

# Block account entries

You can find this function in the menu under **Turnover/Year-end closing/Block account entries**. Before the archive function was available, it was used for customers with card systems or catering accounts, as these sales accounts can contain a large number of postings. With the use of the archive function, we no longer recommend „Block account entries“!

You should bear in mind that precise (time) statistics on these postings are no longer possible if you block account entries. A classic [Annual financial statements](#) is the alternative. This has the advantage that the history is retained 1:1.



Please only use this function in consultation with PC CADDIE Support.

Blocking accounts

Please choose how you want to block:

Blocking from: [Date Picker]  
to: [Date Picker]

Only following article groups:  
[Text Box] Wahl

Payment status:  
[Dropdown: Only OK-entries]

Date of the new entry:  
[Dropdown: Date of last entry]

Persons (empty = all):  
from [Text Box] [Icon] [Icon]  
to [Text Box] [Icon] [Icon]

Sort databases before  
 Sort databases afterwards

OK Cancel