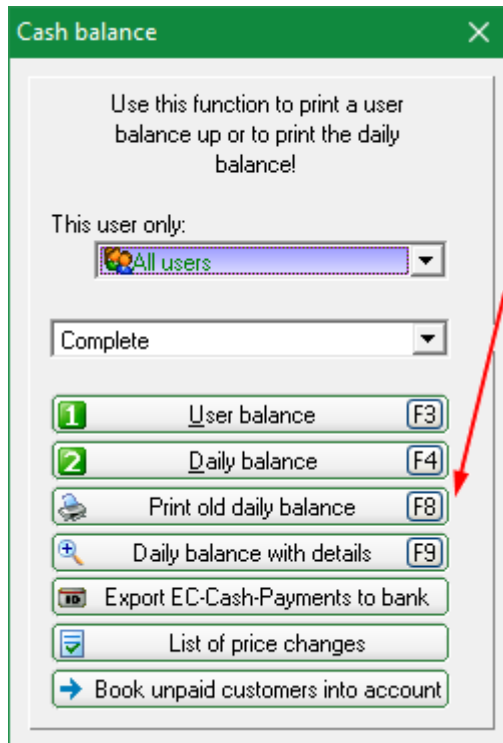
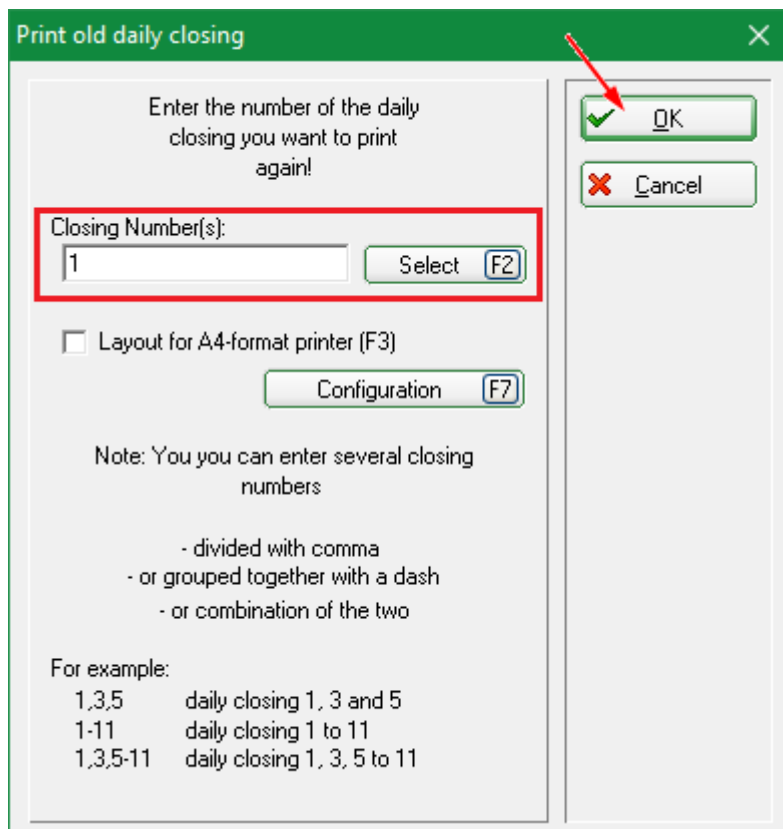


Print old degree

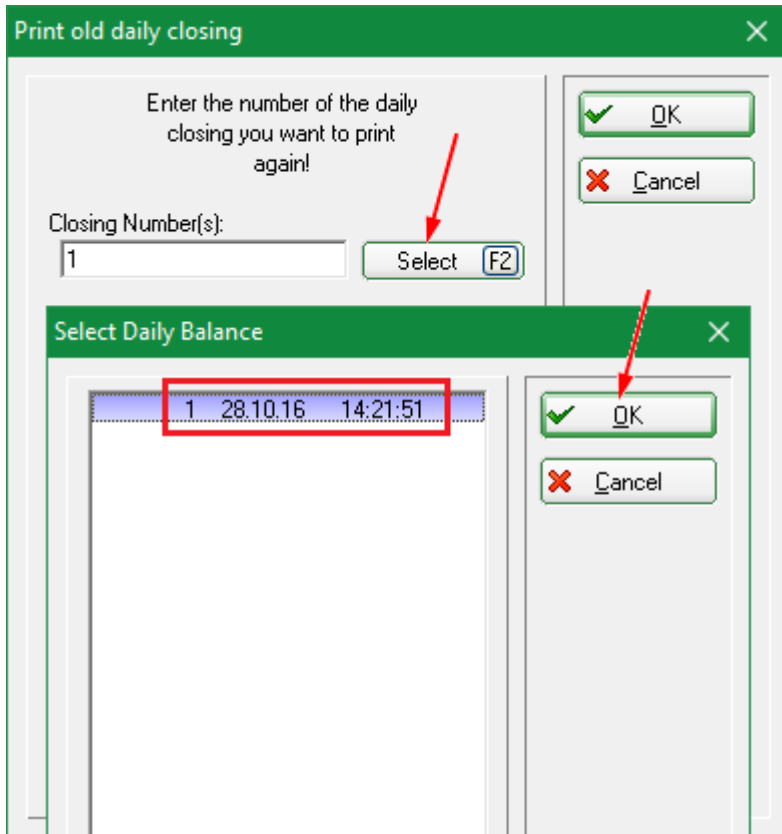
To print a daily closing again, go to the menu bar and select **Turnover/Cash register accounting/Print old closing** (F8). The following window opens:



If you enter the **contract number** enter it in the field for **contract number** field.



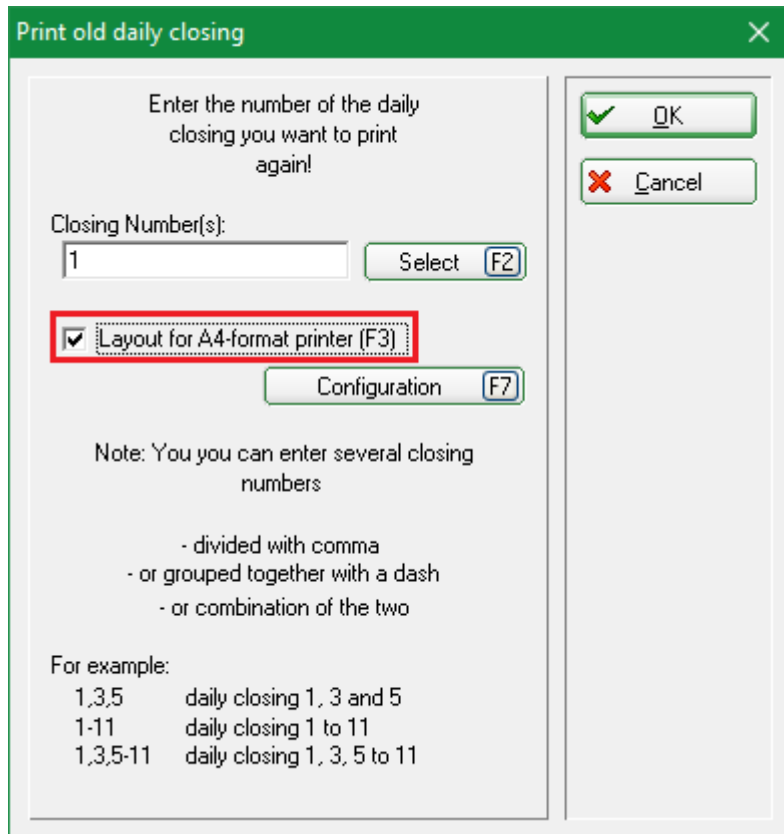
However, you also have the option of **Selection** (F2) to open the selection window. Click on the desired line to print the desired daily closing.



Confirm the entry with **OK**, the old daily closing is printed.

Layout for DIN A4 printing

Pay attention to the layout when printing the old daily closing, you can tick the box here.



You can see the difference this makes in the following two illustrations:

Daily balance 28.10.16

With check mark set for A4 format

Testclub AG
 No.: 1 (GASTRO)
 28.10.16, 14:21:50 hour

Payments	EUR	SSS	k07	k01
bar Cash payment	266.00	7.50	120.00	138.50
Total daily bookings	266.00	7.50	120.00	138.50

Goods turnover	EUR	SSS	k07	k01
Drinks (0%)	56.00	20.50	4.00	31.50
<i>G-A</i>	<i>56.00</i>	<i>20.50</i>	<i>4.00</i>	<i>31.50</i>
00001101 Apollinaris - 0,2	10	25.00	12.50	12.50
00001101 Apollinaris - 0,5	3	15.00		15.00
00001201 Clausthaler, non alcoholic	4	16.00	4.00	4.00
00001151 Cola - 0,2	0	0.00	0.00	
Meals (0%)	210.00	103.00		107.00
<i>Food, soups</i>	<i>36.00</i>	<i>24.00</i>		<i>12.00</i>
00002101 Tomatoes cream soup	3	36.00		12.00
<i>Food, salads</i>	<i>16.00</i>	<i>16.00</i>		
00002201 Small mixed salat	2	16.00		
<i>Food, main dishes</i>	<i>158.00</i>	<i>63.00</i>		<i>95.00</i>
00002502 Beef medallions - bleu / red	0	0.00		
00002502 Beef medallions - medium	1	31.00		
00002502 Beef medallions - well done	1	31.00		31.00
00002501 Sliced meat Züricher art	3	96.00		64.00
Special (0%)	0.00	0.00		0.00
<i>Menus</i>	<i>0.00</i>	<i>0.00</i>		<i>0.00</i>
+ *** MAIN COURSE ***	2	0.00		0.00
# *** STARTERS ***	2	0.00		0.00
# *** INTERMEDIATE COURSE ***	1	0.00	0.00	
Total goods turnover	266.00	123.50	4.00	138.50

Bookings	Total	SSS	k07	k01
Article booking	52	38	1	13
Article deletion	12	12	0	0
Number of invoices	4	1	2	1
Contra invoice	0	0	0	0
Null invoice	1	0	1	0
Reversals	0	0	0	0

and

Daily balance 28.10.16

No.: 1

Testclub AG
GASTRO

Without check mark
for A4 format

Total 28.10.16, 14:21:50 hour

income

bar	Cash payment	266.00	266.00	EUR
Total		266.00	266.00	EUR

Account

Drinks 56.00 EUR

V.A.T. % 0.0% 56.00 EUR

G-A 17.0 56.00 EUR

Meals 210.00 EUR

V.A.T. % 0.0% 210.00 EUR

Food, soups 3.0 36.00 EUR

Food, salads 2.0 16.00 EUR

Food, main dishes 5.0 158.00 EUR

Special 0.00 EUR

V.A.T. % 0.0% 0.00 EUR

Menus 5.0 0.00 EUR

Total 32.0 266.00 EUR

V.A.T 0.00 EUR

Bookings	Reversals	Invoi.	Neg.	Zero
52	12	4	0	1