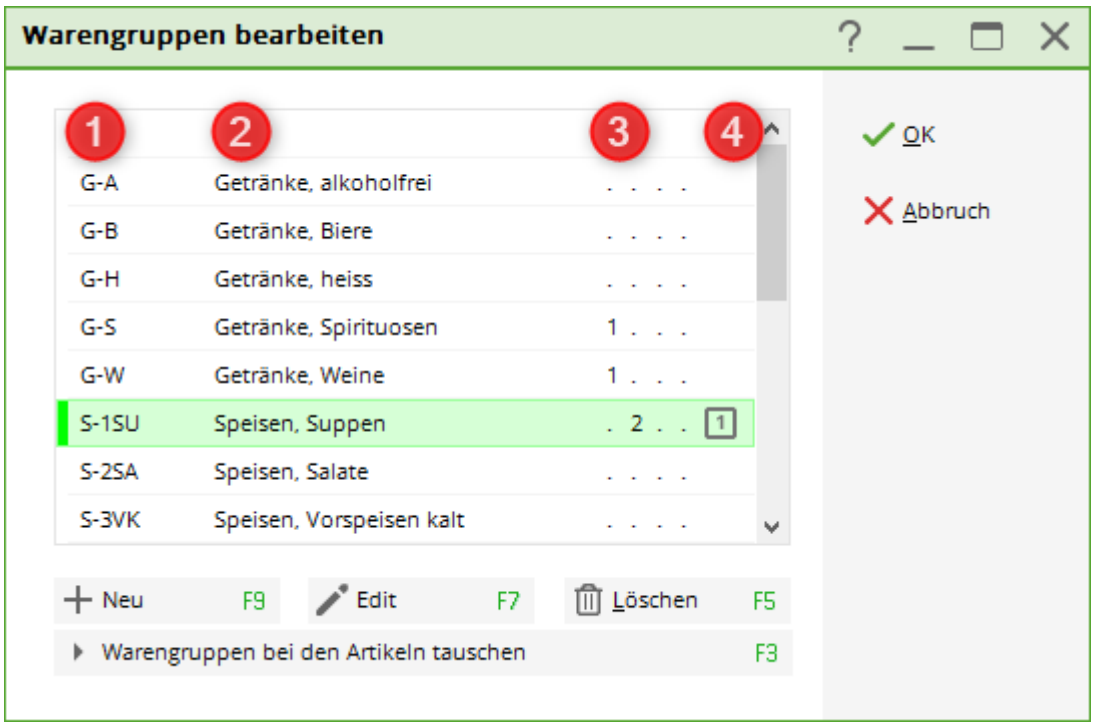
Product groups

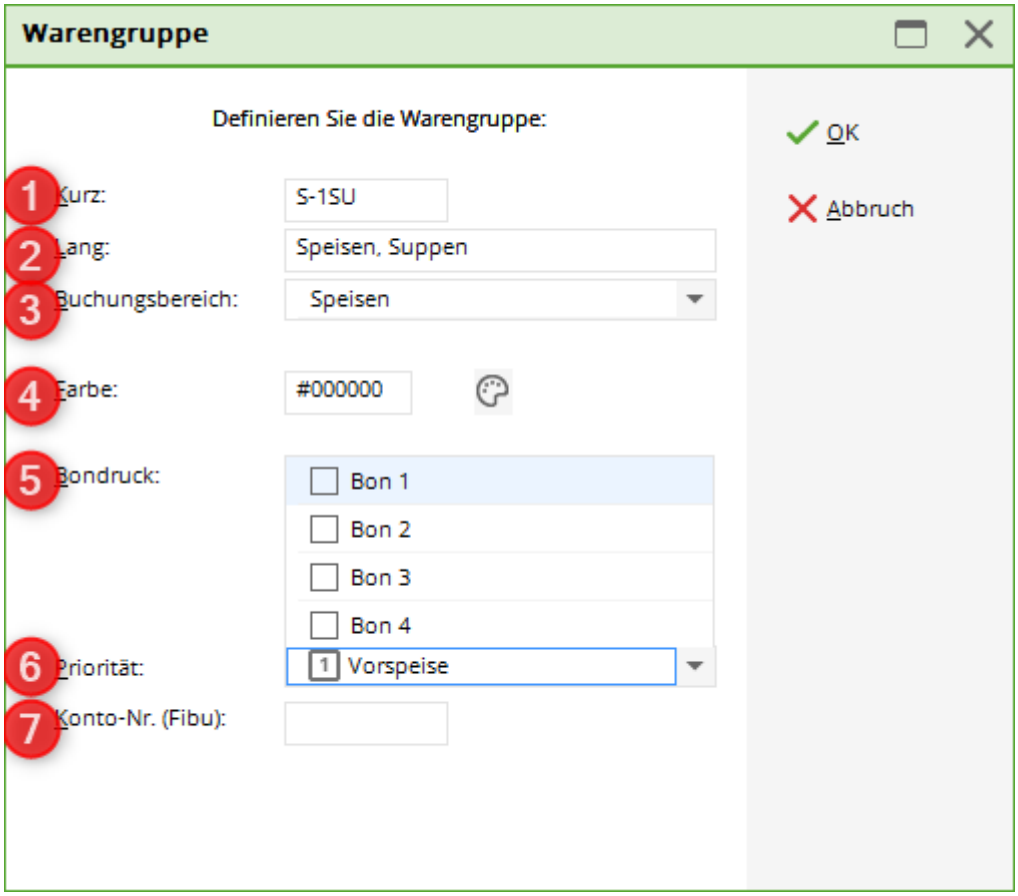
You can access this menu item via ***Edit, swap, summarise articles/product groups.***



You will see the following information in the list:

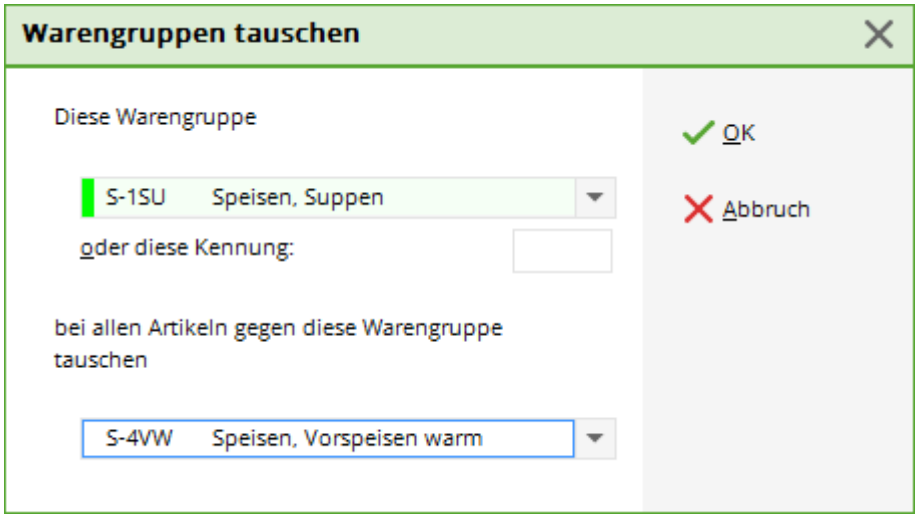
1. Abbreviation of your product groups
2. Description of your product groups
3. Receipt print number, see also Cash desk
4. Receipt priority, see also bon-prioritaeten_festlegen

Create or edit merchandise category



1. Enter the short code for your product group (maximum 8 characters).
2. Enter the name of your product group.
3. Select the booking area for your statistics, see also Edit booking areas .
4. Here you can select a colour for your product group so that the assigned articles are easier to recognise in lists.
5. Select the receipt print, see also Cash desk.
6. If required, set a receipt priority, see also bon-prioritaeten_festlegen.
7. You can also assign a FNA number to a product group. This then automatically applies to all assigned articles. If a contained article is to be given a different number, set this in the article itself. The number stored in the article has priority. This entry is only relevant in connection with the additional module Accounting export .

Swap product groups for the articles



1. Select the product group you want to replace.
2. Select the new product group and confirm with ***OK.***