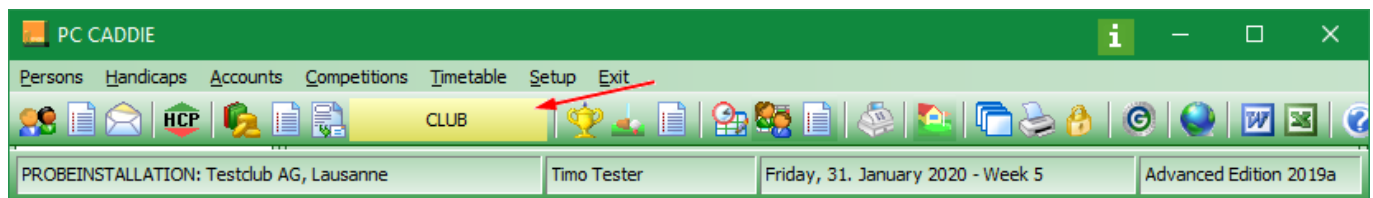


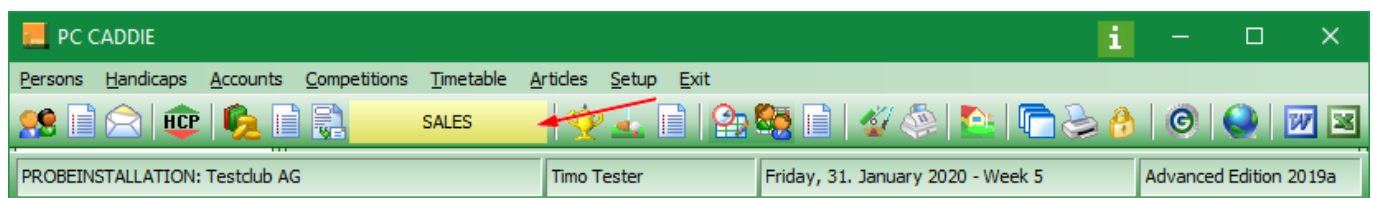
Entry fee

Considerations

Firstly, please consider how tournament fees are to be paid at your golf course? If all fees are invoiced or collected, create the items in a fee account. With the button **Entry fee** button, you can use PC CADDIE to automatically debit the entry fee for all participants to the respective entry fee account.



If you collect the fees **on the day of the tournament** you create the fees for the betting games in the cash register account area. This allows you to enter all players and entry fees in the cash register so that you can collect the fees for the betting game directly when the player is at the bar.



You also have the option of printing the entry fee on the start list (even without automatically posting it - but the settings are also mandatory for this). Please read the chapter [Start list](#) .

Setting the entry fee

If you **entry fee** you will be taken to the following dialogue. Please note which account area you are working in. In our example, we are working with the SALES account area; the entry fee items are then also created in the SALES account area.

You can read how to do this under [Create article](#). Create entry fees with the status „Normal“ and apply the **Article automatics**.

Book entry fee

Entry fee items		Exceptions (0)		
Category	Article	Price	Method	Pri
Comp.-Fee	Entry fee adults	60.00	Fit	
	Entry fee youths	30.00	Fit	★
Green fee	Green fee adults	50.00	Fit	
	Green fee youths	0.00	Fit	★
Restaurant	Main course	20.00	Fit	
	Vegetarian	15.00	Fit	
	No meal	0.00	Fit	

New
 Edit (F7)
 Delete
 Up
 Down

The group of people (who pays for what products?) is specified in the relevant articles on the products automatic

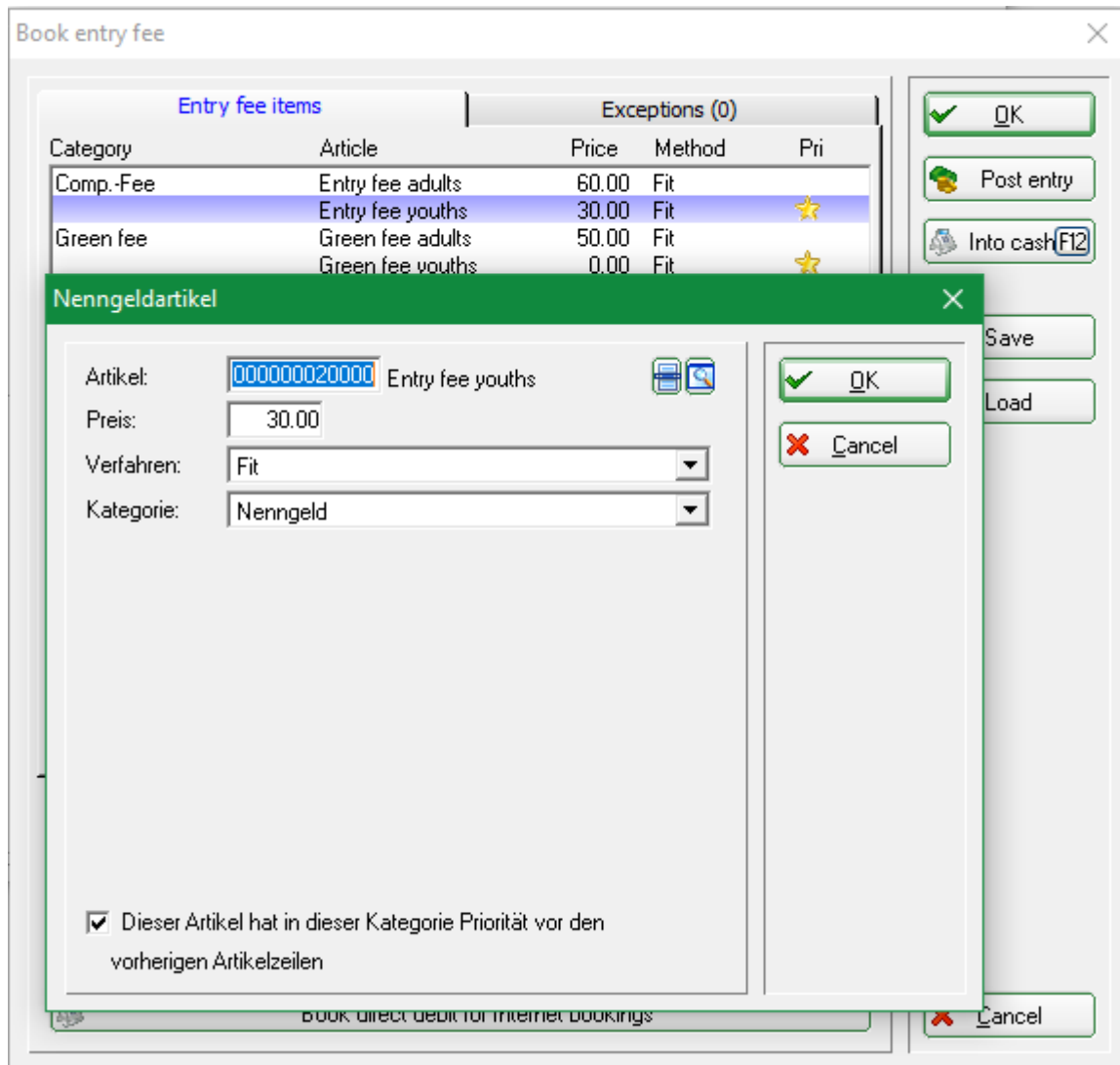
Book in this account area: SALES
 Info Terminal: General entry fee settings
 Info Terminal: Entry fee settings specifically for this tournament
 Book direct debit for Internet bookings

OK
 Post entry
 Into cash (F12)
 Save
 Load
 Cancel

Here you specify which items are to be calculated.

- **Category:** You can group items with „product groups“. Entry fee and green fee are available to all clubs as well as numbered options. A naming in e.g. restaurant, with different prices of the meals, is only possible with the module **PC CADDIE Online Tournament Management** module.
- **Articles:** You can see the articles you have entered
- **Price:** The price can also be set with „Customise“ only and does not have to be adjusted in the article for each betting game.
- **Procedure:** there is always „Customise“ by default
- **Pri:** PC CADDIE calculates the articles **from bottom to top** and in each category. For „Entry fee“, for example **based on the asterisk** (the automatic setting in the article is required here), then „Entry fee adult“ is calculated. In this case, the asterisk means that the youngsters are no longer calculated, even if no automatic setting has been made in the article „Entry fee adult“.

You can include as many articles as you need in the automatic entry fee. You enter the price for the competition by selecting the item and clicking **CHANGE** or you need an additional item, then select **NEW** and fill in appropriately!



Explanations:

- Adjust - adjusts the article, when booking into the account it is also checked whether the article for the same betting game is already in the account (from a previous run), or whether it does not fit and must be deleted.

Set registration options for online tournament registrations

... and use for automatic entry fee

In the basic competition settings, select the button **Online**.

Turnier - 22.10.23 - Teilnehmer: 2 / Gäste: 0 / Max: 20
? ✕

Name, Datum, Platz

Kürzel

Name

Lochzahl (36 -> 2 Runden, max. 108 -> 6 Runden)

Datum

Platz 18 Loch GC Sonnei

☰

...

Mehrere Plätze im Turnier

Hcp-Grenze der Abschläge Herren

Damen

Ausschreibung

HCP-Grenze...

...Meldung

...Rechnen

Hcp-Faktor

Spielform

Zählweise

Stechen

Blind-Hole

Jahrespreiswirks.

Intern/Gäste

HCPI®-Relevanz:

Details

Informationen

Ausschreib-Text

Preise/Kategorien

Pjn-Positions

Mannschaften

◀

☰

▶

⚙️ Projekt

+ Neu

✓ Sichern F11

🗑️ Löschen

📄 Kopieren

👤 Spieler

🏆 Ergebnisse

🖨️ Drucken F8

📊 Nenngeld

➡️ Abschluss

🌐 Internet

P% Online

🏠 Ende

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gedruckt am: 2025/12/18 20:03
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PC CADDIE://online - Tournament

Info | Text 1 | Text 2 | **Registration** | Files | Publish | Data exchange

Check the players against the Intranet information

☒ Enable deregistration until: . . 0 o'clock

☒ Online registration ONLY via PC CADDIE://online

☒ Registration disabled (only possible with special rights)

Minimum/maximum players number per registration: /

Registration permitted only with this additional information:

Registration only with PIN: to:

PIN required from: to:

Information on registration-cut by handicap:

Define login options

OK Copy F6 Export Cancel

Edit options

Options 1 | **Options 2** | Options 3 | Options 4 | Options 5

Title: Restaurant

Option 1: Main course

Option 2: Vegetarian

Option 3: No meals

Option 4:

Option 5:

Option 6:

Option 7:

Option 8:

☐ Selectable online

☐ Allow free text

☐ Force selection

OK Cancel

Example of an article on Optionen:

Here the option 2 is called: Event

The screenshot shows a software interface for managing tournament entry fees. The main window is titled 'Book entry fee'. It contains a table of 'Entry fee items' and a sub-dialog box titled 'Neue Geldartikel' (New Money Item).

Category	Article	Price	Method	Pri
Comp.-Fee	Entry fee adults	60.00	Fit	
	Entry fee youths	30.00	Fit	★
Green fee	Competition GF	50.00	Fit	
	Competition GF youths	0.00	Fit	★
-	Main course	20.00	Fit	

The 'Neue Geldartikel' dialog box is open, showing the following fields:

- Artikel: Rest Main course
- Preis: 20.00
- Verfahren: Fit
- Kategorie: Option 2
- Auswahl: (empty list)

At the bottom of the dialog, there is a checkbox: ☐ Dieser Artikel hat in dieser Kategorie Priorität vor den vorherigen Artikelzeilen.

Buttons visible in the background: OK, Post entry, Into cash (F12), Save, Load, Cancel.

More information about the module [PC CADDIE Online Tournament Management module can be found here.](#)

Entry fee settings of a copied competition

If you create new competitions and copy the tournament settings, e.g. of a competition from the previous year, you also copy the entry fee settings. As soon as you open the entry fee settings of the tournament, you can see that the settings have been copied. Of course, you can also change them before you click on **ok** to confirm. If you exit with Cancel, the copy information is still retained!

Book entry fee

Entry fee items

Category	Article	Price	Method	Pri
Comp.-Fee	Entry fee adults	60.00	Fit	
	Entry fee youths	30.00	Fit	★

Exceptions (0)

OK

Post entry

Into cash F12

Save

Load

Cancel

New

Edit F7

Delete

Up

Down

Copied from previous event - confirm with "OK" to save!

The group of people (who pays for what products?) is specified in the relevant articles on the products automatic

Book in this account area: SALES

Info Terminal: General entry fee settings

Info Terminal: Entry fee settings specifically for this tournament

Book direct debit for Internet bookings

Setting exceptions

Exception prices can be set for individual players, for example for the sponsors, who may not have to pay anything, or in our example only the food.

1. To do this, click on the **exceptions** button.
2. Select the player
3. Adjust the prices as required and press OK

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Book entry fee

Entry fee items

Persons Type Prize

Exceptions (0)

OK

Post entry

Into cash F12

Edit start fee exception

Special start fee for this person:

hahe Happy, Hellen

Type

Entry fee adults

Entry fee youths

Competition GF

Competition GF youths

Main course

Vegetarian

No meals

Preis

0

0

0

0

normal

normal

normal

OK

Cancel

New

Info Terminal: General entry fee settings

Info Terminal: Entry fee settings specifically for this tournament

Book direct debit for Internet bookings

Cancel

Posting to the contribution account directly

In this case, the settings have been made in a contribution account. This makes sense if you always want to process all entry fees with one invoice and then collect them using SEPA, for example (mainly possible for members). In practice, processing in a cash account area usually makes more sense.

Use the following article settings to ensure that the tournament name is also automatically added to the account:

Abbreviation, Name, Status

Abbreviation ef Account No.:

Article group EN Entry fee New Del.

Name Entry fee <?>

Due date . . Empty = Present date

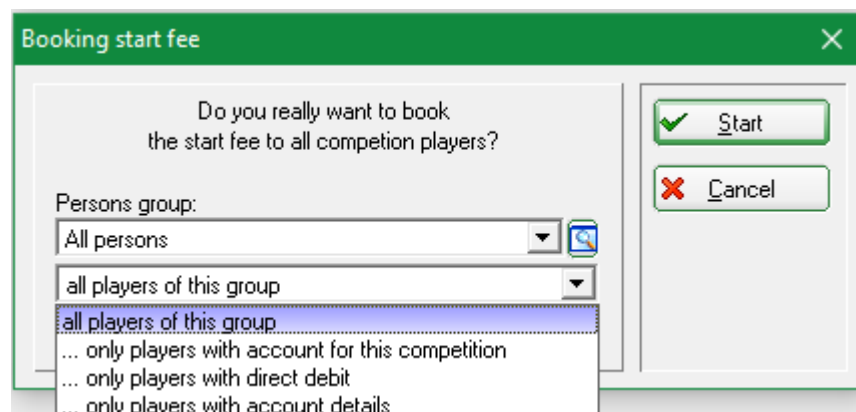
Status I - Info-Fee, yearly

With the button **Post** button, the entry fees are automatically posted to the accounts of the registered players. This only makes sense if you settle the entry fees of the players (especially your

members) on a quarterly basis, for example. In this case, you should post the entry fees to a contribution account, e.g. CLUB or GMBH.

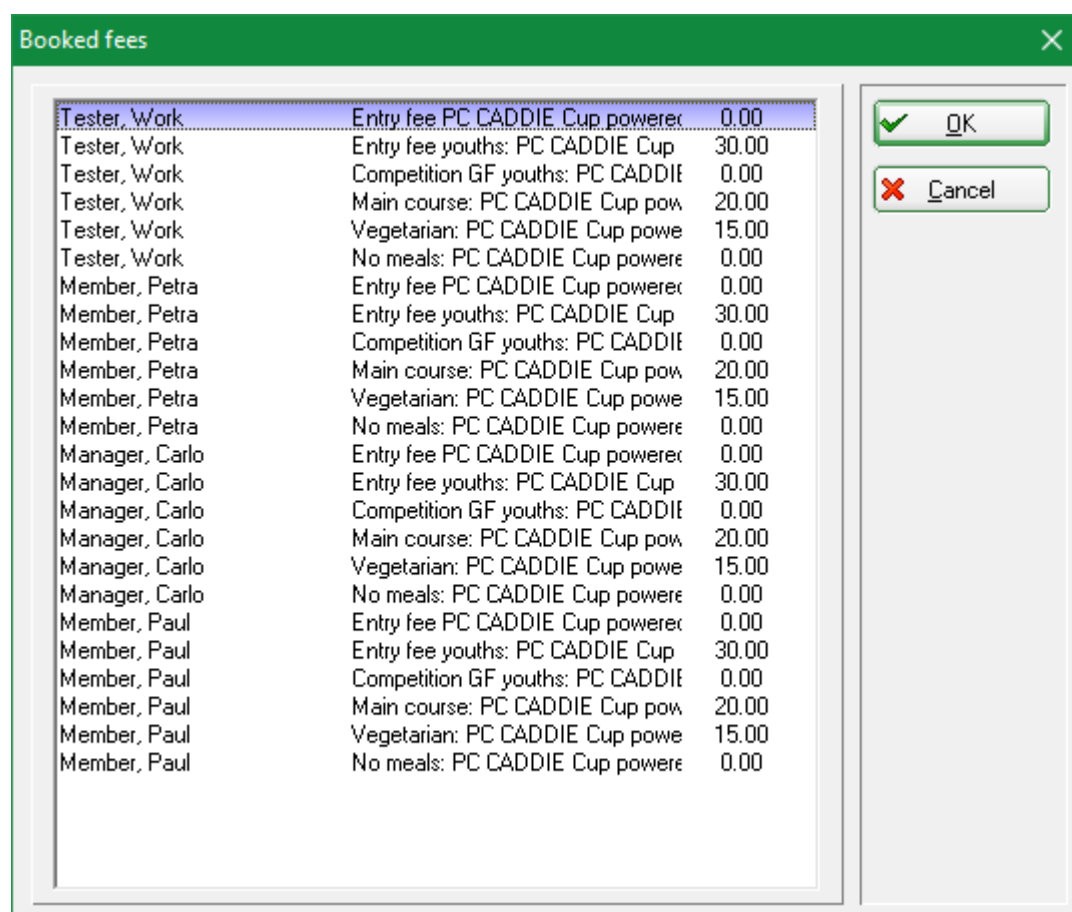
If you only want to print a list of entry fees, do not start this function.

When posting, you always have the choice of whether you only want to transfer the entries to the account for a specific group of people (e.g. members or guests), or whether you only want to transfer entries for players with an account for this tournament, only players with direct debit authorisation or only players with account details.



The dialog box titled "Booking start fee" contains a confirmation message: "Do you really want to book the start fee to all competition players?". Below this, there is a "Persons group:" label and a dropdown menu currently showing "All persons". A secondary dropdown menu is open, displaying several options: "all players of this group", "all players of this group" (highlighted), "... only players with account for this competition", "... only players with direct debit", and "... only players with account details". To the right of the dropdowns are two buttons: "Start" with a green checkmark icon and "Cancel" with a red X icon.

After confirmation you will receive a list with the details:



The dialog box titled "Booked fees" displays a list of booked fees. The list has three columns: the player's name, the fee description, and the amount. The data is as follows:

Player	Fee Description	Amount
Tester, Work	Entry fee PC CADDIE Cup powerex	0.00
Tester, Work	Entry fee youths: PC CADDIE Cup	30.00
Tester, Work	Competition GF youths: PC CADDIE	0.00
Tester, Work	Main course: PC CADDIE Cup pow	20.00
Tester, Work	Vegetarian: PC CADDIE Cup powe	15.00
Tester, Work	No meals: PC CADDIE Cup powere	0.00
Member, Petra	Entry fee PC CADDIE Cup powerex	0.00
Member, Petra	Entry fee youths: PC CADDIE Cup	30.00
Member, Petra	Competition GF youths: PC CADDIE	0.00
Member, Petra	Main course: PC CADDIE Cup pow	20.00
Member, Petra	Vegetarian: PC CADDIE Cup powe	15.00
Member, Petra	No meals: PC CADDIE Cup powere	0.00
Manager, Carlo	Entry fee PC CADDIE Cup powerex	0.00
Manager, Carlo	Entry fee youths: PC CADDIE Cup	30.00
Manager, Carlo	Competition GF youths: PC CADDIE	0.00
Manager, Carlo	Main course: PC CADDIE Cup pow	20.00
Manager, Carlo	Vegetarian: PC CADDIE Cup powe	15.00
Manager, Carlo	No meals: PC CADDIE Cup powere	0.00
Member, Paul	Entry fee PC CADDIE Cup powerex	0.00
Member, Paul	Entry fee youths: PC CADDIE Cup	30.00
Member, Paul	Competition GF youths: PC CADDIE	0.00
Member, Paul	Main course: PC CADDIE Cup pow	20.00
Member, Paul	Vegetarian: PC CADDIE Cup powe	15.00
Member, Paul	No meals: PC CADDIE Cup powere	0.00

To the right of the list are two buttons: "OK" with a green checkmark icon and "Cancel" with a red X icon.

Example account with added betting game name:

Turnover-Account - CLUB

Manager, Carlo (maca)

Information	Date	Time	S	Net	Brutto	OK
Final balance (1)	31.12.18	23:59	S	-500.00	-500.00	→
Carry forward balance from 2018	01.01.19		S	500.00	500.00	→
aufn Aufnahmegebühr	15.11.18		S	500.00	500.00	
CGFY Competition GF youths: PC CADDIE Cup	31.01.20	0:00	N	0.00	0.00	
ef Entry fee PC CADDIE Cup powered by	31.01.20	0:00	N	0.00	0.00	
EnY Entry fee youths: PC CADDIE Cup power	31.01.20	0:00	N	30.00	30.00	
Rest Main course: PC CADDIE Cup powered by	31.01.20	0:00	N	20.00	20.00	
NF No meals: PC CADDIE Cup powered by	31.01.20	0:00	N	0.00	0.00	
Veg Vegetarian: PC CADDIE Cup powered by	31.01.20	0:00	N	15.00	15.00	

Veg
Vegetarian: PC CADDIE Cup powered by
31.01.20
0:00
N
15.00
15.00

0.00
0.00
0.00
0.00
565.00
565.00

Select fee (F2)
Edit fee (F7)
Change
Reversal (F5)
Sorting
Payment
Print (F8)
Quit

Post to cash register for cashing

This option is particularly practical for all PC CADDIE customers with a cash register function for green fees etc. By clicking on **In cash register** (F12), all players and their entry fees are posted to the cash register as an open entry:

Transfer start fees into the cash register

Do you want to transfer all start fee debits into the cash register?

transfer customers and bookings
...also with 0-bookings
Transfer only costumers
Delete bookings

Persons group:
All persons
all players of that group
1. Round

☒ Sort players into the cash register according starting time

Target area: SALES
Hint: By selecting another area just players can be transfered, not the bookings in the cash register

Target cash register no:

If the player then wants to pay, simply select the appropriate person in the cash register and then click on **Pay** (F12) (see also [Operating the cash register](#)) - this way, everything is collected quickly and correctly and the respective sales are shown on the daily cash register statement.

Kasse

GASTRO

Umsatz

Anmelden (Carmela)

Time

Buchungstag

10.03.21

Sonnenschein, Susan. (47.0)

itee:B

Golfclub Sonnenhof

Soll: 87.00

Neu

+

-

Edit

Entf.

20.00

☐ Bediener

☒ Kasse

Heck, Axel (--)	20.00	carm
Hodel, Carmela (--)	20.00	carm
Mustermann, Prof. M. (--)	20.00	carm
Schmedding, Benedikt (3)	20.00	carm
Sonnenschein, Susan. (47)	20.00	carm

1	Nenngeld: Freundschaftsturnier	20.00	20.00	carm
---	--------------------------------	-------	-------	------

Kunde (F9)

Artikel (F1)

Zahl

1

Spezi: F7

.ösch F5

Pers.Edit

Konto

Karte F6

Greenfe F8

Ein/Auszahlung

Bezahlen F12

Wiederhole F4

Ende

If you prefer to transfer the players to the cash register alphabetically, remove the tick **Sort players in cash register by start time**.



If the catering establishment also works with PC CADDIE, you can enter the player names in the cash register by selecting **Enter only customers in the cash register** to make them available to the catering establishment. Make sure that the target account area is set to **GASTRO** is selected.

Removing bookings from the cash register

If you want to remove the prepared players and bookings from the cash register again, repeat the above procedure and change to „Remove bookings“

Transfer start fees into the cash register

Do you want to transfer all start fee debits into the cash register?

transfer customers and bookings
...also with 0-bookings
Transfer only costumers
Delete bookings

Persons group:
All persons
all players of that group
1. Round

☒ Sort players into the cash register according starting time

Target area: SALES

Hint: By selecting another area just players can be transfered, not the bookings in the cash register

Target cash register no:

Start
Cancel

Save and load entry fee settings

Book entry fee

Entry fee items		Exceptions (0)		
Category	Article	Price	Method	Pri
Comp.-Fee	Entry fee adults	60.00	Fit	
	Entry fee youths	30.00	Fit	★
Green fee	Green fee adults	50.00	Fit	
	Green fee youths	0.00	Fit	★

Name entry fee template:

Template:

The group of people (who pays for what products?) is specified in the relevant articles on the products automatic

Book in this account area: SALES

Info Terminal: General entry fee settings

Info Terminal: Entry fee settings specifically for this tournament

Book direct debit for Internet bookings

You can also save the entry fee settings for different series of competitions and load them again for the next competition in the series.

- Save the entry fee settings as soon as they are set appropriately and tested for use.
- Give the template a suitable name.
- Click on OK!

Posting to the entry account directly

In this case, the settings have been made in a contribution account. This makes sense if you always want to process all entry fees with one invoice in order to collect them with SEPA, for example (mainly possible for members). In practice, processing in a cash account area usually makes more sense.

Use the following article settings to ensure that the tournament name is also automatically added to the account:

Abbreviation, Name, Status

Abbreviation: Account No.:

Article group: Entry fee:

Name: ←

Due date: Empty = Present date

Status: ←

With the button **Post** button, the entry fees are automatically posted to the accounts of the registered players. This only makes sense if you settle the entry fees of the players (especially your members) on a quarterly basis, for example. In this case, you should post the entry fees to a contribution account, e.g. CLUB or GMBH.

If you only want to print a list of entry fees, do not start this function.

When posting, you always have the choice of whether you only want to transfer the entries to the account for a specific group of people (e.g. members or guests), or whether you only want to transfer entries for players with an account for this tournament, only players with direct debit authorisation or only players with account details.

Booking start fee [X]

Do you really want to book the start fee to all competition players?

Persons group:

... only players with account for this competition

... only players with direct debit

... only players with account details

After confirmation you will receive a list with the details:

Booked fees			
Tester, Work	Entry fee PC CADDIE Cup powerer	0.00	
Tester, Work	Entry fee youths: PC CADDIE Cup	30.00	
Tester, Work	Competition GF youths: PC CADDIE	0.00	
Tester, Work	Main course: PC CADDIE Cup pow	20.00	
Tester, Work	Vegetarian: PC CADDIE Cup powe	15.00	
Tester, Work	No meals: PC CADDIE Cup power	0.00	
Member, Petra	Entry fee PC CADDIE Cup powerer	0.00	
Member, Petra	Entry fee youths: PC CADDIE Cup	30.00	
Member, Petra	Competition GF youths: PC CADDIE	0.00	
Member, Petra	Main course: PC CADDIE Cup pow	20.00	
Member, Petra	Vegetarian: PC CADDIE Cup powe	15.00	
Member, Petra	No meals: PC CADDIE Cup power	0.00	
Manager, Carlo	Entry fee PC CADDIE Cup powerer	0.00	
Manager, Carlo	Entry fee youths: PC CADDIE Cup	30.00	
Manager, Carlo	Competition GF youths: PC CADDIE	0.00	
Manager, Carlo	Main course: PC CADDIE Cup pow	20.00	
Manager, Carlo	Vegetarian: PC CADDIE Cup powe	15.00	
Manager, Carlo	No meals: PC CADDIE Cup power	0.00	
Member, Paul	Entry fee PC CADDIE Cup powerer	0.00	
Member, Paul	Entry fee youths: PC CADDIE Cup	30.00	
Member, Paul	Competition GF youths: PC CADDIE	0.00	
Member, Paul	Main course: PC CADDIE Cup pow	20.00	
Member, Paul	Vegetarian: PC CADDIE Cup powe	15.00	
Member, Paul	No meals: PC CADDIE Cup power	0.00	

☒ OK

☐ Cancel

Example account with added betting game name:

Turnover-Account - CLUB

Manager, Carlo (maca)

Information	Date	Time	S	Net	Brutto	OK
Final balance (1)	31.12.18	23:59	S	-500.00	-500.00	→
Carry forward balance from 2018	01.01.19		S	500.00	500.00	→
aufn Aufnahmegebühr	15.11.18		S	500.00	500.00	
CGFY Competition GF youths: PC CADDIE Cup	31.01.20	0:00	N	0.00	0.00	
ef Entry fee PC CADDIE Cup powered by	31.01.20	0:00	N	0.00	0.00	
EnY Entry fee youths: PC CADDIE Cup power	31.01.20	0:00	N	30.00	30.00	
Rest Main course: PC CADDIE Cup powered by	31.01.20	0:00	N	20.00	20.00	
NF No meals: PC CADDIE Cup powered by	31.01.20	0:00	N	0.00	0.00	
Veg Vegetarian: PC CADDIE Cup powered by	31.01.20	0:00	N	15.00	15.00	

Veg Vegetarian: PC CADDIE Cup powered by 31.01.20 0:00 N 15.00 15.00

0.00 0.00
 0.00 0.00
 565.00 565.00

Book direct debit for Internet logins

You can also collect the entry fees by direct debit. The following options can be selected for this:

Nenngeld automatisch überprüfen:

bei Nenngeld = 0 automatisch berechnen

diese Spieler belasten:

auch Spieler mit Einzugsermächtigung

4/4

☐ nur Spieler mit Konto für dieses Turnier
☒ auch Spieler mit Einzugsermächtigung
☐ alle Spieler mit Kontoangabe
☐ alle Spieler (ohne Konto ins Soll stellen)

- **Only players with an account for this tournament**

The entry fee will be charged to those who have explicitly registered an account for this tournament.

- **Also players with direct debit authorisation**

The entry fee will be charged to all those who have registered an account for this tournament and also to those who have generally registered a direct debit authorisation and bank details in

this account area.

- **All players with account details**

The entry fee will be charged to all those who have simply entered bank details. Independent of a direct debit authorisation

- **All players**

The entry fee will be charged to everyone's account. Even if no bank details have been entered.