

# Blocking accounts

This function is available under **Accounts/Year End/Compress Accounts**. It could be used for customers with card systems or gastronomy accounts, since the sales accounts can contain multiple bookings. When using the archive function, we no longer recommend „Blocking accounts“!

Bear in mind that accurate (time-wise) statistics are no longer possible. Consider what you want to do. A classic [Annual balance sheet](#) offers a good alternative. This has the advantage of maintaining 1:1 accurate records.



Please use this function only after consulting with the PC CADDIE Support.

Blocking accounts

Please choose how you want to block:

Blocking from: [Date Picker]  
to: [Date Picker]

Only following article groups:  
[Text Box] Wahl

Payment status:  
[Dropdown: Only OK-entries]

Date of the new entry:  
[Dropdown: Date of last entry]

Persons (empty = all):  
from [Text Box] [Icon] [Icon]  
to [Text Box] [Icon] [Icon]

Sort databases before  
 Sort databases afterwards

OK Cancel