

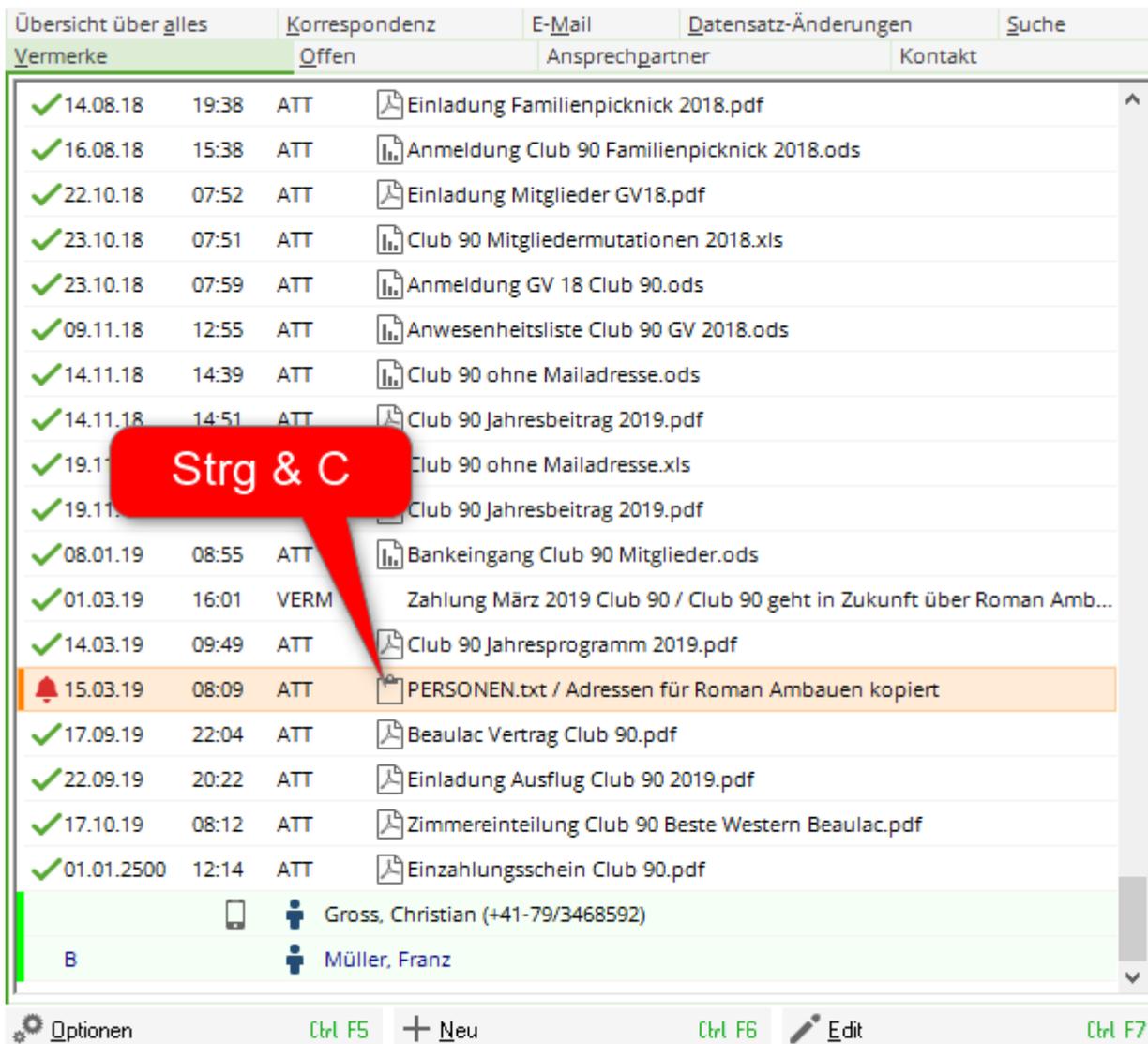
# PC CADDIE and Outlook

Each attachment in CRM\DMS can simply be copied to Outlook as an attachment:

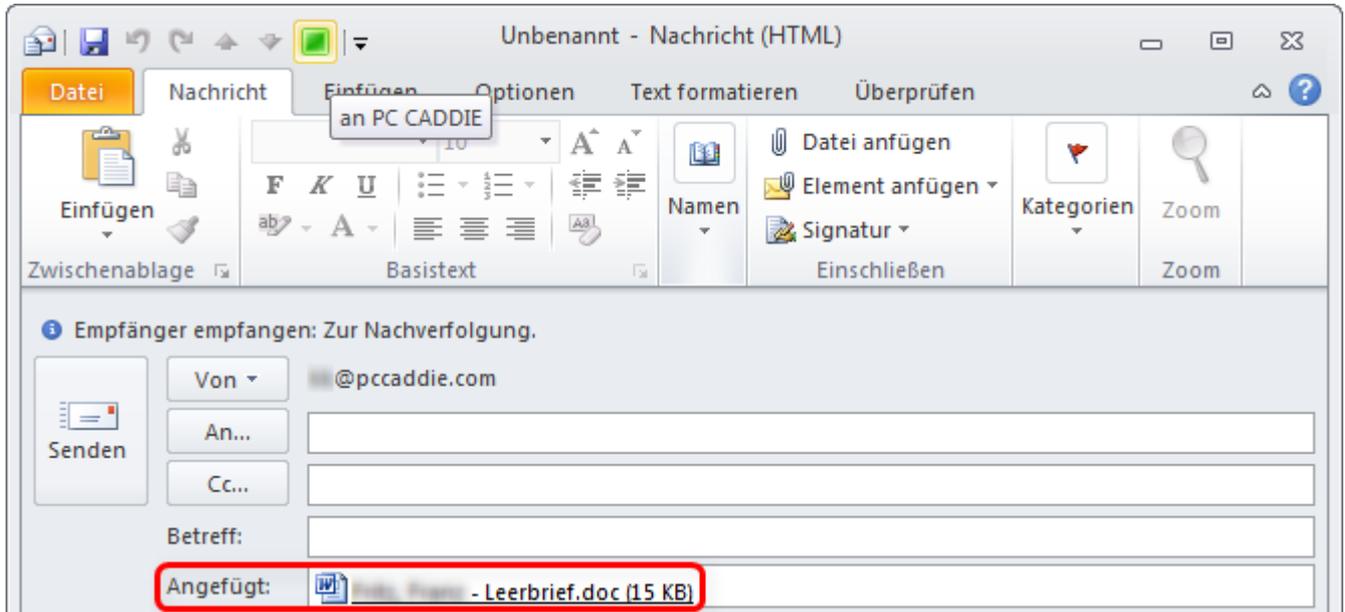


For example, would you like to send a letter via e-mail?

Move the cursor to the line in which the letter is located and press Ctrl + C for Copy.

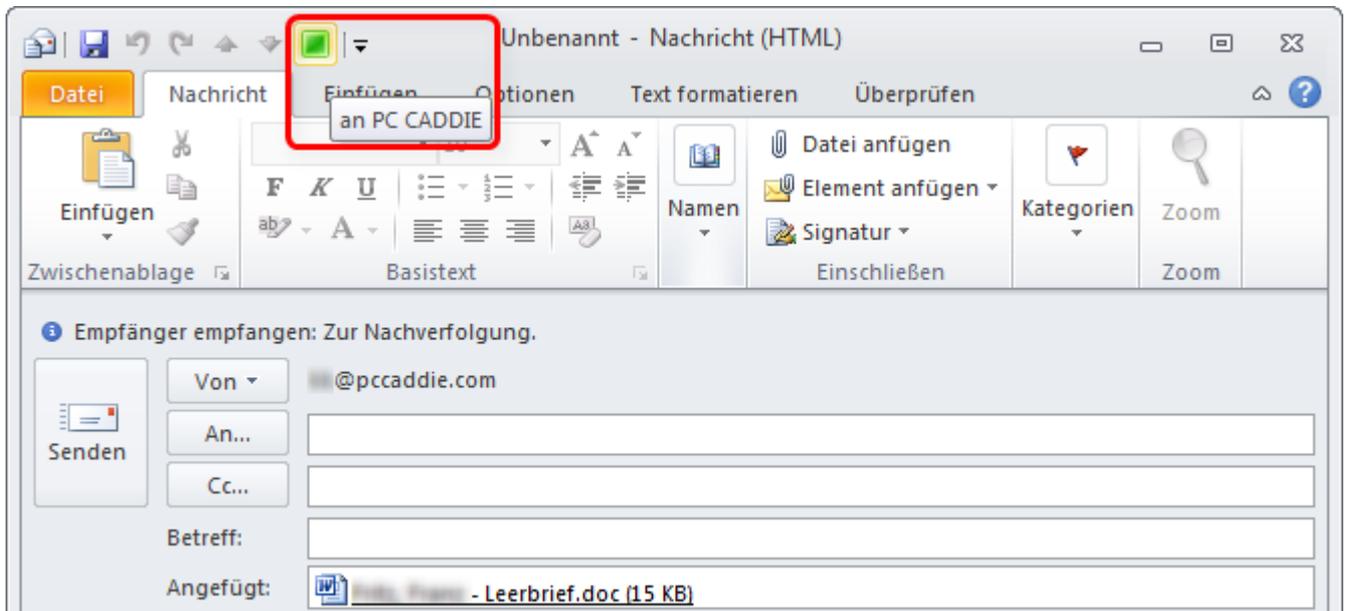


Then switch to Outlook and move the cursor to the actual text field. The attachment is automatically added with Ctrl + V:



You can also press Ctrl + V in the Explorer to copy the document to the desired location in the Explorer. By holding down the control key (Ctrl), you can select and copy several entries in the customer info windows.

TIP PC CADDIE can be connected to Outlook with the help of a macro. An additional button labelled „to PC CADDIE“ is then installed in Outlook. This allows you to save incoming and outgoing emails in CRM\DMS under the corresponding persons. Please contact PC CADDIE Support for the installation of the Outlook macro.



This e-mail is then sent by clicking on „to PC CADDIE“ and simultaneously filed in CRM\DMS:

Vermerke	Offen	Ansprechpartner	Kontakt
Übersicht über alles	Korrespondenz	E-Mail	Datensatz-Änderungen
Suche			
✓ 14.03.18	08:23	CRYPT	🔒 Login Netzwerk Bene PCC
✓ 21.03.18	14:43	MAIL	✉️ Re: Kundennummer 37610200 / [Techmania.ch <info@techmania.ch> (2...
✓ 27.04.18	09:10	MAIL	✉️ Welcome to 3CX Phone System / ["pbx@pccaddie.com" <pbx@pccaddi...
✓ 19.09.18	10:00	ATT	📎 PCC Übersetzung Englisch.ods
✓ 15.10.18	09:25	LINK	🌐 Geburtstag Bene / https://vimeo.com/294667525 / Passwort / pcc
✓ 20.11.18	11:34	MAIL	✉️ Re: Supermailer Versand weiss teilweise Junk Mails aus / [info@super...
✓ 18.01.19	09:07	ATT	📎 Fehler beim Anlegen von neuen Personen.png
✓ 20.02.19	08:40	ATT	📎 Emilia Übersetzung Französisch.png
✓ 14.05.19	13:26	CRYPT	🔒 Login Laptop Carmela Hodel
✓ 07.11.19	08:44	ATT	📎 Files im CRM Carmela.png
✓ 13.11.19	14:58	MAIL	✉️ Fwd: Re: SuperMailer Empfänger / [ch@pccaddie.com (13.11.2019 14:58...
🚨 15.01.20	10:00	ATT	📎 Fehlende Bilder Dokuwiki.ods
✓ 31.12.2500	04:57	ATT	📎 Reisekostenabrechnung CH.ods / Fahrkilometer / KM / Spesen
✓ 31.12.2500	09:34	VERM	Makro Jahresmeldung abschalten / AHROK
		☎️	📧 Hotline (+49-700/72233-43, support@pccaddie.com)
		☎️	📧 👤 Arens, Anja, SP (+49-700/72233-03, aa@pccaddie.com)
		☎️	📧 👤 Birekoven, Iris (+41-41/39270-80, iris@pccaddie.com)
		☎️	📧 👤 Böer, Mirko, SuperMailer (+49-341/8632842, info@supermailer.de)
			📧 👤 Bucheli, Christof, TC (cb@pccaddie.com)
		☎️	📧 👤 Hodel, Carmela, SP (+41-41/511-0613, ch@pccaddie.com)

Filter F12

+ Neu

✎ Ändern F11

🗑 Löschen F5

📄 Kopieren

📊 Umsatzkonto

🖨 Drucken F8

📄 Writer/Export

📱 SMS

🌐 PCC Online

🗺 Karte

🔒 Sperren

➡ Ende

⚙ Optionen Ctrl F5 + Neu Ctrl F6 ✎ Edit Ctrl F7

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