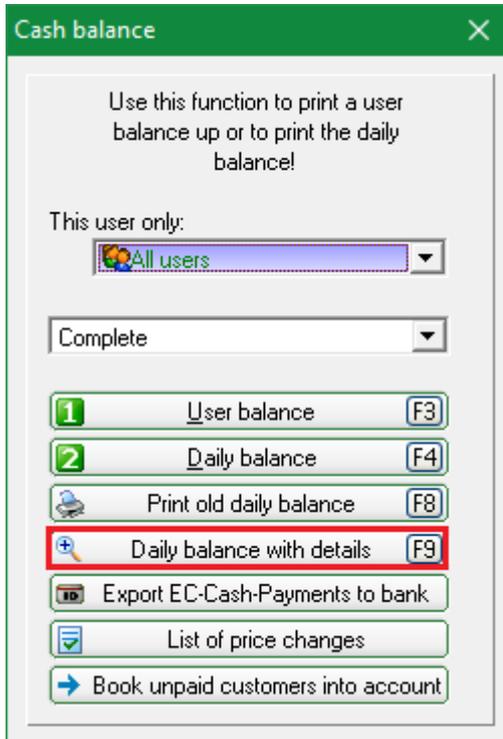


Old financial statements in detail

If you click in the menu bar on **Turnover/Cash register** in the menu bar, you will be taken to the *Cash register - Settlement mask*. Click on **Old closing detailed** (F9).



Cash balance

Use this function to print a user balance up or to print the daily balance!

This user only:

All users

Complete

1 User balance (F3)

2 Daily balance (F4)

Print old daily balance (F8)

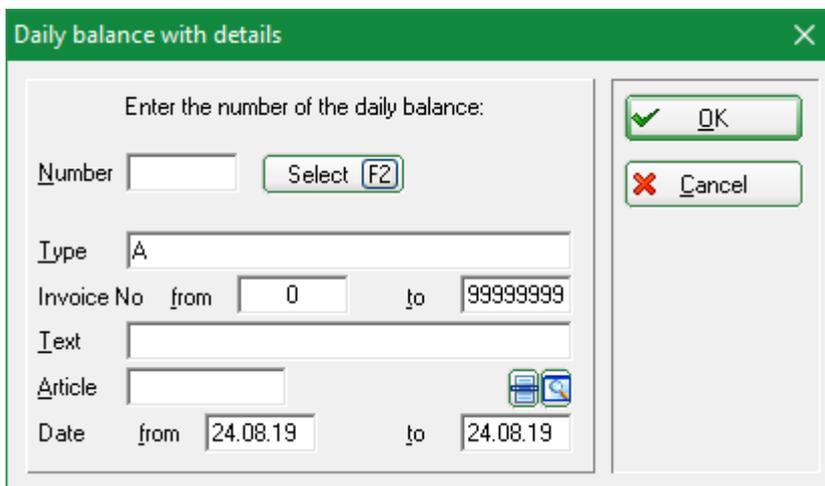
Daily balance with details (F9)

Export EC-Cash-Payments to bank

List of price changes

Book unpaid customers into account

In the following screen, click on **Choice** (F2), the following screen opens **Select daily closing**.



Daily balance with details

Enter the number of the daily balance:

Number Select (F2)

Type

Invoice No from to

Text

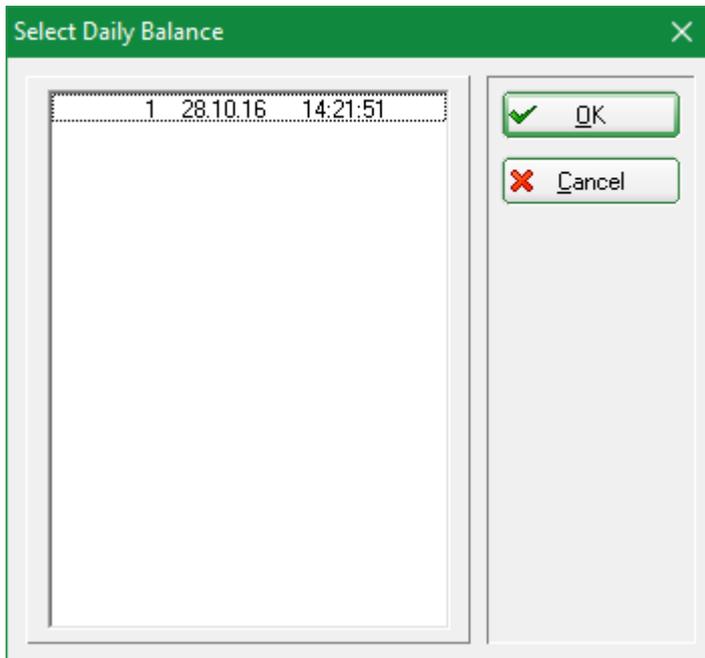
Article

Date from to

OK

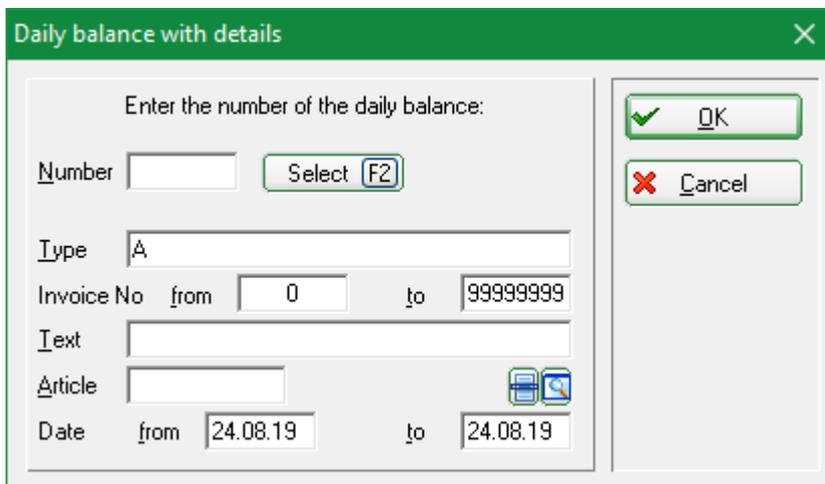
Cancel

Then select the desired daily closing here.



! If the window remains without selecting a number, as shown in the following illustration, you will receive the details of all bookings for the current day or after the last [End of the day](#) .

! If you receive the information „Difference in total“ on the user statement, you can recognise this in the detailed daily statement. This can be very helpful when searching for an incorrect booking. Read more at [Operator billing](#) .



Make your selection, confirm with **OK**. This allows you to see every transaction in detail.

Daily balance details

Daily balance 1 Date: 28.10.16, 14:21 User: EvtD

Invoice 23570, Tisch 1	25.10.05	15:30		120.00	120.00	k07
Apollinaris - 0,2	25.10.05	15:26	2.00	5.00	5.00	SSS
*** VORSPEISE ***	25.10.05	15:26	1.00	0.00	0.00	SSS
Tomatencreme-Suppe	25.10.05	15:26	2.00	24.00	24.00	SSS
kleiner gemischter Salat	25.10.05	15:26	1.00	8.00	8.00	SSS
*** ZWISCHENGANG ***	25.10.05	15:26	1.00	0.00	0.00	SSS
kleiner gemischter Salat	25.10.05	15:26	1.00	8.00	8.00	SSS
*** HAUPTSPEISE ***	25.10.05	15:27	1.00	0.00	0.00	SSS
Züricher Geschnetzeltes	25.10.05	15:27	1.00	32.00	32.00	SSS
Rinds-Medaillons - medium	25.10.05	15:27	1.00	31.00	31.00	SSS
Clausthaler, alkoholfrei	25.10.05	15:27	1.00	4.00	4.00	SSS
Clausthaler, alkoholfrei	25.10.05	15:29	1.00	4.00	4.00	SSS
Clausthaler, alkoholfrei	25.10.05	15:29	1.00	4.00	4.00	k07
Barzahlung	25.10.05	15:30	150.00	120.00	120.00	k07
Rückgeld: Barzahlung	25.10.05	15:30	-30.00	0.00	0.00	k07
Invoice 23571, T77 Abathe-Imgrüth, Is	25.10.05	15:35		0.00	0.00	k07
Invoice 23572, T 77 Ackermann, Samuel	25.10.05	18:06		138.50	138.50	k01
Tomatencreme-Suppe	25.10.05	18:05	1.00	12.00	12.00	k01
Clausthaler, alkoholfrei	25.10.05	18:05	1.00	4.00	4.00	k01
*** VORSPEISE ***	25.10.05	18:05	1.00	0.00	0.00	k01
Züricher Geschnetzeltes	25.10.05	18:05	1.00	32.00	32.00	k01