Printer

You can find all the printers installed on your computer under **Setup/Printer**.

Print: Test printout	×
An OneNote 2010 senden (nul) 1 Canon SELPHY CP740 (USB002) 1 Fax (SHRFAX) 1 HP LaserJet P1005 (USB001) • Metafile to EPS Converter (FILE) • Layout: STANDARD Settings Pages (3-5 or 1;3;6) Copies 1	Spacing large Spacing small Screen Spacing large Spacing small
Left margin 0 mm	Setup
Special headline <u>T</u> ranslation	<u>C</u> ancel

- 1. Use the upper two buttons to send the document to the printer.
- 2. Use the next two buttons for a print preview.

HINT: Here you can quickly and easily test the printing from PC CADDIE:

强 Print: Test print	out [Ready]	
🔍 🔍 [Copy [6) 🛃 Save F2) 象 Print F8) Page 1/1 100% Test printout	
PD morm med small	st printout Creator an pdfcmon al rint: Test printout	Send the document to the printer if the print-preview is ok.
Bi	Fax (SHRFAX) Image: A start of the start	Spacing large Spacing small Screen
Not prop	Layout: STANDARD Settings Pages (3-5 or 1;3;6) Copies 1	Spacing large Spacing small 7 8 45,678,901,224,5,678,901,224,5,67
Nicht proport 1 1234567890123	Left margin 0 mm Special headline <u>I</u> ranslation	Setup 11 12 13 Cancel 0123456789012345878901234588901234588901234588900000000000000000000000000000000000
Zeiche -	en !"#\$%&'()*+,/:;<=>?@ÄäÖöÜü 1234567890	

More detailed settings are usually not necessary with PC CADDIE. However, if you want, for example, to always use a particular printer for bag tags, you can store this information in a template. Please do not hesitate to contact the PC CADDIE Support.

Create new layout

PC CADDIE offers you the possibility to work with various different layouts (for example a clear, legible font for lists, an elegant slightly larger font and a logo for invoices, etc.). These settings can be made in the printer dialog under **Setup/Printer**.

Print: Test printout		×
Fax (SHRFAX) HP LaserJet P1005 (U Metafile to EPS Conve	JSB001) erter (FILE)	Spacing large
Microsoft XPS Docum PDFCreator (pdfcmor Layout: Pages (3-5 or 1;3;6)	STANDARD Copies	Screen Igs Spacing large Spacing small
Left margin	0 mm	Setup <u>Cancel</u>

Press **Settings** to open the basic settings of the selected layout. The desired changes can be made and stored accordingly.

Setup print	layout			×
Layout co Start butto	ommands: Button on: 1st Button: 2nd Button: corecard setup	names: Spacing large Spacing small Blue giro transfer for	Setup Setup rm setup	✓ <u>O</u> K ★ <u>C</u> ancel
Fonts: Norma Mediu Small: Big (Ti Mediu Fixed 1 Fixed 1 OCR-E Barcon Font cr Lines:	al: m (Scorecards): itle): m-big (Subtitle): font, normal: font, small: 3 (VESR): de: orrection factor: Hori.: thin: Vert.: thin: letter-heading Address: Load layout	13 Arial 10 Arial 8 Arial 26 Arial 18 Arial 12 Courier New 7 Courier New 12 OCR-B 0 0,9950 Screen: 0,30 mm thick: 0,30 mm thick: 22,0 mm Sender 55,0 mm a layout settings	Sel. Sel. Sel. Sel. Sel. Sel. Sel. Sel.	Eold

- 1. Name the buttons you want to print using the printer or on screen.
 - HINT: Use clear name so that everybody understands what is behind each button (for example Arial and Courier / With logo and Without logo etc.).

Layout commar	nds: Button n	ames:	
Start button:	1st Button:	Without Logo	Setup 🔶
	2nd Button:	With Logo	Setup
Scoreca	rd setup	Blue giro transfer form s	etup

2. Define the desired fonts, sizes, etc.

• For Swiss clubs working with Payment splips : the corresponding font must be entered under ORC-B (VESR).

- 3. Specify the thickness of the lines (for example, under the header) and also the position of the letterhead for letters.
- 4. Rename the newly created layout with an clarifying name.

Save printer settings	×
Enter a name:	✓ <u>Q</u> K
Name: CLUBLOGO	X <u>C</u> ancel

5. You can also define individual colors, if you want to use colored printers (for example, for Eclectic lists).

Spe	ecial setu	p: Italic					×
		Here you	can enter speci to print italic:	al settings		<u>0</u> K	
	Italic:		Print italic		×	<u>C</u> ancel	
	Replacing	g font:	Original font	•			
	Factor (siz	:e):	1,000				
	Colour:	Red:	0	(Colour range:			
		Green:	0	0=Minimum			
		Blue:	0	255=Maximum)			
			Select colour				

Click on the corresponding **Setup** buttons for making the settings described at (1).

The two options are independently of one another and do not have to have anything in common.

Layout command	ds: Buttonine	ames:	
Start button:	1st Button:	Without Logo	Setup 🔶
	2nd Button:	With Logo	Setup
Scorecar	d setup	Blue giro transfer form se	etup

This will open the main settings menu or the selected print layout:

Seitenlayout-Einst	ellung				×
				,	
<u>P</u> apierformat:	DIN A4		*	<u>✓ о</u> к	
<u>A</u> usrichtung:	Portrait (Hoch)	•		
Einzugquelle:			-		
<u>D</u> ruckqualitāt:			•	•	
<u>S</u> kalierung:	100 %	j.			
Sonderbefehle:	SOURCE:	123		2	
Seitenränder (mm)	<u>O</u> ben:	5.00		-	
<u>L</u> inks:	7.00	<u>R</u> echts:	7.00	3	
	<u>U</u> nten:	5.00		-	
Zeilenabstand:	<u>N</u> ormal:	4.900	mm		
	<u>S</u> chmal:	3.500	mm		
	<u>K</u> lein:	3.155			
Zeichen p. Zeile:	<u>N</u> ormal:	80 <u>S</u> chr	nal: 137		
<u>H</u> intergrundbild	rund\neu	tral_rose-gr	oss.jpg ┢	4	
Pos. v. links:	0.00	<u>v</u> . oben:	0.00	-	
<u>G</u> röße, horiz.:	148.00	<u>v</u> ert.:	209.00		
Spezial-Ei	nstellung F	olgeseiten	5		
			-		

- 1. Specify the basic information such as format, drawer, or orientation.
- 2. There are special commands allowing you to work with specific paper formats (for scorecards, etc.) or printer trays. Please contact the PC CADDIE Support.
- 3. Define the page margins of this layout.
- 4. You can also place a logo or another image in the print layout. Select the graphic and place it with the corresponding position fields.

The desired graphic must be stored in a location accessible to every users, which means that the "My Documents" folder is not suitable, better use a shared network drive instead.

5. If necessary, the formatting for the following pages can be set up differently (for example, no logo on the following pages).

Seitenlayout-Einst	ellung -	Folgeseit	e		×
Diese speziellen I	Einstellunge	en benutzen	:	√ <u>о</u> к	
<u>P</u> apierformat:	DIN A4		•		
<u>A</u> usrichtung:	Portrait ((Hoch)	•	X Abbruch	
<u>E</u> inzugquelle:			•		
<u>D</u> ruckqualität:			•		
<u>S</u> kalierung:	100 %	ò			
Sonderbefehle:					
Seitenränder (mm)	Oben:	5.00			
<u>L</u> inks:	7.00	Rechts:	7.00		
	<u>U</u> nten:	5.00			
Zeilenabstand:	<u>N</u> ormal:	4.900	mm		
	<u>S</u> chmal:	3.500	mm		
	<u>K</u> lein:	3.155			
Zeichen p. Zeile:	<u>N</u> ormal:	80 <u>S</u> chr	nal: 137		
<u>H</u> intergrundbild					
<u>P</u> os. v. links:	0.00	<u>v</u> . oben:	0.00		
<u>G</u> röße, horiz.:	0.00	vert.:	0.00		
An die er	ste Seite an	passen			

Delete old layout

Print: Test printout	×
HP LaserJet P1005 (USB001) Metafile to EPS Converter (FILE) Microsoft XPS Document Writer (XPSPort) PDFCreator (pdfcmon) WNBINN057\HP LaserJet P1005 (USB002) Layout: WITHLOGO	Spacing large Spacing small Screen Spacing large
Pages (3-5 or 1;3;6) Copies 1	Spacing small
Left margin 0 mm	Setup
Special headline <u>Translation</u>	<u>C</u> ancel

These layouts are stored in the PCCADDIE/DRUCKER folder (or "Drucker" = printer in German).

and a short and a short and	briary • Share with • Barn Mew fo	der	56 · 🖬 6
1 1	Name ^	Date modified	Type
	ATTACHED	23.06.2016 15:06	File folder
	L DATEN	21.11.2016 11:14	File folder
A PECADONE	DRUCTR		
1	I. PONTS	22.07.2015 16:11	File folder
	🗼 FTP	22.07.2015 16:11	The Folder
	I GRAPHICS	07.10.2016 17:33	Pile Folder
	L HTML	04.10.2016 19:20	Pile Folder
		77.10.2016.11(77	The Dates

🖡 DRUCKER					
🚱 🖓 🖟 🔻 Computer 🔻 Local Dis	ER 👂				
Organize ▼ Include in library ▼ Share with ▼ Burn New folder 🔠 ▼					
	Name ^	Date modified	Туре		
	STAR_N24.PRN	05.07.1996 13:05	PRN File		
	STAR_PRO.PRN	05.07.1996 13:06	PRN File		
	TM-L60.PRN	18.02.2005 12:19	PRN File		
i i and i	TM-T85.PRN	18.10.1997 18:01	PRN File		
I PCCADDIE	TM-T88II.PRN	02.07.2006 22:13	PRN File		
ATTACHED	TM-U230.PRN	10.03.2005 14:10	PRN File		
L DATEN	TM-U300 PRN	18.02.2005 12:18	PRN File		
	WITHLOGO.GDI	21.11.2016 20:07	GDI File		

Right-click on the GDI files and press "Delete" for removing them.

Print text translation

There are some predefined, non-changing texts or dialogues in PC CADDIE. For example, the contributions' list is displayed in a fixed format in the layout of the financial statements:

Mr. Paul Member StreetName 11 54333 CityName Date: 21.11.2016

Invoice 20160096

Dear Mr. Member

We hereby present you the club fee balance. In detail, the following contributions are made

Type of service 🔫	VAT	Net/CHF	Gross/CHF
Paul Member			
Annual contribution teenagers <m></m>	8.0%	925.93	1000
Annual contribution teenagers <m></m>	8.0%	925.93	1000

Click on the button *Translation* to enter the print dialog where you can enter the print text translation:

Print: Test printout			×
Fax (SHRFAX) HP LaserJet P1005 (US Metafile to EPS Convert Microsoft XPS Documer PDFCreator (pdfcmon) Layout: Pages (3-5 or 1;3;6)	B001) er (FILE) it Writer (XPSPort) STANDARD	▲ ▼ <u>Settings</u> Copies 1	Spacing Large Spacing Small Screen Spacing Large Spacing Small
Left margin Special headlin	0 mm	Translation	Setup Cancel

The following window opens:

Printing translation	×
Enter the translation: Type of service=.Contribution Master sheet=.HCP record	✓ <u>OK</u> ★ <u>C</u> ancel
Format: Original==New Text (fixed length) Original=.New Text (variable length) Save into a file	

Enter the text you want to change, and the new text.

Mr. Paul Member StreetName 11					
54333 CityName	Date: 21.11.20	016			
Invoice 20160096					
Dear Mr. Member					
We hereby present you the club fee balance. In detail, the following contributions are made					
Contribution 🔫	VAT	Net/CHF			
Paul Member					
Annual contribution teenager	s <m> 8.0%</m>	925.93			

The original text is now replaced by the new one.

8.0%

925.93

Annual contribution teenagers <M>

Note that this translations affects all PC CADDIE areas. For example, translating "bar" to "cash"

Gross/CHF

1000

1000

also transforms "Barbara" in "cashcasha" \bigcirc . Remove temporary translations after use them, or be aware that you cannot control every consequence of the print text translation.

HINT: Setup/Program Options/ Print text translation directly opens the Translation of print text.

Tray selection

Make the following settings for configuring PC Caddie to automatically select a printer tray.

Setup/Printer

Print: Test printout				×
Fax (SHRFAX) HP LaserJet P1005 (US Metafile to EPS Conver Microsoft XPS Docume PDFCreator (pdfcmon) Layout: Pages (3-5 or 1;3;6)	B001) ter (FILE) nt Writer (XPSPort)	▲ <u>S</u> ettings Copies 1	Screer	hout Logo /ith Logo h thout Logo /ith Logo
Left margin	0 mm			Setup
Special headlin	e <u>I</u> r	anslation		<u>C</u> ancel

Select the printer and press **Shift (ctrl) + F11**. The following window opens:

ter-Info			
	11		
DC DUPLEX	1		
DC SIZE	156		-1
DC EXTRA	1240		ncel
DC_VERSION	5.00		
-	4		
DC_DRIVER	6.00		
	1		
DC_BINNAMES	Auto Select (7)		
	Manual Feed (4)		
	Tray 1 (1)		
	Tray 2 (2)		
	Tray 3 (11)		
DC_ENUMRESOLUTIC	ONS 600		
DC_FILEDEPENDENC	CIES HP1006L.DLL		
	DLL		

Scroll to DC_BINNAMES.

Enter the tray's number in the marked brackets ().

Then go to **Settings**.

Setup print layout						
	Lavout commar	ode: Buttonin	amoc.			
			ames.			
	Start button:	1st Button:	Spacing Large	Setup		
		2nd Button:	Spacing Small	Setup		
	Scorecard setup		Blue giro transfer	form setup		

For using the command SOURCE: enter the same tray number as before. In this example, 1.

Seitenlayout-Einstellung					×
<u>P</u> apierformat:	DIN A4		-	🗸 ок	
Ausrichtung:	Portrait ((Hoch)	•	× Abbauch	
<u>E</u> inzugquelle:			-		
<u>D</u> ruckqualität:			•		
<u>S</u> kalierung:	100 %	i -			
<u>S</u> onderbefehle:	SOURCE:	1			
Seitenränder (mm)	Oben:	5.00			
<u>L</u> inks:	7.00	Rechts:	7.00		
	<u>U</u> nten:	5.00			
Zeilenabstand:	<u>N</u> ormal:	4.900	mm		
	<u>S</u> chmal:	3.500	mm		
	<u>K</u> lein:	3.155			
Zeichen p. Zeile:	<u>N</u> ormal:	80 <u>S</u> chr	mal: 137		
<u>H</u> intergrundbild	G:\EIGEN	E~1\2008\K	LASSE.B 📂		
<u>P</u> os. v. links:	135.00	<u>v</u> . oben:	31.00		
<u>G</u> röße, horiz.:	60.00	<u>v</u> ert.:	0.00		
Spezial-E	instellung F	olgeseiten			