

# Product groups

You can access this menu item via **Edit, swap, summarise articles/product groups**.



You will see the following information in the list:

1. Abbreviation of your product groups
2. Description of your product groups
3. Receipt print number, see also [Cash desk](#)
4. Receipt priority, see also [bon-prioritaeten\\_festlegen](#)

## Create or edit merchandise category

**Warengruppe**
☐ ✕

Definieren Sie die Warengruppe:

1 Kurz:

2 Lang:

3 Buchungsbereich:  ▾

4 Farbe:

5 Bondruck:
 

<input type="checkbox"/>	Bon 1
<input type="checkbox"/>	Bon 2
<input type="checkbox"/>	Bon 3
<input type="checkbox"/>	Bon 4

6 Priorität:   ▾

7 Konto-Nr. (Fibu):

✔ OK

✕ Abbruch

1. Enter the short code for your product group (maximum 8 characters).
2. Enter the name of your product group.
3. Select the booking area for your statistics, see also [Edit booking areas](#) .
4. Here you can select a colour for your product group so that the assigned articles are easier to recognise in lists.
5. Select the receipt print, see also [Cash desk](#).
6. If required, set a receipt priority, see also [bon-prioritaeten\\_festlegen](#).
7. You can also assign a FNA number to a product group. This then automatically applies to all assigned articles. If a contained article is to be given a different number, set this in the article itself. The number stored in the article has priority. This entry is only relevant in connection with the additional module [Accounting export](#) .

## Swap product groups for the articles

**Warengruppen tauschen** ✕

Diese Warengruppe

S-1SU Speisen, Suppen ▼

oder diese Kennung:

bei allen Artikeln gegen diese Warengruppe tauschen

S-4VW Speisen, Vorspeisen warm ▼

✔ OK  
✘ Abbruch

1. Select the product group you want to replace.
2. Select the new product group and confirm with **OK**.