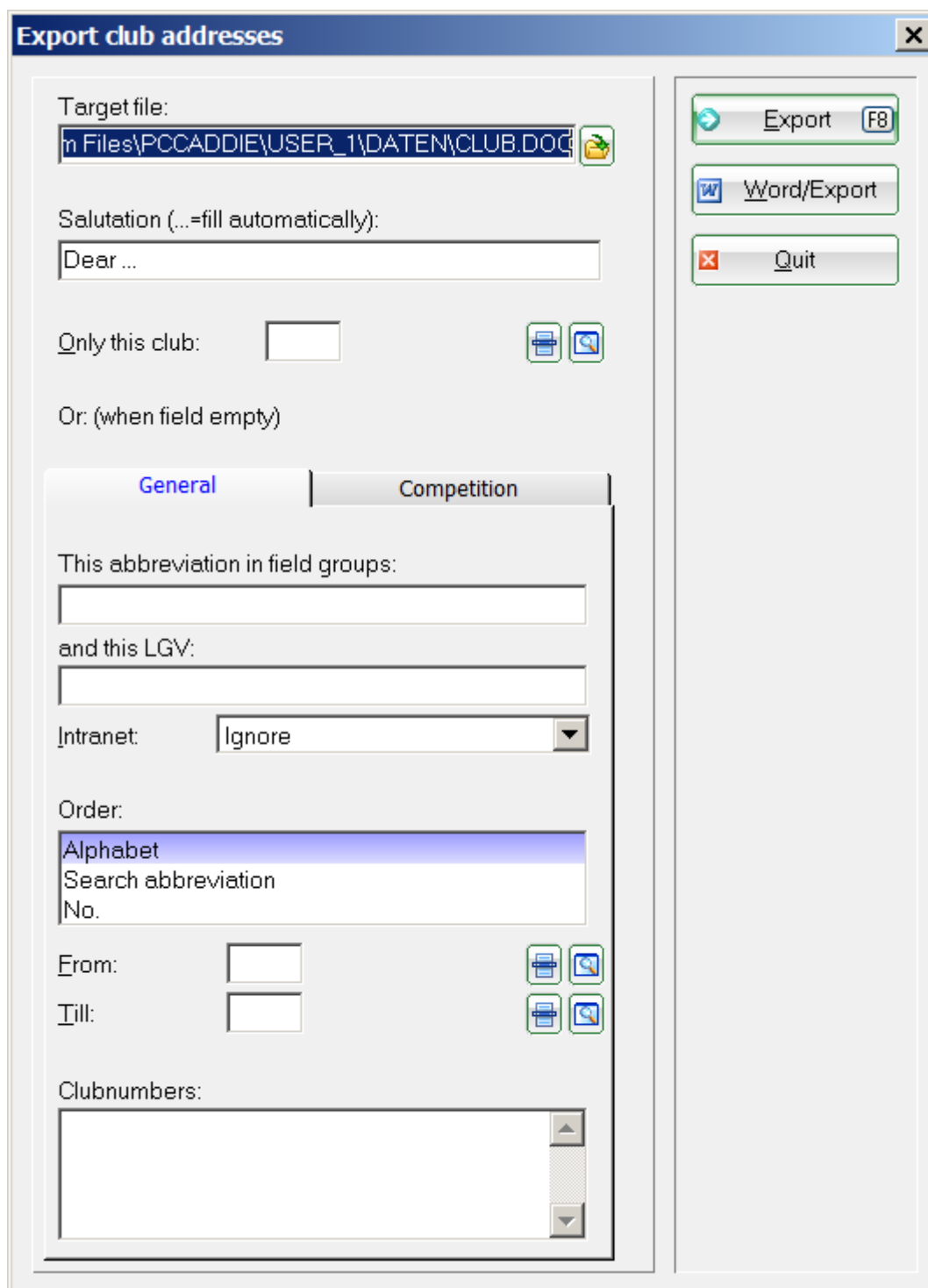




# Export club addresses

You can export club addresses via **Settings/Clubs+Courses/Export club addresses**



Target file:  
m Files\PCCADDIE\USER\_1\DATEN\CLUB.DOC

Salutation (...=fill automatically):  
Dear ...

Only this club:   

Or: (when field empty)



**General** | Competition



This abbreviation in field groups:

and this LGV:

Intranet:  ▼

Order:  
Alphabet  
Search abbreviation  
No.

From:   

Till:   

Clubnumbers:

Export (F8)  
Word/Export  
Quit

You select the clubs in the same way as for [Print club list](#). The path for exporting the clubs is stored here by default in the local PC CADDIE folder USER\_1\DATEN, and the file is called CLUB.DOC by default.

The file is then available for further processing.

You can now use this file to create a form letter using Microsoft Word or Open Office.

## Export club e-mail addresses

You can export e-mail addresses and then save them in Word or Excell or insert them directly into Outlook.

Via **Settings/Clubs+Places/Export club addresses**. Click on the „Output“ button. Print on the screen, copy, open a new document in Word or Excel and paste. Also open a new e-mail in Outlook and paste with CTRL/SHIFT + V.