Green fee bookings

Select **Settings/Programme settings/Green fee booking.** Here you can make individual entries regarding green fees and scorecards with bag tags.

Please note that this menu item can only be edited with the appropriate rights in the password management. can be edited.

Info area via graphic editor

Since May 2019, it has been possible to generate the info area via the graphics editor. PDF Creator is no longer required for this.

Open Settings/Programme settings/Green fee bookings and then click on Info area.

Green fee parameter	×
General Count Bookings Logo 1 Logo 2 Next serial no.: 20160001 Displayed attribute: —	✓ <u>Q</u> K ★ <u>C</u> ancel
Additional info A: Additional info B: Green fee Template GF with scorecards 1 In person editor	✓ Save F11
Print test: Print F8 Repeat Scorecard configuration Info area	

If you have already installed the info area via the PDF Creator, the following window will open:

reenfee - I	nfobereich	
🔽 Iniob	enich aktivieren	✓ gK
	PC CADDIE PC CADDIE Greenfee Infobereich	🗙 ábbruch
C Li C Li W Postian	Idi difteen Was detien Was detien Was lefte Bestellungen Was leftz 143 Was detien 176	
Giósse	Biełe 150 Hohe: 95	
lafs:	Bleibt eine der Grössen leer, so wird das Bild proportional angepasst	
Neue Bik HINWEIS	ter autowatisch diehen: Links	
0	PDFCreator alfnen	
-	Auf neue Version wechseln	

Please click on the tab **Settings** tab and there **Change to new version**.

	none. Jou
Info:	Bleibt eine der Grössen leer, so wird das Bild proportional angepasst
Neue Bild HINWEIS	er automatisch drehen: Rechts : Funktioniert erst, wenn Einstellungen gespeichert wurden!
D PDF	Creator öffnen
👷 Auf r	neue Version wechseln

The system then automatically switches to the new method using the graphics editor.

After the changeover, you will see the following window when the info area is reopened.

Info area window



- 1. NEW Create a new info area
- 2. COPY Copy an existing info area
- 3. EDIT Here you can edit the details and make restrictions
- 4. GRAPHICS You can edit or create the desired file
- 5. UP Move the info area upwards
- 6. DOWN Move the info area downwards
- 7. DELETE This deletes an info area that is no longer required
- 8. SETTINGS Here you can decide whether the info area is generally active. The position at which the info area is printed and the size at which it is printed. You can also rotate the image. You can only create portrait formats in the graphic. If you want this to be printed landscape i.e. rotated by 90° you can do this here.

Infobereich bearbeiten		×
Name: Aktiv: Priorität:	Neuer Infobereich ▼	✓ <u>O</u> K
Tage: Gültig von	✓ Mo ✓ Di ✓ Mi ✓ Do ✓ Fr ✓ Sa ✓ So egal ob der Tag Feiertag ist	
Filter: Auswertungsgruppe:	(neutral)	
Datei:	greeinfbe_404811.pge nfobereich bearbeiten	

EDIT - Edit info area

Assign a suitable name

- Tick the Active box if you want this area to be activated. Remove the tick if this info area should not be active at the moment.
- You can decide whether this info area has priority over the other info areas.
- Decide on which days this info is to be printed.
- Leave the validity blank if you want to print this area immediately and without restriction. If it is only valid in the future or only for a certain period, enter the appropriate date in From To.
- For the filter, you can decide whether it only applies to a specific group of people.
- Edit info area here you can edit or create the graphic that is displayed.

GRAPHICS - Create a new info in the graphics editor

Create new information, click on F9 or **New**. Assign a name With the tick at **Active** you can ensure that this information is available for selection. Priority "Prioritise printing" ensures that this information is printed before all others. Decide on which days this information should be printed, taking into account the public holiday rule. You can use a person group to ensure that this information is only printed for players from neighbouring clubs, for example. Using the evaluation groups, you have the option of having this information printed only for the players of the 9-hole course, for example.

SETTINGS Info area Settings

Info area about PDF-Creator

The green fee info area is a simple solution for designing an area on the bag tag yourself. The basic principle is that an Office document is saved as an image and then printed on the bag tag.

Settings for an info text on the bag tag can be set up via Info area with Scorecards can be installed.

Green fee parameter		×
General Con Next serial no.:	unt Bookings Logo 1 Logo 2 20160001	✓ <u>O</u> K ズ <u>C</u> ancel
Displayed attribute:		✓ <u>Save</u> F11
Green fee Template GF with s In person editor	corecards 1 Do not print green fee Print [9] Papaet	
<u>_</u> mittest	corecard configuration	

There are three different ways to store a text here, which can be changed as required. To make changes, click on the "Open" button behind the desired document. This opens the installed Office programme.

Green fee - info area	×
Activate info area	 ✓ <u>OK</u> X <u>C</u>ancel ✓ <u>S</u>ave F11
Open image Botate: Left Right Documents Settings The document names only serve for support and can be freely selected: Document 1 Voucher Image Open	
Document 2 Menu Document 3 Opening time	

Change the desired document accordingly (create template....) and click on *File/Print* to the "PCC Greenfee info area" printer. This saves the template as an image in the PCCADDIE/TEXTE folder.

Drucken		? ×
Drucker Name: PCC Greenfee Infobe Status: im Leerlauf Typ: PDFCreator Ort: PDFCreator: Kommentar: eDoc Printer Seitenbereich Akţuelle Seite Akţuelle Seite Markierung Seitenbereich Seitene: Geben Sie Seitenzahlen und/oder Seitenbereiche durch Kommas getrennt ein. Dabei wird ab dem Anfang des Dokuments oder des Abschnitts gezählt. Geben Sie z. B. 1, 3, 5–12 oder p1s1, p1s2, p1s3–p8s3 ein.	Exemplare Anzahl Exemplare: 1	 ■ Eigenschaften □ Drucker suchen □ Ausgabe in Datei □ Manuell duplex
Drucken: Dokument Drucken: Alle Seiten im Bereich	Zoom Seiten pro <u>B</u> latt: Pap <u>i</u> erformat skalieren:	1 Seite I Seite Keine Skalierung
Optionen		OK Schließen

The previously printed document appears in the main window of the info area. If "Activate info area" is ticked, the image displayed in the window appears on the bag tag with scorecard.

Greenfee - Infobereich	×
✓ Infobereich aktivieren	
CADDIE CADDIE CADDIE Chirestaurant	<u>Abbruch</u> <u>Sichern F11</u> <u>Sichern F11</u> <u>Sichern F11</u>
🕑 Bild öffnen 🛛 Drehen: 🔇 Links 💽 📀 Rech	ts



The "Settings" tab is used to enter where the info text should be printed on a sheet of A4 paper and how large the info box should be.

D	Documents		Settings	
Position	from left:	99		
	<u>f</u> rom top:	99		
Size	<u>W</u> idth:	99		
	Length:			
Info:	lf you leave a si image will be a	ize field empty djusted porpc	/, the irtionally	
<u>R</u> otate nev	v images automat	tically:	Rechts 💌	
NOTE:	Will work after s the settings!	saving		
	Set up PDFCreator profile 🚺			
Ð	Open PDFCreator 2			

All the above settings are saved by clicking on "OK".

Installing PDFCreator

Installing PDFCreator

Examples

Unsere Restaurant empfiehlt heute:	
Geschnetzeltes Hähnchenfleich mit Kartoffelgratin	11,90€
Butterfisch mit Reis und Gemüse	12,90 €
Penne Mamma Rossa mit Erbsen, Schinken und Tomaten	9,80€
Erdbeerschale mit Vanilleeis und Schlagsahne	4,90 €

Unsere•Öffnungszeiten:¶

¶

Sekretariat: täglich von 9.00-18.00 Uhr ¶

Proshop: → 9.00-18.00•Uhr¶

- ···· - Montag Ruhetag

Restaurant: 11.30-22.30 Uhr

→ ····· → Dienstag•Ruhetag¶

ſ



Green fee parameters General

Next serial number: This menu item enables you to set the green fee count for each year. At the beginning of the year, change the **Next serial number** to the year and then 00001. This number is printed on the bag tag and is the consecutive green fee count.

If a customer buys a green fee from you, this will be shown under *Displayed feature* will be displayed. This can be useful for weekday memberships, for example.

Ģ	ireenfee-Par	ameter					? _	_ ×
	Allgemein	Buchungszä	hlung	Logo 1	Logo 2	✓ ⊆	<u>0</u> K	
	Nächste Serier	nummer:	20200	001				
						×A	bbruch	1
	Angezeigtes M	erkmal:	Mitglie	edschaft	Ŧ			
						✓ 2	ichern	F11

If you **Displayed feature** this information will appear on the screen when you print the bag tag. You have the choice between "leave blank", "gender", "age group", "membership" and "status".

Greenfee-Parameter	×
Nächste Seriennummer: 20100001	
Angezeigtes Merkmal: Mitgliedschaft	
Buchungszählung Altersklasse	
Zeitraum von: Mitgliedschaft Status	
Warengruppen: Zahlweise	
W	ahl
Obergrenze: 🔽 🔽 Nicht übergeht	par

This information is purely for your information. It can be very helpful in deciding whether the person has received the correct green fee. Another option is to check how often a player has already played. This is controlled via the booking count.

Greenfee buchen					Х
Sonnenschein, Susanne >> Einzelperson << Nummer: 202000001				✓ <u>O</u> K X <u>A</u> bbruch	
<u>G</u> reenfee-Typ:	ew 0000 Erwa	achsene Wochentags	≡ •••		

Booking count

If you activate booking counting and specify a period green fee purchase in the period you have selected, the number of green fees the number of green fees the customer in question has purchased from you. This information is valuable for direct discussions with customers or for internal purposes, such as a bonus system, valuable. All options only apply to the product groups selected under product groups.

Would you like to give your members the opportunity to bring a guest 3 times a year who does not have to pay a green fee?

You can proceed as follows to keep track of this. Create a product group containing all the items required for green fee-free play. Enter this product group in the next tab. With **upper limit** enter the number that can be played freely, in this case 3.

Please enter the booking period to be analysed. In this example, it is one year.

Greenfee-Parameter	? _ ×
Allgemein Buchungszählung Logo 1 Logo 2	✓ <u>о</u> к
Zeitraum von: 01.01.20 <u>b</u> is 31.12.20 Warengruppen:	✓ Sichern F11
GF Wahl Obergrenze: 3 Nicht übergehbar	
Obergrenze: Nicht übergehbar	
Obergrenze: Nicht übergehbar	
Obergrenze: Nicht übergehbar	

Then select the product group to be analysed. In this example, all green fees that are free. This means that you receive information on how often each customer has already played green fee-free when printing the green fee. You can also recognise the green fee number as further information.

Greenfee bucher	ו	×
	Sonnenschein, Susanne >> Einzelperson << Nummer: 202000001	
<u>G</u> reenfee-Typ:	ew 0000 Erwachsene Wochentags	
<u>D</u> atum: <u>A</u> bschlagszeit: 10 Tee:	05.02.20 09:32 Abschlag-Information:	
<u>1</u> 0.166.		
<u>A</u> nzahl Spieler:	1.00 v jeweils einzelne Bagtags drucken	
<u>S</u> pezial-Preis:	(Leer = normaler Preis)	
Abweichender Spie	eler:	
<u>D</u> atensatz:	≡	
Individuell:	Hcp: Club:	
Zusatztext:	Tester Tina	
<u>P</u> latzdaten:	≡ •••	

Please make these settings when the cash register is closed. If the cash register was open in the background, close it and restart the cash register.

Counting only works for items that have the status "BagTag print"!

Now call up the member in the checkout who is bringing a guest. This is important as the count is only stored for this member. You cannot transfer the green fee to the guest. Please enter **Additional text** enter the name of the guest.

Green fee limits

As soon as a member has taken their 3 guest green fees, you will receive a warning that the limit has been reached. You can cancel with *Cancel* to cancel the green fee or decide that this member will receive another free green fee. As soon as you tick the *cannot be overridden* it is no longer possible to decide in the cash register whether another free green fee will be issued.

The following window opens in the cash register, which cannot be skipped:

Greenfee-Limits erreicht			\Box ×
Die folgenden Greenfee-Limit	s wurden err	eicht:	<u>✓ о</u> к
Warengruppen	Anzahl	Limit	Abbauch
GF	3	3	Appracti
			

TIP If a text is entered in **The additional information A or B** it will appear in the bag tag as soon as the fields <GFINFA> and <GFINFB> are stored in the bag tag layout. This is very practical for communicating brief information to guests without much effort ("Please repair pitch marks", "30% discount on shoes today", "Lunch: colourful vegetable stew", etc...).

Logo 1 / 2

Under the tabs "Logo 1" and "Logo 2" you can set images to be printed on the green fee.

3 in 1 SERVICE = Scorecard + bag tag + information

TIP Offer your customers the full service and combine bag tags with scorecards. The scorecard with the player's handicap distribution, the current bag tag and a free text field, e.g. a menu recommendation, a voucher or tournament information, are printed on a perforated A4 sheet.

This is an ideal way of providing the customer with all the necessary documents in a single operation. Members are also very satisfied with an up-to-date scorecard including the latest news. The secretary's office can issue important information directly to the customer in this way.

Also worth noting is the "gentle" treatment of your printer. Printing bag tags with heavy paper (>170 gr/sqm) in the classic format (DIN A6/A6 long) puts a strain on the print roller of your printer and then leads to black bars if you want to print out a DIN A4 printout on the printer. This is a particularly important argument if you produce your bag tag on expensive laser printers.

You can obtain the perforated A4 sheets from a print shop near you.

See some sample templates below:

• Scorecard, bag tag (landscape)





• Scorecard, bag tag, restaurant recommendation



Change place on bag tag with scorecard with new rating

You can find the setting under: Settings/Programme settings/Green fee booking

Once the course with the new rating has been loaded from the intranet, you can also change this for your bag tag with scorecard. Select *Scorecard configuration*

reenfee-Parameter				? _	. ×
Allgemein Buchun	gszählung Log	o 1 Logo 2	2	OK	
Nächste Seriennummer	20200001				
Nachste Schennummen.	20200001			X Abbruch	
Angezeigtes Merkmal:			-		
				Sichern	F11
Zusatzinformation A:				✓ <u>D</u> iction	
Zusatzinformation B:					
Greenfee					
Abwesesenheit GV		 Definieren 	1		
Im Personen-Editor	Kein Greenfee-Dr	ruck	-		
Testausdruck:	Bruck F8	H Wiederhol	en		
	_	_	_		
Scorekarten-Konfig	uration		F7		
. Infohereich					
Q. Inobereien					

... and actively re-enter your place!

Scorekarte -	einzelne Spieler / Leerscorekarte	\times
Тур:	5: Scorekarte mit Rahmen	Drucken F8
Titel:		Auswurf
Info 1:		
Info 2:		Einstellen
Platz:	7740.1.1.0 Langenstein, GC Schl - Anla	
Spieler:	Abschlag: Abschlag automatisch wählen 💌	
Zähler:	✓ mit Handicap-Verteilung Abschlag: Abschlag automatisch wählen ▼	
Datum: Lochzahl:	31.08.16 Zeit: Uhr 18	
Anzahl:	1 Scorekarte(n) 🔲 Extra-Day-Score	Ende