

Export club addresses

You can export club addresses via **Settings/Clubs+Courses/Export club addresses**

Export club addresses

Target file:
m Files\PCCADDIE\USER_1\DATEN\CLUB.DOC

Salutation (...=fill automatically):
Dear ...

Only this club:

Or: (when field empty)

General | Competition

This abbreviation in field groups:

and this LGV:

Intranet:

Order:
Alphabet
Search abbreviation
No.

From:

Till:

Clubnumbers:

Export (F8)
Word/Export
Quit

You select the clubs in the same way as for [Print club list](#). The path for exporting the clubs is stored here by default in the local PC CADDIE folder USER_1\DATEN, and the file is called CLUB.DOC by default.

The file is then available for further processing.

You can now use this file to create a form letter using Microsoft Word or Open Office.

Export club e-mail addresses

You can export e-mail addresses and then save them in Word or Excell or insert them directly into Outlook.

Via **Settings/Clubs+Places/Export club addresses**. Click on the „Output“ button. Print on the screen, copy, open a new document in Word or Excel and paste. Also open a new e-mail in Outlook and paste with CTRL/SHIFT + V.