

Club address, bank details, creditor ID

You can make settings for your club and the desired bank details via **Settings/Programme settings/Club address, bank details** . These details can be entered separately for each account area (e.g. for your catering business). A specific account area is set for the intranet, usually **CLUB**.

Club-Adresse

Name: Name freischalten > Weiter

Landes-Code und Clubnummer: Nummer < Zurück

Landesgolfverband: OK

Hauptanschrift Postanschrift Rechnungsanschrift X Abbruch

C/O:

Postfach:

Strasse:

PLZ:

Ort:

Steuer-Nr: UstID:

Telefon: Z.Nr:

Telefax:

Mail:

Homepage:

Koordinaten:

Angaben zum Club im IIS anzeigen und bearbeiten

Lizenz Probe Extra



The information stored here can be automatically inserted as headers or footers in invoices and letters! Support will be happy to help you with any questions.

The buttons „Licence“, „Trial“ and „Extra“ can only be edited by PC CADDIE Support. The „Name“ can also only be changed by PC CADDIE Support.



Via the button  button takes you to the next window in which you can enter the bank details and your SEPA creditor identification number.

More data / banking details
✕

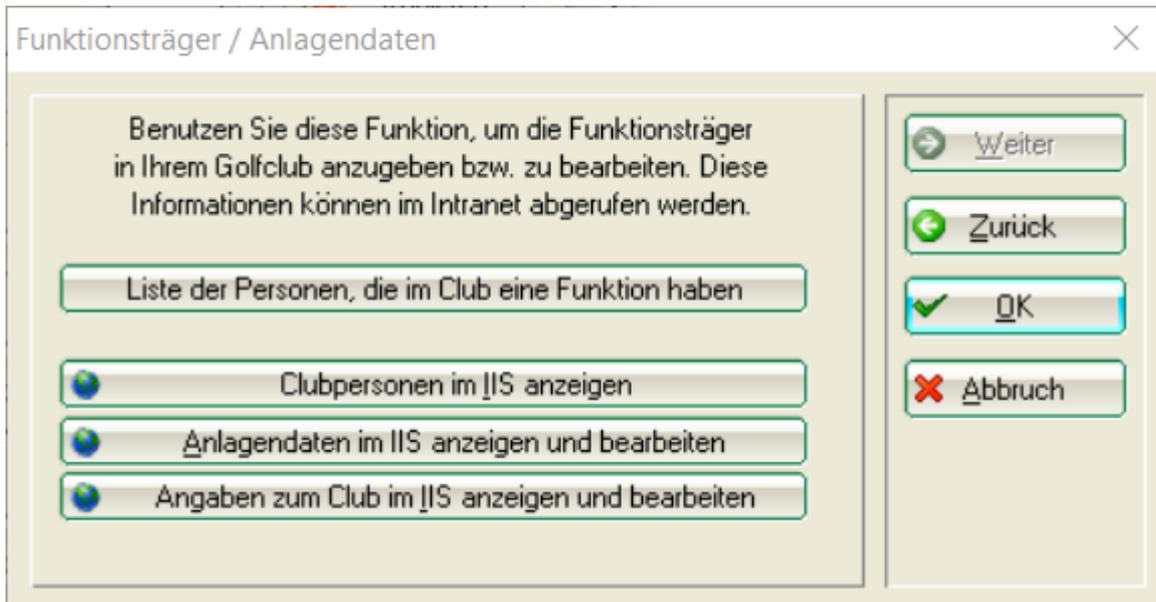
Shortname for lists etc.:	TClub	<div style="border: 1px solid gray; padding: 5px; margin-bottom: 5px; text-align: center;"> ➤ Continue </div> <div style="border: 1px solid gray; padding: 5px; margin-bottom: 5px; text-align: center;"> ➤ Back </div> <div style="border: 1px solid gray; padding: 5px; margin-bottom: 5px; text-align: center;"> ✓ OK </div> <div style="border: 1px solid gray; padding: 5px; margin-bottom: 5px; text-align: center;"> ✕ Cancel </div>
Name on id	1st line: Test Club	
	2nd line: 	
	P.Code+Town: 12345 TestCity	
Founding date:	19.10.2016	
Admission of members:	<input checked="" type="checkbox"/> Yes	
Non profit club :	<input checked="" type="checkbox"/> Non profit recognized	
Bank details only for Germany:		
Acc holder:	Test Club	
Bank:	 	
Bankcode:	 	
Acc no:	 	
BIC:	 	
IBAN:	 	
ID:	 	

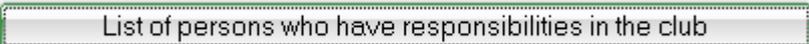


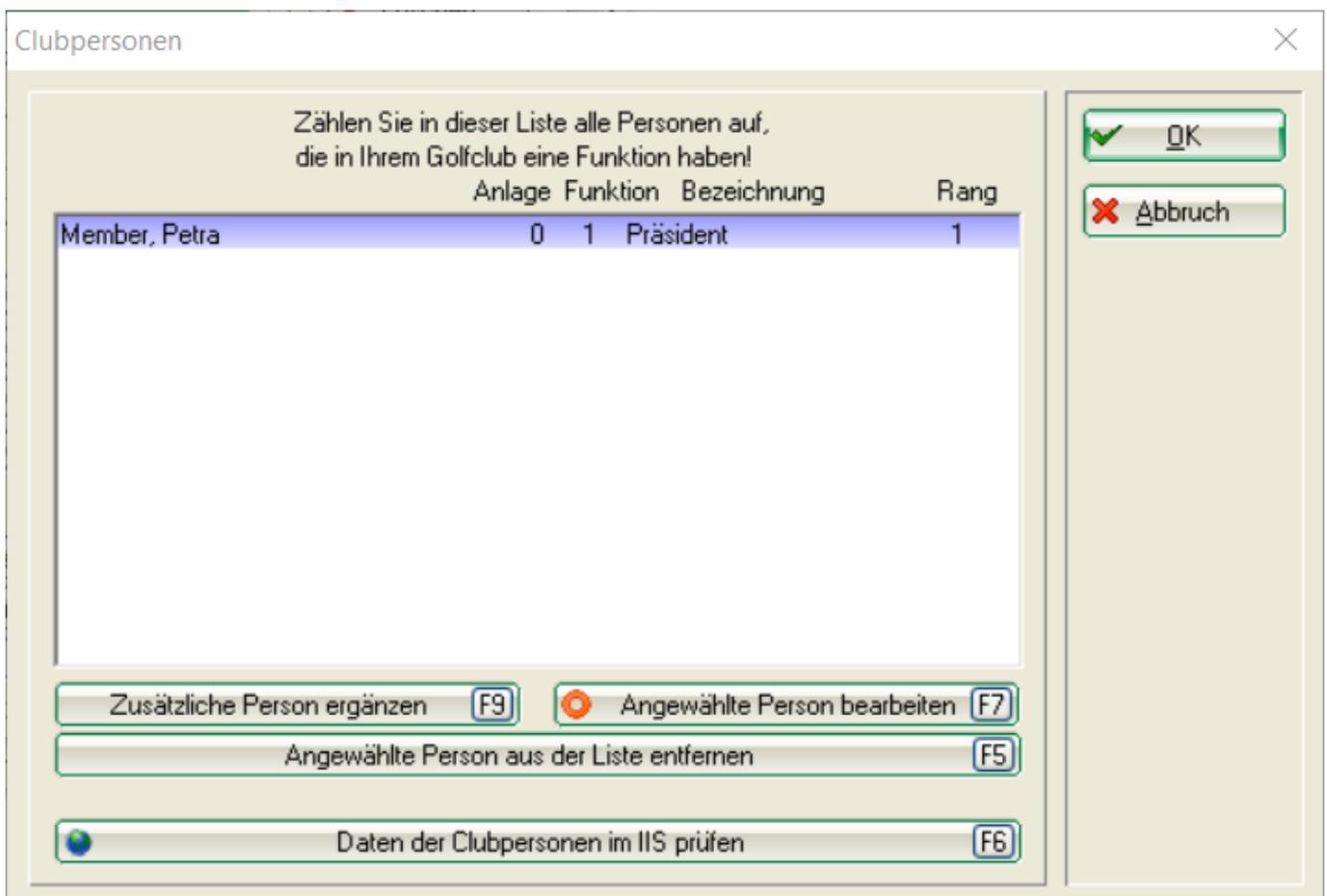
These details are also only valid for the account area set. You can enter different bank details for different account areas.



Click on the button button takes you to the window in which you can enter the function holders for your club. This is only possible in the account area set for the intranet (usually **CLUB**) for the intranet.



Via the button  button, you have the option of storing person functions. This information is then transferred to the intranet and is available here via www.golf.de or www.mygolf.de available to interested persons. You can view and check persons already stored via the IIS. Further information can be found here: [Intranet](#).



You can nominate as many club members as you like via „Add additional person“.

Define club employees [X]

Person: Member, Petra  

For this golf club: ▼

Position: ▼

Customized text:

E-Mail: ▼

Special address:

Ranking order in case of same position:
 (for example, enter 2 for the 2nd secretary)

Via **Function** you can assign predefined functions to the selected persons:

- Individueller Funktionstext ▲
- Präsident
- Vize-Präsident
- Spielführer
- Jugendwart
- Schatzmeister
- Geschäftsführer
- Manager
- Clubmanager
- Clubsekretär
- Platzwart
- Schriftführer
- Headgreenkeeper
- Greenkeeper ▼

 If a function is not included in the list, you can assign it manually via the line **Individual text** line for the selected person. However, this is not necessary for female function holders. For example, if you have a president, select „President“ and PC CADDIE will automatically make it „President“.