

Operator billing

If you click in the menu bar on **Sales/Cash register accounting** in the menu bar, the cash register accounting screen opens:



Before you make a daily closing, an **Operator settlement X** (F3) is recommended to check the cash register and make any necessary corrections.

You have the option of carrying out an operator settlement for an individual operator or for all operators. You select this with **Only this operator**. The print window opens, confirm the print or display the operator statement on the screen. Once you have checked the cash balance, you can print the daily statement.



If the **operator statement** does not match the income, you must first look for the error. Even if there is a difference in the total between money and goods on the **operator statement** you should never create a daily closing.

Druck: Abrechnung 09.12.10 [Fertig] Kopieren [F6] Speichern [F7] Drucken [FB] Seite 1/1 100% Abrechnung 09.12.10

| Invoice 09.12.10 | |
|------------------------------------|--------|
| Difference in total - please check | |
| Payments + Account | 164,75 |
| Goods bookings | 179,75 |
| Difference | -15,00 |

Total 09.12.10, 17:57 Uhr

| Zahlungen | EUR | Ollendo. |
|-------------------------|---------------|---------------|
| bar Barkasse | 164,75 | 164,75 |
| => BAR abzugeben | 164,75 | 164,75 |
| Total Geldumsatz | 164,75 | 164,75 |

| Warenumsatz | EUR | Barkasse |
|---|---------------|---------------|
| Golfartikel (19%) | 179,75 | 179,75 |
| Driving-Range | 114,75 | 114,75 |
| t Token 7098 | 38,25 | 114,75 |
| Greenfee | 65,00 | 65,00 |
| ew GF Westplatz - Erwachsene Woche 8011 | 1 | 50,00 |
| ew GF Westplatz - Mitglied 8011 | 2 | 15,00 |
| Kartenartikel | 0,00 | 0,00 |
| kart Kartenaufladung - Gäste 8100 | 50 | 0,00 |
| Total Warenumsatz | 179,75 | 179,75 |

| Buchungen | Total | Ollendor. |
|-------------------|-------|-----------|
| Artikel-Buchungen | 6 | 6 |
| Artikel-Storno | 0 | 0 |
| Rechnungs-Anzahl | 5 | 5 |
| Minus-Rechnungen | 0 | 0 |
| Null-Rechnungen | 2 | 2 |
| Rechnungs-Storno | 0 | 0 |
| Preisänderungen | 0 | 0 |

Attention: Please never make a daily balance under these circumstances



If you print out the detailed daily closing with the number „0“, you will see all of the day's bookings in detail. You can search for the error here. This is also displayed with Difference in total and must be corrected.

A booking that has already been paid can only be returned to the cash register via a cancellation process if no daily closing has yet been created. To do this, select **Repeat** (F4). In this window, you will see all the bookings that have been made. Select the booking to be cancelled and click on **Cancellation**.

With **Cancel payment and pay again** the booking is returned to the cash register for further processing. The button **Invoice** button is not required. You can find further information under [Cancelling items in the checkout](#).

If the operator billing is correct, the [End of the day](#) can be created.

Finalise EFT terminal



For cash registers with [SIX/Telekurs interface](#), an end of shift can be triggered at the terminal (with receipt) at the same time as the operator settlement:



Schmedding Software Systeme GmbH
Herstensteinstrasse
6000 Hertenstein/Weggis

Trm Deaktivierung

| | |
|------------|-------|
| 00.00.2000 | 00:00 |
| Trm-Id: | NA |
| Akt-Id: | 2211 |
| Attendant: | 1234 |
| ECR-Id: | 8 |

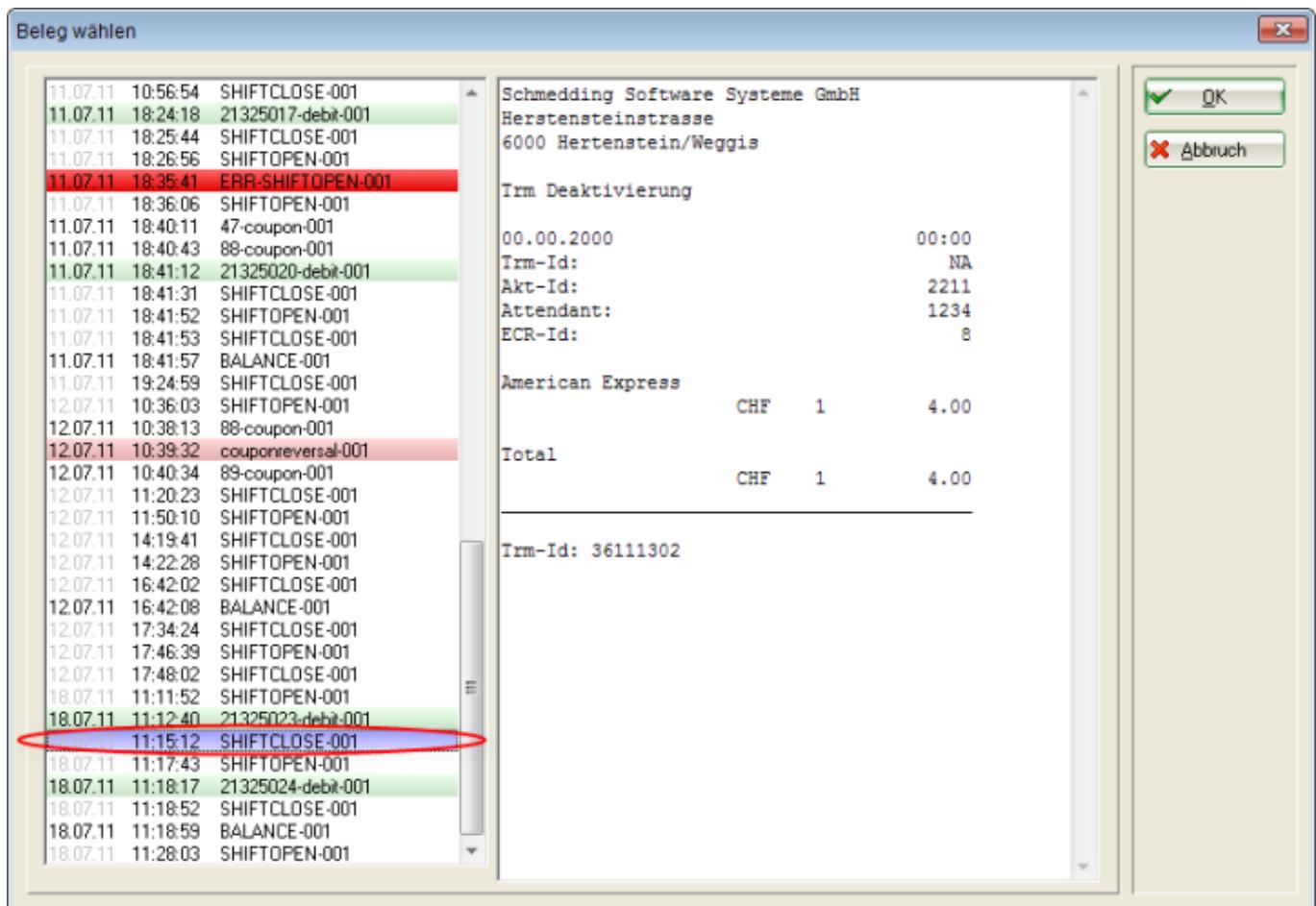
| | | | |
|------------------|-----|---|------|
| American Express | CHF | 1 | 4.00 |
|------------------|-----|---|------|

| | | | |
|-------|-----|---|------|
| Total | CHF | 1 | 4.00 |
|-------|-----|---|------|

Trm-Id: 36111302

If no receipt has been printed, it can be cancelled in the cash register via *Repeat (F4) Card receipt (F6)* to print it.

A second way to repeat a receipt (if the cash register is no longer open) is via the menu *Settings / Programme settings / Card payment* and the button *Repeat receipt print (F8)*.



If the end-of-shift document is never printed, please check the printout [printout configuration of the SIX interface](#).

A new shift is opened automatically at the latest as soon as a card payment is triggered.