

# Edit product groups

Under **Sales/contribution types/articles/edit, swap, summarise merchandise categories** you can edit merchandise categories in the following window:



1. Via **New** you can create a new product group.

2. 😊 If you log in to the **New** you have made a mistake, you can use **Edit** (F7) to correct your entry.

3. ⚠️ You should only delete a product group if **Delete**, if the merchandise category is no longer used in the articles. If you delete a merchandise category that is still used in the articles, the short form of the merchandise category is saved in the article text.

4. Under **Swap merchandise categories in the items** the following window opens, which you can close after making the settings with **OK** after making the settings.

