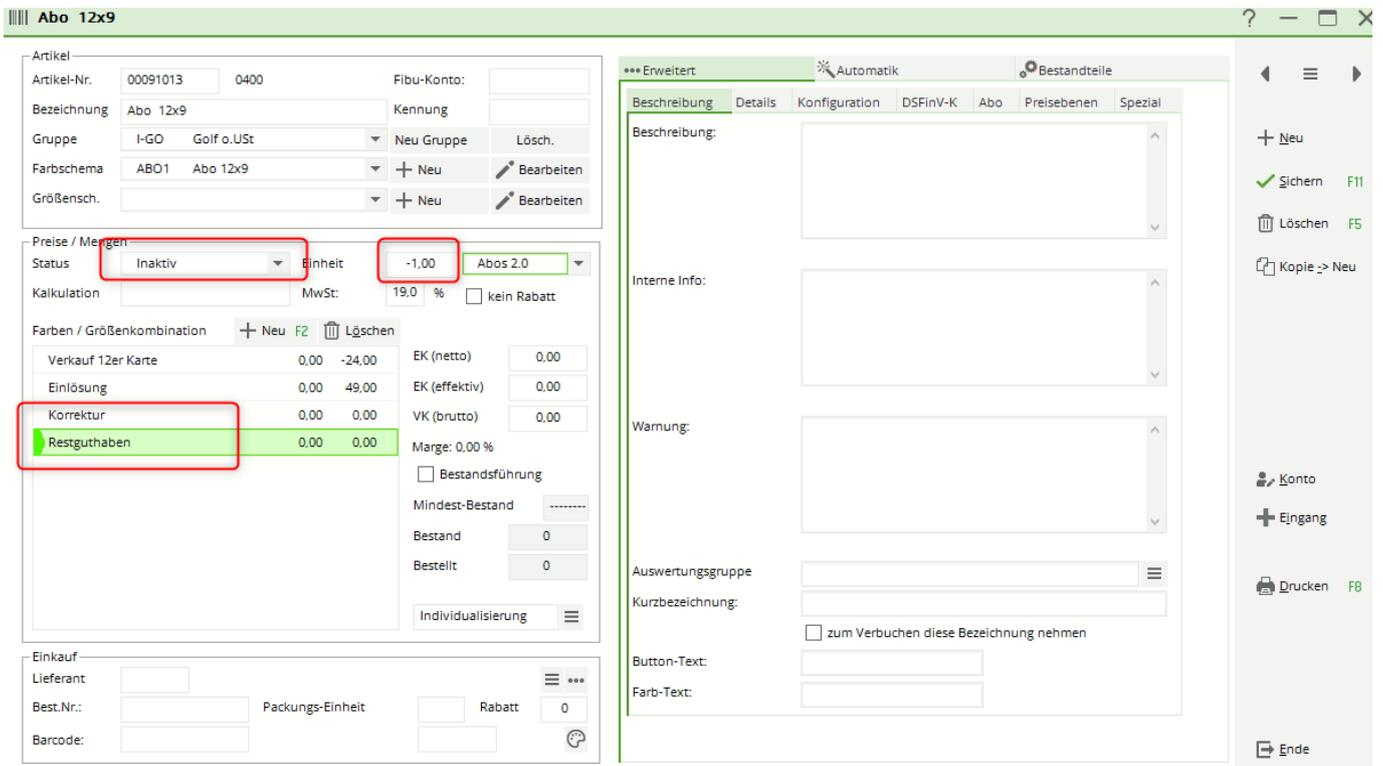
5. available: Remaining credit

## Correction of a subscription/remaining credit

As soon as a travelcard has already been redeemed (even if only once) or the daily closing has already been completed, this travelcard can no longer be cancelled. The sale of this subscription can also no longer be cancelled.

The sales item cannot be set to minus in the cash register either.

Another sub-item is required for a correction. This must be adjusted before the booking - both the unit and, if applicable, the price (repayment in minus). This is the only way to address the subscription database.



The item Remaining credit and Correction are specially set to inactive.

If there is a correction and/or remaining credit redemption, this must be deliberately changed in the article. The unit can also be adjusted at the same time.

E.G.

Member still has 7 remaining credits

Change the item unit to -7 (instead of -1 as it is now) and the remaining credit is cancelled in one posting.

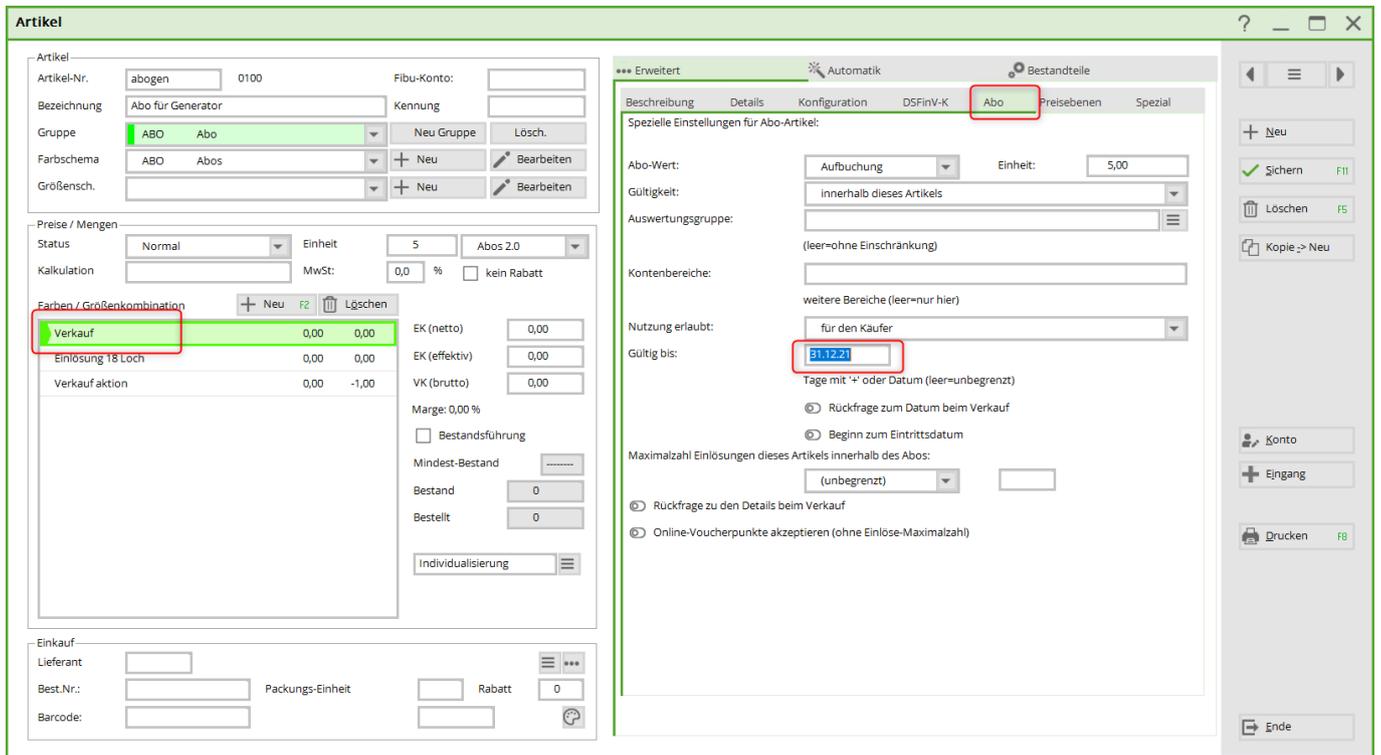
Please remember to set the item to inactive again afterwards so that it is not accidentally taken from the cash register.

## Importing a subscription for a group of people via generator

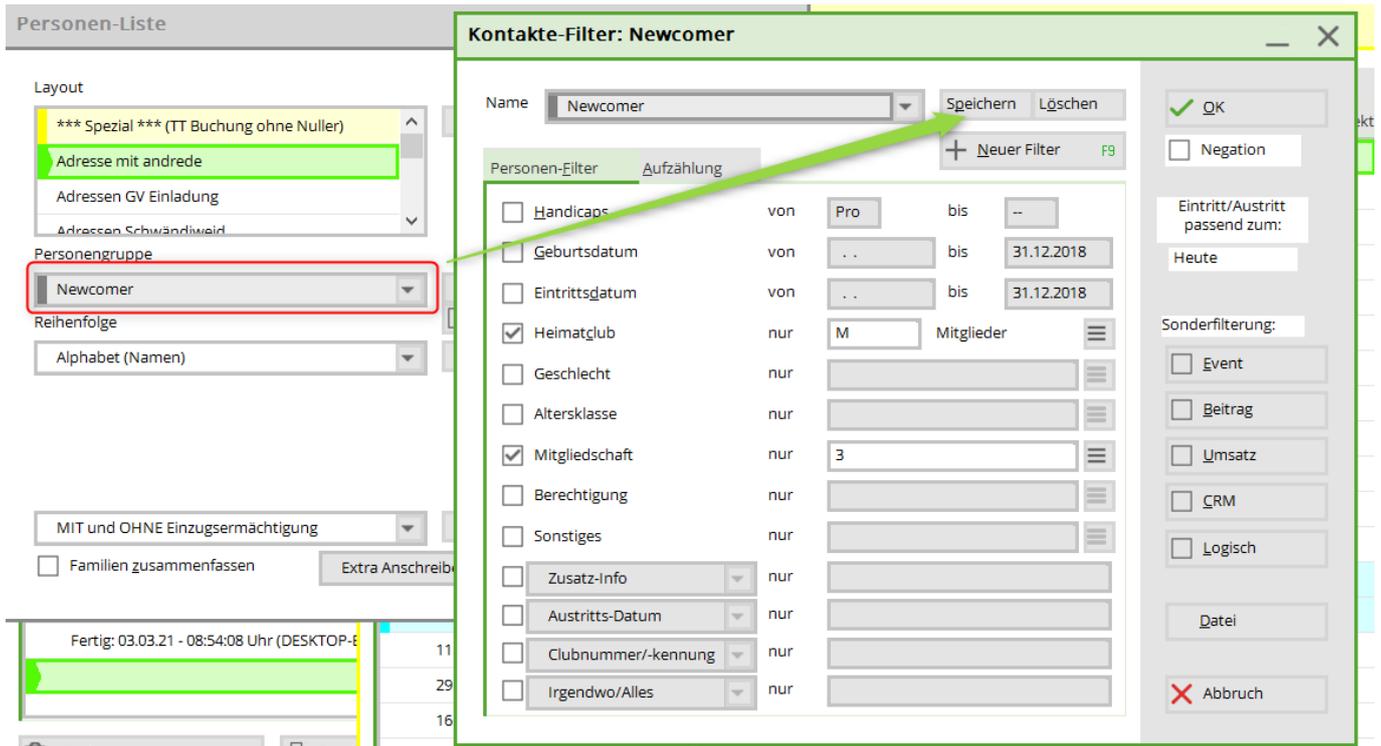
The generator can be used to assign any free subscription item to a selected group of people.

Please note the following points.

- Create, edit and delete the article via Article/new and extend the validity in the sales article under the Subscription tab to the valid end date.



- Create and save the desired group of people



- Open subscription management and select generator

**Aboliste**

Suche:  Suche nach: Abocode Sortieren nach: Abocode Z->A Datum bis - zu: 01.01.2021 03.03.2021 Zeitspanne: (individuell)

Person:

Abocode	Kontenbereich	Person	Artikel	Datum	Zeit	Einheit	Saldo
764	UMSATZ		10er Karte Golfcart - Verkauf	03.02.21	10:41:01	10,00	10,00
765	UMSATZ		10er Karte Golfcart - Verkauf	03.02.21	10:41:01	10,00	10,00
766	UMSATZ		10er Karte Golfcart - Verkauf	03.02.21	10:41:01	10,00	10,00
767	UMSATZ		10er Karte Golfcart - Verkauf	03.02.21	10:41:01	10,00	10,00
768	UMSATZ		10er Karte Golfcart - Verkauf	03.02.21	10:41:01	10,00	10,00
769	UMSATZ		10er Karte Golfcart - Verkauf	03.02.21	10:41:01	10,00	10,00
770	UMSATZ		10er Karte Golfcart - Verkauf	03.02.21	10:41:01	10,00	10,00
771	UMSATZ		10er Karte Golfcart - Verkauf	03.02.21	10:41:01	10,00	10,00
772	UMSATZ		10er Karte Golfcart - Verkauf	03.02.21	10:41:01	10,00	10,00
773	UMSATZ		10er Karte Golfcart - Verkauf	03.02.21	10:41:01	10,00	10,00
774	UMSATZ		10er Karte Golfcart - Verkauf	03.02.21	10:41:01	10,00	10,00
775	UMSATZ		10er Karte Golfcart - Verkauf	03.02.21	10:41:01	10,00	10,00
776	UMSATZ		10er Karte Golfcart - Verkauf	03.02.21	10:41:01	10,00	10,00
777	UMSATZ		10er Karte Golfcart - Verkauf	03.02.21	10:41:01	10,00	10,00
778	UMSATZ		10er Karte Golfcart - Verkauf	03.02.21	10:41:01	10,00	10,00
779	UMSATZ		10er Karte Golfcart - Verkauf	03.02.21	10:41:01	10,00	10,00
780	UMSATZ		10er Karte Golfcart - Verkauf	03.02.21	10:41:01	10,00	10,00
781	UMSATZ		10er Karte Golfcart - Verkauf	03.02.21	10:41:01	10,00	10,00

Zelle:  Farbenbeschreibung: Verkauf Gelöscht Storniert Geblockt

Buttons: Updates, Details, Drucken (F8), Reset (F5), Generator, Abbruch

- IMPORTANT:

Select the sales item directly!

Enter the expiry date!

Select the person group (do not create the filter at this point, then it will not work!)

**Abo Generator**

Generate Abo | Logs

Für diesen Artikel:  
 Liste leeren

ABO	Generator	N	0,00	generato
ABO	Generator - Einlösung	N	0,00	generato
ABO	Generator - Verkauf	N	0,00	generato
ABO	Abo für Generator	N	0,00	abogen
ABO	Abo für Generator - Verkauf	N	0,00	abogen
ABO	Abo für Generator - Einlösung 18 Loch	N	0,00	abogen
ABO	Abo für Generator - Verkauf aktion	N	0,00	abogen

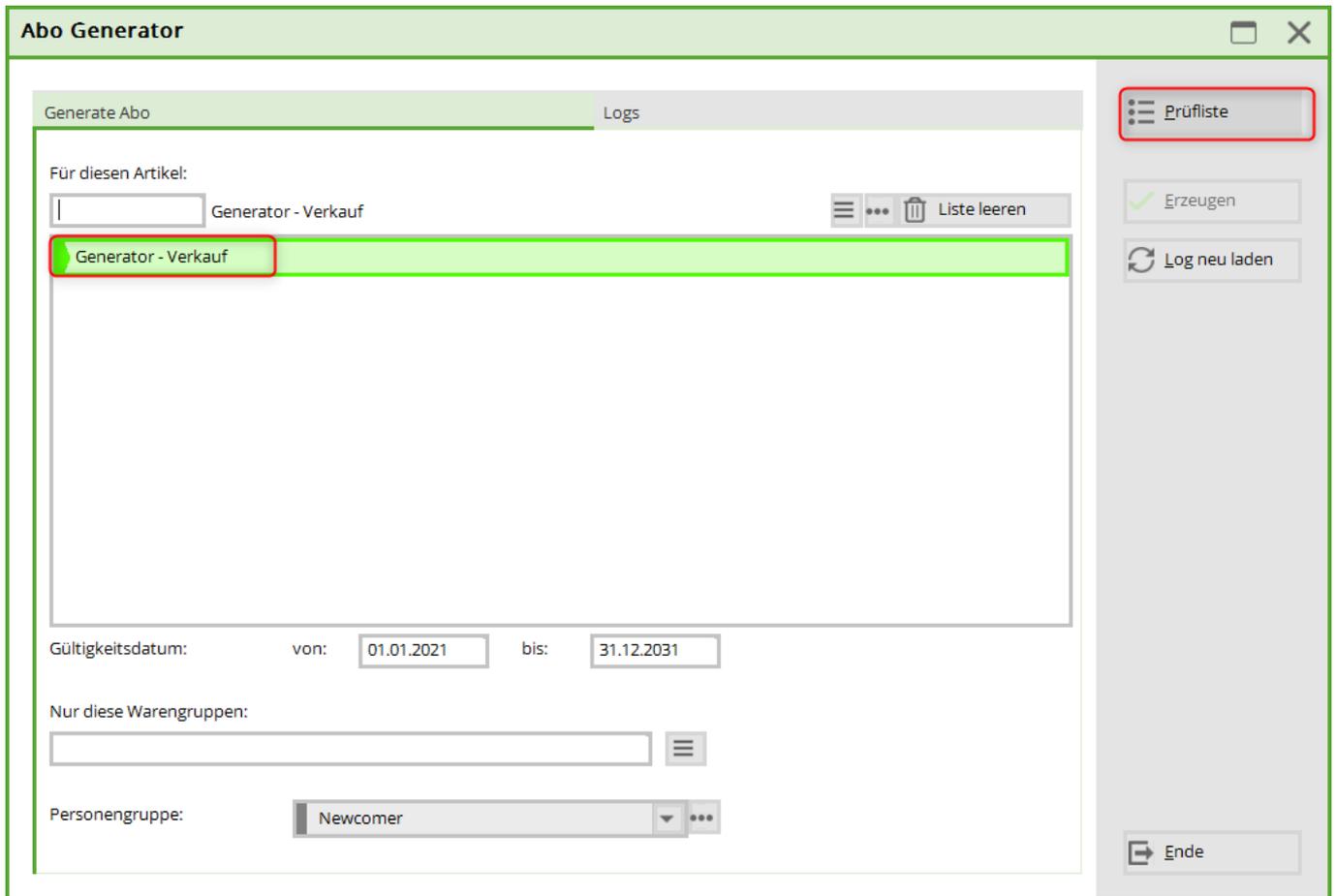
Gültigkeitsdatum: von:  bis:

Nur diese Warengruppen:

Personengruppe:

Prüfliste  
 Erzeugen  
 Log neu laden  
 Ende

Then click on Checklist. It takes a while until something is visible. Please wait! Do not click again. It works in the background. Print the checklist on the screen.



The „GENERATE“ button only becomes active once the list has been printed. Click it to import and confirm the request. You must wait again. After a certain time, depending on the amount of data, until Pc Caddie imports the subscriptions.

## Subscription examples

### Subscription for the whole family

**Abo Greenfee 2**

Artikel-Nr.:  0100 Fibu-Konto:

Bezeichnung:  Kennung:

Gruppe:  Greenfee  Löschen

Farbschema:  Abonnement  Bearbeiten

Größensch.:   Bearbeiten

Preise / Mengen

Status:  Einheit:  Abos 2.0

Kalkulation:  MwSt:  %  kein Rabatt

Farben / Größenkombination  Löschen

Verkauf	500,00	0,00	EK (netto)	0,00
Einlösung 18 Loch	0,00	0,00	EK (effektiv)	0,00
Einlösung 9 Loch	0,00	0,00	VK (brutto)	500,00

Marge: 100,00 %

Bestandsführung

Mindest-Bestand:

Bestand:

Bestellt:

Individualisierung:

Einkauf

Lieferant:

Best.Nr.:  Packungs-Einheit:  Rabatt:

Barcode:

\*\*\*Erweitert Automatik Bestandteile

Beschreibung Details Konfiguration DSFinV-K Abo Preisebenen Spezial

Spezielle Einstellungen für Abo-Artikel:

Abo-Wert:  Einheit:

Gültigkeit:

Nutzung erlaubt:

Gültig bis:

Tage mit '+' oder Datum (leer=unbegrenzt)

Rückfrage zum Datum beim Verkauf

Beginn zum Eintrittsdatum

Rückfrage zu den Details beim Verkauf

+ Neu

✓ Sichern F11

🗑 Löschen F5

📄 Kopie -> Neu

Konto

+ Eingang

🖨 Drucken F8

Ende

Select under Details: for family. In this example, the validity is set for 120 days from the date of purchase.

It is important that the families are grouped together correctly.

**Member, Petra**

Name

Suchkürzel:  Nr.:  Nr. wählen

Titel:  Briefanrede

Vorname:

Nachname:

🏆 Event  🏢 Kasse  📅 Timetable  🌐 Intranet

Merkmale Adresse 2.Adresse Zahlung Infos Memo

Ansprechpartner:  Member, Paul

Familienstatus:  Familie

## Subscription in different product groups

Example: Sale: Driving range product group

Redemption: Driving range product group: 20 x redemption of range fee Product group carts: 10 x redemption e-cart

3 articles must be created. 1x sale with WG Driving Range, 1 x redemption with WG Driving Range and 1 x redemption with WG Carts

Sales article:

The screenshot shows the SAP configuration screen for 'Abo Verkauf Warengruppe'. The interface is divided into several sections:

- Artikel:** Contains fields for 'Artikel-Nr.' (abo00003), 'Bezeichnung' (Abo Verkauf Warengruppe), 'Gruppe' (DR - Driving Range), and 'Farbschema' (ABO Abonnement). A red circle '1' is around the 'Gruppe' dropdown.
- Preise / Mengen:** Contains 'Status' (Normal), 'Einheit' (30), 'Abos 2.0', 'Kalkulation', 'MwSt' (19,0 %), and 'VK (brutto)' (500,00). A red circle '2' is around the 'Einheit' field, and a red circle '3' is around the 'VK (brutto)' field.
- Spezielle Einstellungen für Abo-Artikel:** Contains 'Abo-Wert' (Aufbuchung, 30,00), 'Gültigkeit' (innerhalb dieser Warengruppe), 'Auswertungsgruppe' (WG), 'Kontenbereiche', 'Nutzung erlaubt' (für den Käufer), 'Gültig bis' (31.12.22), and 'Maximalzahl Einlösungen dieses Artikels innerhalb des Abos' (unbegrenzt). Red circles '4' and '5' are around the 'Gültigkeit' and 'Auswertungsgruppe' fields respectively.
- Buttons:** '+ Neu', 'Sichern F11', 'Löschen F5', 'Kopie -> Neu', 'Konto', 'Eingang', 'Drucken FB', and 'Ende'.

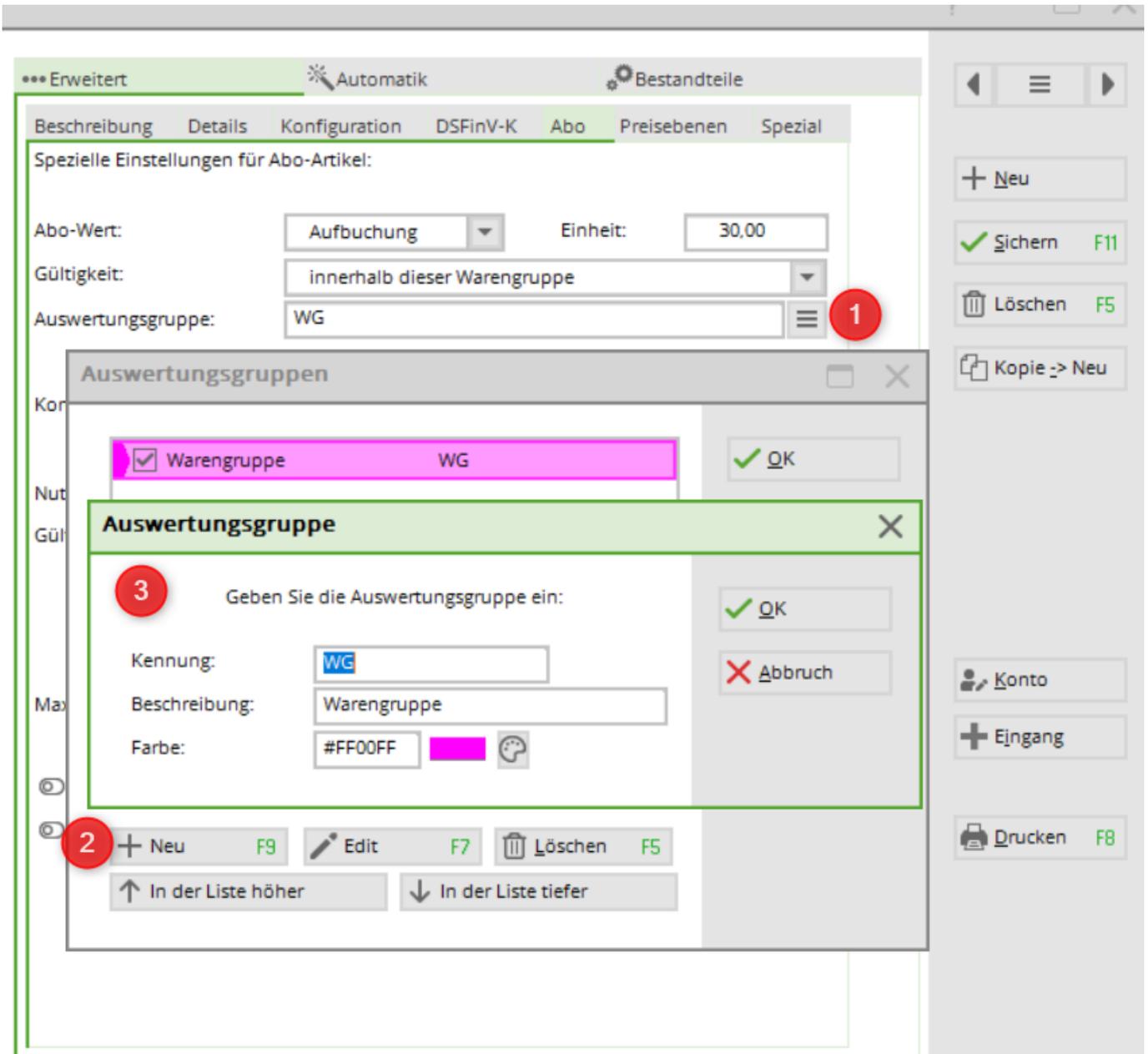
1st merchandise category for sales items

2. select unit & subscriptions 2.0

3. price

4. validity „for all articles“

5. evaluation group: WG



(1. open list, 2. button: NEW, 3. name evaluation group)

Redemption item no. 1

The screenshot shows a software window titled "Abo Einlösung Waregruppe". It is divided into several sections:

- Artikel:** Artikel-Nr. (abo00004), 0000, Fibu-Konto: (empty), Bezeichnung (Abo Einlösung Waregruppe), Gruppe (1) (DR Driving Range), Farbschema (ABO Abonnement), Größensch. (empty).
- Preise / Mengen:** Status (Normal), Einheit (2) (-1), Abos 2.0, Kalkulation (empty), MwSt: 19,0 %, kein Rabatt (checkbox), EK (netto) 0,00, EK (effektiv) 0,00, VK (brutto) 0,00, Marge: 0,00 %, Bestandsführung (checkbox), Mindest-Bestand (empty), Bestand 0, Bestellt 0, Individualisierung (empty).
- Einkauf:** Lieferant (empty), Best.Nr.: (empty), Packungs-Einheit (empty), Rabatt 0, Barcode: (empty).
- \*\*\*Erweitert (Automatik):**
  - Spezielle Einstellungen für Abo-Artikel:
  - Abo-Wert: (3) Verbrauch, Einheit: 1,00
  - Gültigkeit: innerhalb dieser Waregruppe
  - Auswertungsgruppe (4) WG
  - Kontenbereiche: (empty)
  - Nutzung erlaubt: für den Käufer
  - Gültig bis: ..
  - Maximalzahl Einlösungen dieses Artikels innerhalb des Abos: (5) pro Jahr, 20

1st product group for redemption items

2. enter unit

3. subscription value - is automatically transferred from the main item

4. enter evaluation group

5. maximum redemption of this article within the subscription: 20 x per year

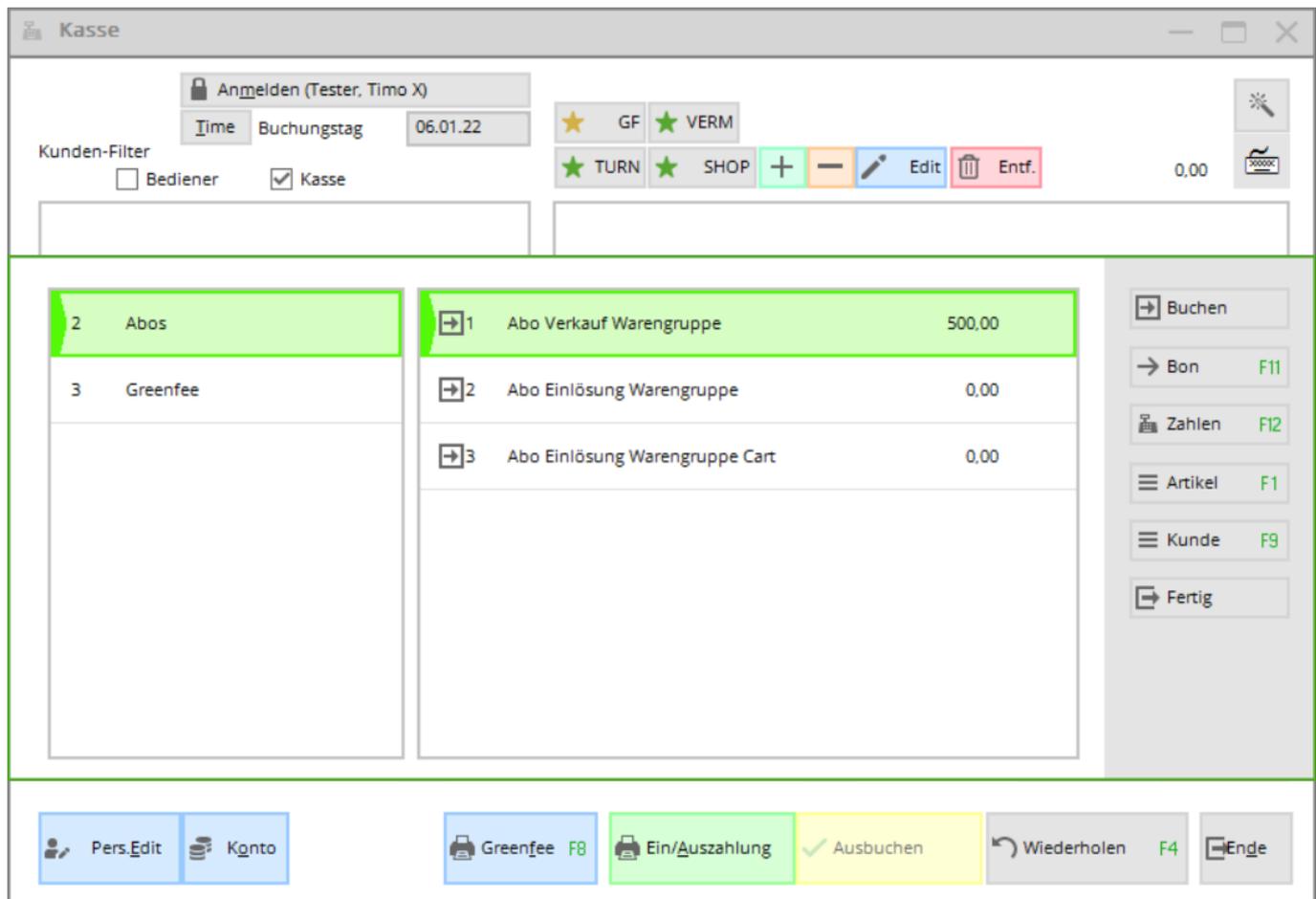
Redemption article 2

The screenshot shows a software interface for configuring a subscription redemption item. The main window is titled 'Abo Einlösung Warengruppe Cart'. It is divided into several sections:

- Artikel:** Contains fields for 'Artikel-Nr.' (0000), 'Fibu-Konto', 'Bezeichnung' (Abo Einlösung Warengruppe Cart), 'Gruppe' (CART), 'Farbschema' (ABO), and 'Größensch.'.
- Preise / Mengen:** Includes 'Status' (Normal), 'Einheit' (-1), 'Abos 2.0', 'Kalkulation', 'MwSt' (19,0%), and 'kein Rabatt'.
- Farben / Größenkombination:** Features a grid for color/size combinations and pricing fields: 'EK (netto)', 'EK (effektiv)', 'VK (brutto)', and 'Marge: 0,00 %'.
- Einkauf:** Includes 'Lieferant', 'Best.Nr.', 'Packungs-Einheit', and 'Rabatt' (0).
- \*\*\*Erweitert (Automatik):** This section is expanded and contains:
  - 'Spezielle Einstellungen für Abo-Artikel:'
  - 'Abo-Wert:' (Verbrauch) and 'Einheit:' (1,00).
  - 'Gültigkeit:' (innerhalb dieses Artikels).
  - 'Auswertungsgruppe:' (WG).
  - 'Kontenbereiche:' and 'weitere Bereiche (leer=nur hier)'.
  - 'Nutzung erlaubt:' (für den Käufer).
  - 'Gültig bis:' (..).
  - 'Tage mit '+' oder Datum (leer=unbegrenzt)' with radio buttons for 'Rückfrage zum Datum beim Verkauf' and 'Beginn zum Eintrittsdatum'.
  - 'Maximalzahl Einlösungen dieses Artikels innerhalb des Abos:' (pro Jahr) and '10'.
  - Radio buttons for 'Rückfrage zu den Details beim Verkauf' and 'Online-Voucherpunkte akzeptieren (ohne Einlöse-Maximalzahl)'.

1. product group of the redemption item
2. unit
3. subscription value - is automatically transferred from the main article
4. enter evaluation group
5. maximum redemptions of this article within the subscription: 10 x per year

Practical tip: Create a useful quick selection - this makes handling in the checkout easier



## Subscription with different redemption options

E.g. points system. Sale: 100 points at Euro 200.00. For this, the guest can play both at the weekend and during the week. play. Different points are deducted, 15 points at the weekend, 10 during the week. For DR he can buy balls for 3 points.

If there are only a few redemption variants, as in the example here, 3 balls. The article is created as follows

Sales item

## |||| Punkte mehrere Einlösungen

### Artikel

Artikel-Nr.	<input type="text" value="abo00006"/> 0100	Fibu-Konto:	<input type="text"/>
Bezeichnung	<input type="text" value="Punkte mehrere Einlösungen"/>	Kennung	<input type="text"/>
Gruppe	<input type="text" value="PUNKT Punkte"/>	Neu Gruppe	<input type="button" value="Lösch."/>
Farbschema	<input type="text" value="ABO Abonnement"/>	+ Neu	<input type="button" value="Bearbeiten"/>
Größensch.	<input type="text"/>	+ Neu	<input type="button" value="Bearbeiten"/>

### Preise / Mengen

Status	<input type="text" value="Normal"/>	Einheit	<input type="text" value="100"/>	<input type="text" value="Abos 2.0"/>
Kalkulation	<input type="text"/>	MwSt	<input type="text" value="19,0 %"/>	<input type="checkbox"/> kein Rabatt

### Farben / Größenkombination

Verkauf	300,00	0,00
Punkte 10	0,00	0,00
Punkte 17	0,00	0,00
Punkte 1	0,00	0,00

EK (netto)	<input type="text" value="0,00"/>
EK (effektiv)	<input type="text" value="0,00"/>
VK (brutto)	<input type="text" value="300,00"/>

Marge: 100,00 %

Bestandsführung

Mindest-Bestand

Bestand

Bestellt

Individualisierung

### Einkauf

Lieferant	<input type="text"/>	<input type="button" value="☰"/>	<input type="button" value="⋮"/>
Best.Nr.:	<input type="text"/>	Packungs-Einheit	<input type="text"/>
Barcode:	<input type="text"/>	Rabatt	<input type="text" value="0"/>
		<input type="text"/>	<input type="button" value="🔍"/>

Redemption item - first variant:

## |||| Punkte mehrere Einlösungen

### Artikel

Artikel-Nr.	abo00006	0400	Fibu-Konto:	
Bezeichnung	Punkte mehrere Einlösungen		Kennung	
Gruppe	PUNKT Punkte		Neu Gruppe	Lösch.
Farbschema	ABO Abonnement		+ Neu	Bearbeiten
Größensch.			+ Neu	Bearbeiten

### Preise / Mengen

Status	Normal	Einheit	-10	Abos 2.0
Kalkulation		MwSt:	19,0 %	<input type="checkbox"/> kein Rabatt

### Farben / Größenkombination

+ Neu F2 Löschen

Verkauf	500,00	0,00
Punkte 10	0,00	0,00
Punkte 17	0,00	0,00
Punkte 1	0,00	0,00

EK (netto)	0,00
EK (effektiv)	0,00
VK (brutto)	0,00

Marge: 0,00 %

Bestandsführung

Mindest-Bestand

Bestand

Bestellt

Individualisierung

### Einkauf

Lieferant	<input type="text"/>		
Best.Nr.:	<input type="text"/>	Packungs-Einheit	<input type="text"/> Rabatt <input type="text" value="0"/>
Barcode:	<input type="text"/>	<input type="text"/>	

Redemption 10 = -10 under unit

Redemption 17 = -17 under unit

Redemption 1 = -1 under unit

Redemption item - second variant:

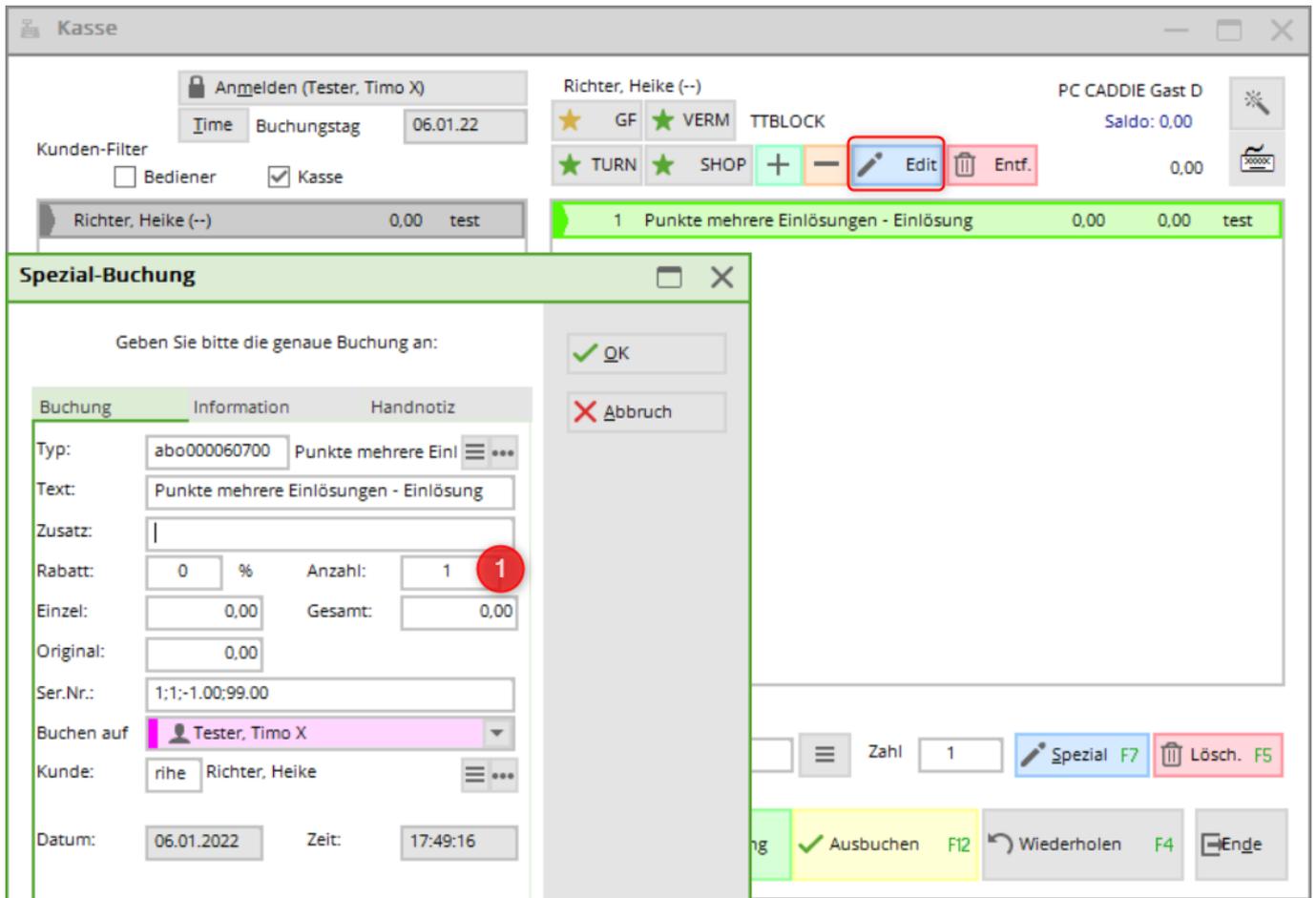
## |||| Punkte mehrere Einlösungen

Artikel			
Artikel-Nr.	<input type="text" value="abo00006"/> 0700	Fibu-Konto:	<input type="text"/>
Bezeichnung	<input type="text" value="Punkte mehrere Einlösungen"/>	Kennung	<input type="text"/>
Gruppe	<input type="text" value="PUNKT Punkte"/>	Neu Gruppe	<input type="button" value="Lösch."/>
Farbschema	<input type="text" value="ABO Abonnement"/>	<input type="button" value="+ Neu"/>	<input type="button" value="Bearbeiten"/>
Größensch.	<input type="text"/>	<input type="button" value="+ Neu"/>	<input type="button" value="Bearbeiten"/>

Preise / Mengen			
Status	<input type="text" value="Normal"/>	Einheit	<input type="text" value="-1,00"/> <input type="text" value="Abos 2.0"/>
Kalkulation	<input type="text"/>	MwSt:	<input type="text" value="19,0"/> % <input type="checkbox"/> kein Rabatt
Farben / Größenkombination	<input type="button" value="+ Neu F2"/> <input type="button" value="Löschen"/>		
Verkauf	<input type="text" value="300,00"/>	<input type="text" value="0,00"/>	EK (netto) <input type="text" value="0,00"/>
Einlösung	<input type="text" value="0,00"/>	<input type="text" value="0,00"/>	EK (effektiv) <input type="text" value="0,00"/>
			VK (brutto) <input type="text" value="0,00"/>

Only one redemption item with -1 unit is created. In the checkout, the value must be set to the desired value using the  button to the desired (1) number individually each time. This way you are independent with the number of points.



## Subscription management overview

You can find the overview under the menu item

[Kontakte](#) [Handicaps](#) [Umsätze](#) [Wettspiele](#) [Events](#) [Timetable](#) [Hotel](#) [Kasse](#) [Artikel](#) [Einstellungen](#) [Ende](#)



... neu anlegen, bearbeiten, löschen

## Abo-Verwaltung

Lieferschein-Verwaltung

Eingang

Inventur

Warengruppen bearbeiten, tauschen, zusammenfassen

Buchungsbereiche bearbeiten

Statistik-Bereiche bearbeiten

Umsatzgutschriften buchen

Artikel mit Bestand 0 inaktivieren

Warenbestands-Abschreibung

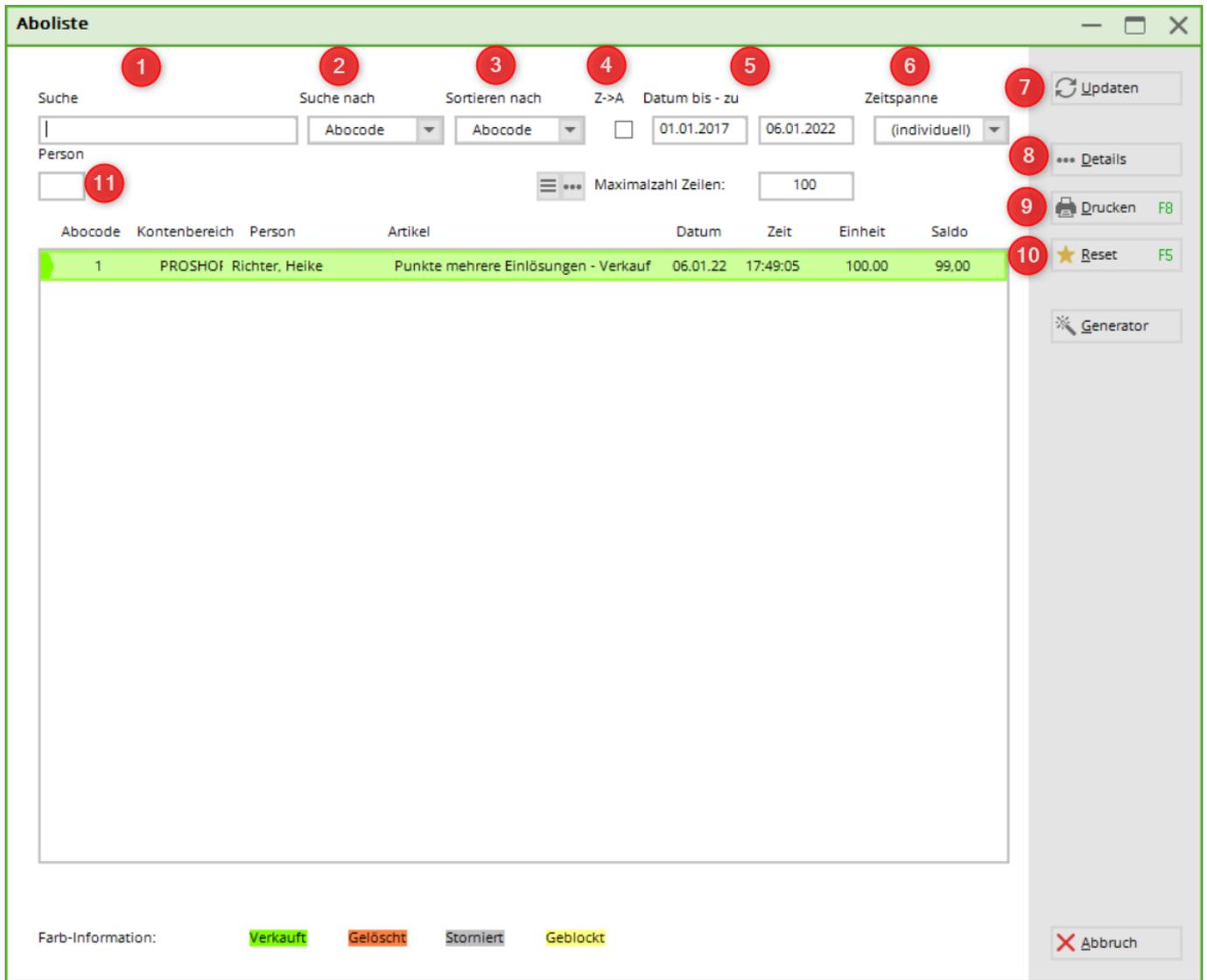
Preisebenen bearbeiten

Regeln der Preisebenen bearbeiten



## Drucken...

- Artikel-Liste
- Bestell-Liste
- Wareneingangsliste
- Etiketten
- Kleinartikel-Bogen
- Gutschein-Liste
- Statistik
- Verkaufspreis-Änderungen
- Abo-Liste



1st search: You can search by article date, subscription code etc.



2nd & 3rd sorting:

3. Z→A: Reverse the display order

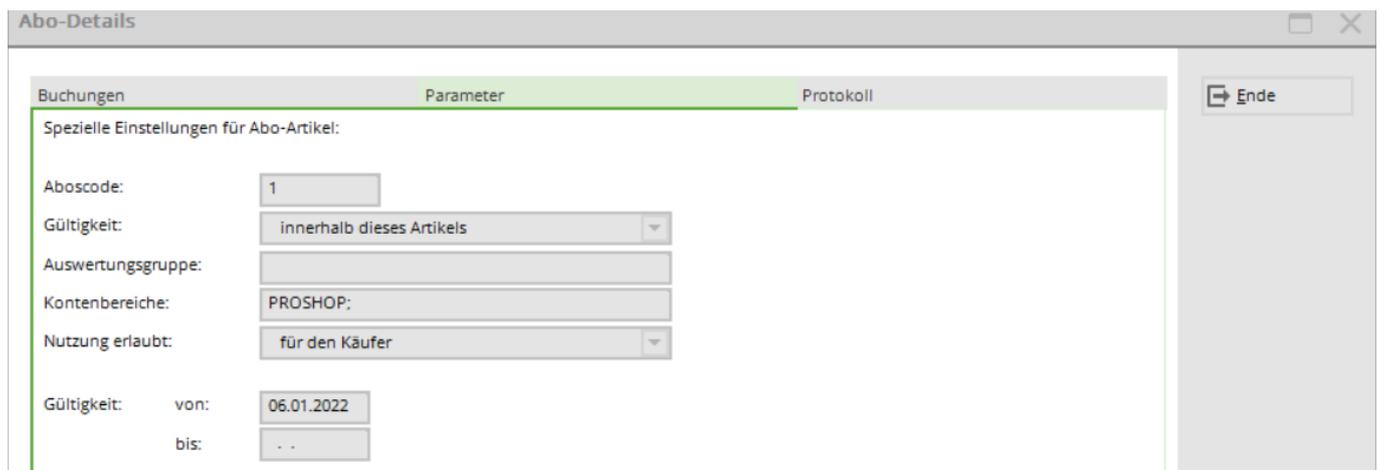
5. date: validity from - to



6. time span: sorting:

7. update: Selection is updated (also with Enter)

8. details of the respective person/subscription



9. printing

10. reset: Resets all settings to their original values

11. person: Search for individual person

12. sum, how many lines are displayed (can be changed. Attention, the dialogue takes longer with a higher number)

## Print the subscriptions

**Druck Aboliste** — □ ×

Druck auswählen

- ▶ Komplette Abo Liste
- ▶ Liste von Haupt-Abos
- ▶ Personen mit Abos

Sortiert nach

- ▶ Abocode
- ▶ Kontenbereich
- ▶ Abosnum
- ▶ Person

Filter nach:

Abocode:

Artikel:  ☰ ⋮

Person:  ☰ ⋮

Kontenbereich:  ▼

Datum von:  bis:   ▼

Gültigkeit

- ▶ Alle Abos
- ▶ Nur gültige Abos

Abo Statistiken anzeigen

 Drucken F8

 Abbruch

Here you can print various analyses/views of the subscriptions.

Example 1: Complete subscription list, 01.01.2017-31.12.17, All subscriptions

# Complete Abo list

Abo code	Article	Person	Area	Date	Time	Type	Position	Amount	Balance
1		Member', Paul	UMS'ATZ	20.02.17	11:55:49	S	0	10.00	10.00
1		Member', Paul	UMS'ATZ	20.02.17	11:56:51	U	1	-1.00	9.00
1		Member', Paul	UMS'ATZ	20.02.17	11:57:00	U	2	-0.50	8.50
1		Member', Paul	UMS'ATZ	20.02.17	12:10:00	U	3	-1.00	7.50
2		Ar'ens', A'nja	UMS'ATZ	20.02.17	12:11:19	S	0	10.00	10.00
2		Ar'ens', A'nja	UMS'ATZ	20.02.17	12:11:27	U	1	-3.00	7.00
2		Ar'ens', A'nja	UMS'ATZ	21.02.17	09:53:35	U	2	-1.00	7.00
3		Ringelstein, Ev	UMS'ATZ	20.02.17	12:11:53	S	0	10.00	10.00
3		Ringelstein, Ev	UMS'ATZ	20.02.17	12:12:40	U	1	-1.00	9.00
4			UMS'ATZ	23.02.17	13:58:16	S	0	10.00	0.00
5			UMS'ATZ	23.02.17	13:59:27	S	0	10.00	10.00
6			UMS'ATZ	23.02.17	14:02:01	S	0	10.00	10.00
7			UMS'ATZ	23.02.17	14:03:27	S	0	10.00	10.00
7			UMS'ATZ	23.02.17	14:03:44	U	1	-1.00	9.00
8			UMS'ATZ	23.02.17	14:07:12	S	0	3.00	3.00
8			UMS'ATZ	23.02.17	14:07:52	U	1	-1.00	2.00
9		Ringelstein, Ev	UMS'ATZ	24.02.17	08:44:07	S	0	3.00	3.00
9		Ringelstein, Ev	UMS'ATZ	24.02.17	08:47:17	U	1	-1.00	2.00
10		Ringelstein, Ev	UMS'ATZ	24.02.17	08:44:17	S	0	10.00	10.00
11	GF_Abo GF - V'er'kauf	Member', Paul	UMS'ATZ	06.03.17	11:57:57	S	0	10.00	0.00
12	GF_Abo GF - V'er'kauf	Member', Paul	UMS'ATZ	06.03.17	11:58:48	S	0	10.00	0.00
13	GF_Abo GF - V'er'kauf	Member', Paul	UMS'ATZ	06.03.17	12:55:13	S	0	10.00	10.00
13	GF_Abo GF - Einlösun'g 1'8 L'och	Member', Paul	UMS'ATZ	06.03.17	13:02:47	U	1	-1.00	9.00
13	GF_Abo GF - Einlösun'g 1'8 L'och	Member', Paul	UMS'ATZ	06.03.17	13:04:43	U	2	-1.00	8.00
14	DR_Abo - V'er'kauf -' WG	Member, Petra	UMS'ATZ	06.03.17	13:56:04	S	0	30.00	30.00
14	CAR_Abo Einlösung 'WG 'E-C'art	Member, Petra	UMS'ATZ	06.03.17	13:56:26	U	1	-1.00	29.00
14	DR_Abo Einlös'ung' WG	Member, Petra	UMS'ATZ	06.03.17	13:56:32	U	2	-1.00	28.00

**Total**

**102.50**

Example 2: Persons with subscription, 01.01.2017-31.12.2017, All subscriptions

# Persons with Abo

Member. Paul

Abo code	Article	Area	Date	Time	Type	Position	Amount	Balance
1		UMS'ATZ	20.02.17	11:55:49	S	0	10.00	10.00
1		UMS'ATZ	20.02.17	11:56:51	U	1	-1.00	9.00
1		UMS'ATZ	20.02.17	11:57:00	U	2	-0.50	8.50
1		UMS'ATZ	20.02.17	12:10:00	U	3	-1.00	7.50
11	GF_Abo GF - Verkauf	UMS'ATZ	06.03.17	11:57:57	S	0	10.00	0.00
12	GF_Abo GF - Verkauf	UMS'ATZ	06.03.17	11:58:48	S	0	10.00	0.00
13	GF_Abo GF - Verkauf	UMS'ATZ	06.03.17	12:55:13	S	0	10.00	10.00
13	GF_Abo GF - Einlösun'g 1'8 L'och	UMS'ATZ	06.03.17	13:02:47	U	1	-1.00	9.00
13	GF_Abo GF - Einlösun'g 1'8 L'och	UMS'ATZ	06.03.17	13:04:43	U	2	-1.00	8.00
<b>Total</b>							<b>15.50</b>	

Arens, Anja

Abo code	Article	Area	Date	Time	Type	Position	Amount	Balance
2		UMS'ATZ	20.02.17	12:11:19	S	0	10.00	10.00
2		UMS'ATZ	20.02.17	12:11:27	U	1	-3.00	7.00
2		UMS'ATZ	21.02.17	09:53:35	U	2	-1.00	7.00
<b>Total</b>							<b>7.00</b>	

Ringelstein, Eva

Abo code	Article	Area	Date	Time	Type	Position	Amount	Balance
3		UMS'ATZ	20.02.17	12:11:53	S	0	10.00	10.00
3		UMS'ATZ	20.02.17	12:12:40	U	1	-1.00	9.00
9		UMS'ATZ	24.02.17	08:44:07	S	0	3.00	3.00
9		UMS'ATZ	24.02.17	08:47:17	U	1	-1.00	2.00

Example 3: Subscription list 2.0 = Subscription list

All persons of a selected article with initial stock/redemption & remaining stock as of TODAY

Druck auswählen

- Abgelaufene Abos
- Aboliste 2.0**
- Ausgewählte Liste der Abos

 **D**rucken F8

 **A**abbruch

Sortiert nach

- Aboscode
- Kontenbereich
- Abosnum
- Person**

Filter nach:

Aboscode:

Artikel:  Abo Greenfee - Verkauf  

Person:   

Kontenbereich:

Datum von:  bis:

Gültigkeit

- Alle Abos**
- Nur gültige Abos

Abo Statistiken anzeigen

# Abo list

## Abo G - Sales

No.	Customer	Bought	Redeemed	Rest
1	Aeberhard, Reto	10.0	11.5	-1.5
2	Alberola, Virginia	20.0	12.0	8.0
3	Albert, Heide	20.0	4.0	16.0
4	Amel - Schlumpf, Carla	30.0	10.5	19.5
5	Arnold, Erika	10.0	3.5	6.5
6	Benz, Alex	10.0	1.0	9.0
7	Brand, Dario	10.0	1.0	9.0
8	Fopp, Bettina	10.0	1.0	9.0
9	Member, Paul	60.0	6.5	53.5
10	Szilley, Tamas	10.0	1.5	8.5
<b>Total</b>		<b>190.0</b>	<b>52.5</b>	<b>137.5</b>

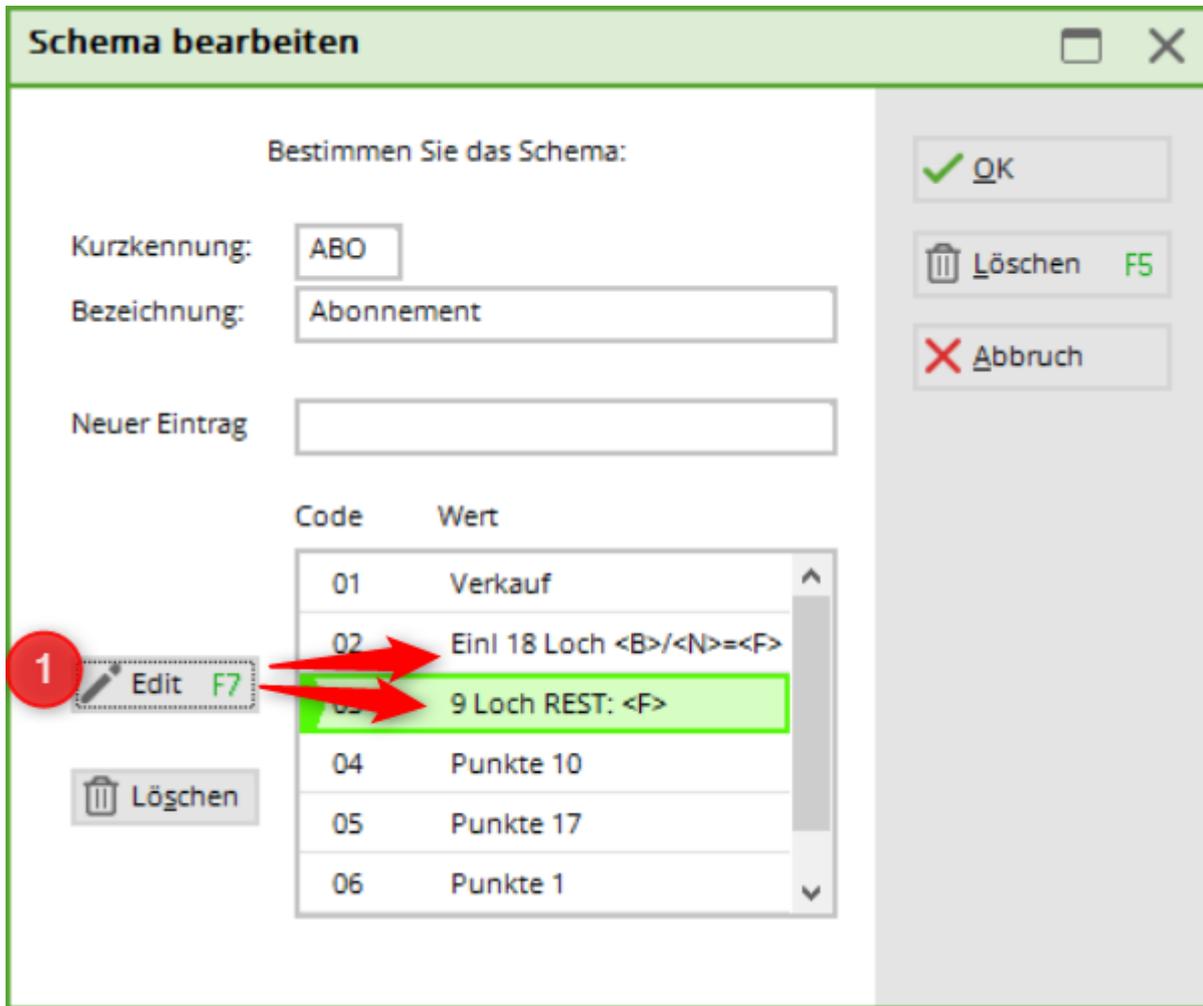
PC CADDIE 2017 © 1988-2016 PC CADDIE AG

PROBEINSTALLATION: Golfclub Sonnenschein

## Print remaining subscription balance on receipt

If you want your customers to print the remaining subscription balance on every receipt, this must be created as follows be created.

Add the description in the article under colour/size combinations (1).



The article will then look like this:

## Abo Greenfee

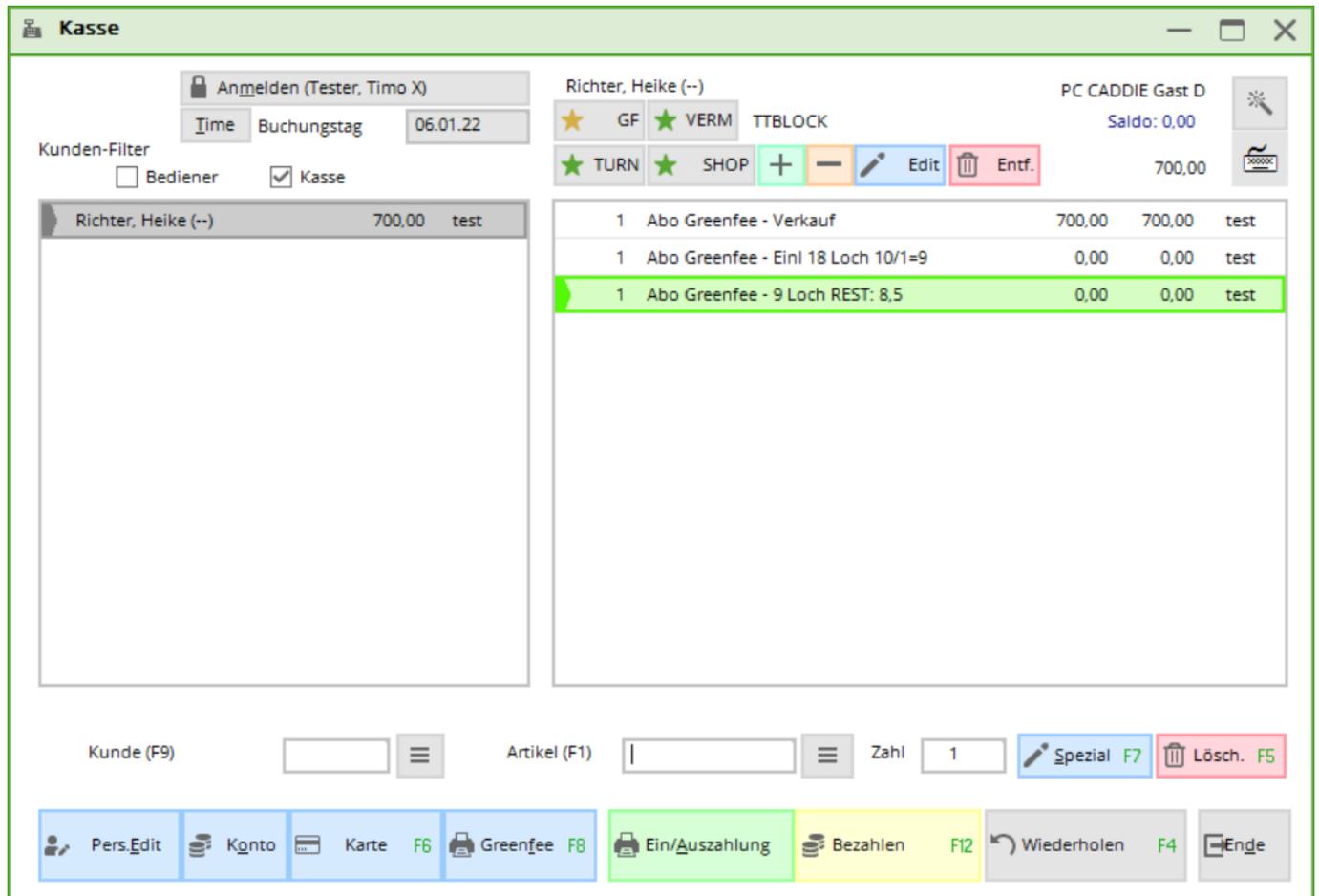
Artikel			
Artikel-Nr.	abo00001	0200	Fibu-Konto: <input type="text"/>
Bezeichnung	Abo Greenfee		Kennung <input type="text"/>
Gruppe	GF	Greenfee	Neu Gruppe <input type="button" value="Lösch."/>
Farbschema	ABO	Abonnement	+ Neu <input type="button" value="Bearbeiten"/>
Größensch.	<input type="text"/>		+ Neu <input type="button" value="Bearbeiten"/>

Preise / Mengen			
Status	Normal	Einheit	-1 Abos 2.0
Kalkulation	<input type="text"/>	MwSt:	19,0 % <input type="checkbox"/> kein Rabatt
Farben / Größenkombination		+ Neu F2	<input type="button" value="Löschen"/>
Verkauf	700,00	0,00	EK (netto) <input type="text" value="0,00"/>
Einl 18 Loch <B>/<N>=<F>	0,00	0,00	EK (effektiv) <input type="text" value="0,00"/>
9 Loch REST: <F>	0,00	0,00	VK (brutto) <input type="text" value="0,00"/>
			Marge: 0,00 %

The letters have the following meaning:

<b>B</b>	Available stock or the current credit balance. This is always adjusted
<b>N</b>	Unit which is deducted on redemption
<b>F</b>	Remaining stock
<b>E</b>	Validity end date

It looks like this in the cash register:



This is how it may look on the receipt:

## Golf club Sonnenschein

Mr.  
Paul Member  
MyStreet 11

54333 MyCity

### Receipt

Number: 201700090 09.08.17 – 08:30:40

Service: Tester, Timo

No	Article	Unit	Total
1	Abo GF – Sale	700.00	700.00
1	Abo GF – E 18 10/1=9	0.00	0.00
1	Abo GF – 9-Holes REST: 8.5	0.00	0.00
1	Abo GF – Training 7.5	0.00	0.00
			700.00
		19.9%VAT: 111.76	=====
		Cash	700.00
		Open:	Rest:

## **Subscriptions are also taken into account for online bookings with payment**

A price rule must be created that precedes the rules for the „normal“ green fee prices. This means that the rule for the subscription must be higher up in the list of rules than any of the green fee prices.

When a booking is made, PC CADDIE checks whether the corresponding subscription item has been booked in the player's account. If there are still units remaining, the subscription redemption item is displayed. If all units have been used up, the subscription rule is skipped and the appropriate price rule comes into effect.

But beware! The units are only redeemed at check-in. It is therefore quite possible that someone can book start times in excess of the remaining units and does not have to pay for them directly online and the correct price is only displayed in the timetable when checking in on site.

If this is not desired, an additional rule could be created, for example, which only allows advance bookings for subscription holders.

## **DSFinV-K settings**

Information on DSFinV-K can be found here: [DSFinV-K](#)